



Ruby L. Elementary
"Soaring Beyond Expectations"

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Erica Brame-Manuel, Principal

SDMC Meeting Minutes
December 15, 2023
Quarter II Minutes

Principal Manuel welcomed everyone to the meeting and began by stating the purpose of the meeting. Next, she revisited some of the previous items that needed to be reassessed from the last meeting from the Start, Stop, Continue protocol. The following items were revisited:

Start-

- Allowing parents, the opportunity to eat lunch with their child once per month **(Will begin next semester)**
- Requiring parents to pick up all report cards and progress reports **(Will begin next semester)**
- Incentives for parent participation **(Underway already)**
- Embedding fun options with curriculum night **(Will begin next semester)**
- Advertise school events on social media **(Will begin next semester)**
- Add student suggestion box to solicit suggestions for parents **(Will begin next semester)**
- Start enforcing tardies **(Underway already)**
- Require students to complete worked missed due to late arrival **(Underway already)**
- Document time of arrival **(Underway already)**
- Vertical Alignment **(Will begin next semester)**

Stop-

- **Dyads- Transitions (Plan in place already)**

Next, Principal Manuel passed out the SIP and reviewed the contents of the campus action plan. Participants were told that they would have to give feedback of the plan and approve the plan.

Next, Principal Manuel opened the floor for questions and suggestions. The committee asked for the following:

- Spring Incentives
- Spring Calendars items
- Parental Involvement (Academics)
- Family Engagement Activities

Principal Manuel concluded the meeting by thanking the participants for their feedback.