



Memorial Elementary School

A Dual Language and International Baccalaureate Candidate School

6401 Arnot Houston, TX 77007

Phone (713) 867-5150

Principal Jose Hilario Cordova



SDMC Meeting #1

September 26th, 2022

28th

Agenda

1. Introductions
2. Review of Minutes from 5/23/22
3. Celebrations
4. Big Focuses
5. School Safety and health Overview
6. Budget and enrollment
7. Staffing
8. School Improvement Plan
9. Calendar
10. PTO/Lift updates
11. Questions/Comments



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SDMC Meeting #1 Attendance

September 28th, 2022

Name	Role	Signature
Jose Cordova	Principal	
Eva Guardiola	Clerk	
Molly Lashway	Administrator	
Raquel Perez	Administrator	
Claudia Talavera	Teacher	
Kelly Marshall	Teacher	
Javier Aguilar	Teacher (SPED rep)	
Melanie Combs	Teacher	
David Miracle	Community Member/Parent	
Courtney Jennaro	Parent	
Paulina Palacios	Parent	
Stacie Fairchild	Community Member	



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SDMC Meeting Notes #1

September 28th, 2022

Present: Perez, Talavera, Combs, Lashway, Marshall, Aguilar, Cordova.

Absent: Guardiola, Jennaro, Miracle, Fairchild

1. Introductions
 - a. Favorite meal and role at Memorial
2. Review of Minutes from 5/23/22
- Motion to approve: Marshall Second: Lashway
3. Celebrations
 1. Maintain A rating
 2. 4 distinctions - 2 new Reading and science
 3. The school kept the Platinum Family Friendly school distinction
 4. Current enrolled students 424 + 100 than in 2020.
4. Big Focuses
 1. Maintain A rating
 2. Jump on enrollment
 3. Achieve IB approved
 4. Bring Spanish enrichment for ESL 1st to 5th.
5. School Safety and Health Overview
 1. Covid still present, keep monitoring situation
 2. Observe the 97% rate of attendance
6. Budget and enrollment
421 students current number - 17 students on tuition not part of the current number = 404
the goal was 385 - exceeded goal: 19 students
 1. At capacity in grades; K, 4ESL, 1st ESL, 2 ESL
 2. School Hub: Harvard, Love
7. Staffing
 1. Fully staffed - 2 new additions coming on Oct 3rd: Wraparound specialist and Float TA
 2. There's one veteran at Memorial per grade.
8. School Improvement Plan
 1. Reading goal From 61% to 64% at Staar
 2. Math goal from 67% to 70% at Staar
 3. Achieve 97% attendance
 4. Goals approved.

9. PTO/Lift updates
 1. Capital Campaign ongoing, main goal; school supplies, orchestra instruments, kids bathroom beautification project, and digital marquee.
 2. Fall Festival to be a very important fundraising event for PTO
 3. Sally, the PTO treasurer, got a grant to continue paying for Mad Science for the next school year.
 4. Mr Cordova and PTO meet every other week to make sure we are all on the same page.
 5. Lift and Memorial will continue working to help with the expenses of the IB certification project.
10. Questions/Comments
-vacant-

Motion to adjourn at 3.57 pm - Marshall, Second - Perez.