

 **Computer Technology - Mrs. Piñera**  
**K -1st Grade Skills Checklist - Annual Goals**

	I know and follow the computer lab rules.
	I can recite one of the computer lab rules.
	I know how to take care of the computer.
	I know the Internet safety rules.
	I know that it is very important to respect other people's work.
	I know the term for "other people's work".
	I know what the mouse arrow is.
	I know the tip of the mouse arrow is important and I can tell you why.
	I can point and click with a mouse.
	I can click and drag an object with a mouse.
	I can open a program, use it, and close it.
	I can open a website, use it, and close it.
	I can identify the following as input devices, output devices, or storage devices.
	printer
	keyboard
	mouse
	speaker
	microphone
	CD-ROM
	flash drive
	hard drive
	I know and follow the rules when working on the Internet.
	I can open the Internet from the desktop icon.
	I know what the close button is and can use it to close a website.
	I know what the scroll bar is.
	I can scroll up and down.
	I know what the mouse pointer is.
	I know what a hyperlink is.
	I know what the back button does and can use it to navigate.
	I know how to avoid advertisements on the Internet.
	I know what personal information is.
	I know how to stay on the assigned website.
	I know what to do if I accidentally go to the wrong place on the Internet.
	I can name an Internet safety rule.
	I understand the purpose of a visual mapping program (to organize ideas).
	I can use both text and pictures in a visual mapping program.
	I can sort objects by their attributes using a visual mapping program.
	I can link related objects in a visual mapping program.
	I can explain why I chose to sort and link objects in the way that I did.




- I can name a graphics program.
- I can open and use a graphics program to express my ideas visually.
- I can use more than one color in a graphics program.
- I can use more than one drawing tool in a graphics program.
- I can control my mouse so that I can create pictures I like.
- I can choose letters and colors that work well together.
- I can think about whether my teachers and parents will understand my drawings.




- I can name a word processing program.
- I can open and use a word processing program to enter text.
- I can enter words in a graphics program.
- I can enter words in a visual mapping program.
- I can use correct posture at a keyboard.
- I can use a keyboard to enter letters and numbers.
- I can use a keyboard to enter my name.
- I can use a keyboard to enter words.
- I can use a shift key to make capital letters.
- I can use the enter key to go to the next line.
- I can use the backspace to erase letters.
- I can use the space bar to make spaces between words.
- I can use the arrow keys to move the cursor.




- I can work together with classmates on computer work.
- I can evaluate my work.




- I can review knowledge I learned during the year.
- I can review skills I learned during the year.
- I can organize my knowledge of technology.
- I can review and evaluate my own work.
- I can participate in review activities