



James Hogg Middle School

An IB World School in the Heart of the Heights

2022-2023 IB TRANSFER TEACHER RECOMMENDATION FORM

Parent/Guardian: Please write your child's name and the grade they are applying to below. Then, read the following and sign before giving this recommendation form and a stamped envelope addressed to "IB Coordinator" at the Hogg Middle School address below to one of your child's current teachers to complete.

"I understand and agree that the information contained on this *Teacher Recommendation Form* is confidential and will only be used in the selection of applicants and will not become part of the applicant's permanent file. I also understand and agree that this completed form will not be made available to the applicant, their parents/guardians, or anyone outside of the *Admissions Committee*; and, I waive any right that I may have to see it."

Signature of Parent/Guardian: _____ Date: _____

Applicant Name (First/MI/Last): _____ Grade Applying To: _____

ACADEMIC SKILLS

RATING:	EXPERT	PRACTITIONER	NOVICE
Listens to and follows teacher directions.			
Attentive in group discussions and/or activities.			
Contributes appropriately and works collaboratively in group discussions and/or activities.			
Demonstrates ability to work independently.			
Perseveres in spite of difficulty.			
Enjoys new challenges.			
Demonstrates imagination and/or creativity in work.			
Exhibits appropriate work ethic.			
Synthesizes information to create new understanding.			
Makes connections between skills and knowledge learned in different subjects.			
Demonstrates appropriate reading comprehension.			
Comes to class prepared, on time, and with all materials needed.			
Demonstrates effective time management in class and in the completion of assignments outside of class.			



COMMUNICATION SKILLS

RATING:	EXPERT	PRACTITIONER	NOVICE
Verbally communicates information and/or ideas clearly.			
Communicates information/ideas clearly in written form.			
Organizes and depicts information/ideas in a coherent and logical manner.			
Uses appropriate speaking techniques (tone, volume, pacing, intonation, etc.).			
Listens to others' perspectives and ideas (open-minded).			
Responds positively to constructive criticism.			
Is comfortable in a group.			
Is respectful of faculty and staff.			
Is respected by their peers.			
Demonstrates appropriate and cooperative behavior and skills.			
Exhibits emotional maturity.			

THIS APPLICANT IS: (Circle One)

Highly Recommended

Recommended

Recommended with Reservations

Not Recommended

If you circled "Recommended with Reservations" or "Not Recommended" please explain. _____

Recommending Teacher: Please fill out completely and sign below. This recommendation must be mailed (postmarked) by December 10, 2021, **AT THE LATEST**, to Hogg Middle School 1100 Merrill St., Houston, TX 77009, ATTN: IB Coordinator.

Name (Printed): _____ Signature: _____

School Name: _____ Phone Number: _____

Date Recommendation Completed: _____

