



Memorial Elementary School

A Dual Language and International Baccalaureate Candidate School
6401 Arnot Houston, TX 77007

Phone (713) 867-5150

Principal Jose Hilario Cordova



SDMC Meeting #2

December 6th, 2021

Agenda

1. Introductions and Culture Builder
2. Review of Minutes from 9/27/21
3. Celebrations
4. School Safety and health Overview
5. School Achievement
6. Budget and enrollment
7. Tutorials and Intervention
8. Initiatives
 - a. Winter Dress up Days
 - b. IB Awards ceremony
 - c. Popcorn Data Celebrations
 - d. Student organizations
9. PTO/Lift updates
10. Questions/Concerns



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SDMC Membership
2021-2022 School Year

Roster

Date: 12/6/21

Member	Role	Term	Signature
Jose Cordova	Principal	N/A	<i>[Signature]</i>
Marissa Elam	Professional Staff	Year 2	<i>Marissa Elam</i>
Jennifer Moore	Professional Staff	Year 2	<i>Jennifer Moore</i>
Claudia Talavera	Teacher	Year 1	<i>Claudia Talavera</i>
Melanie Combs	Teacher	Year 1	<i>Melanie Combs</i>
Kelly Marshall	Teacher	Year 1	<i>Kelly Marshall</i>
Dera Moy	SPED Teacher	Year 1	
Tari Shaw	Non-Instructional	Year 1	
Paulina Palacios	Parent	Year 1	<i>Paulina Palacios</i>
Courtney Jennero	Parent	Year 1	<i>Courtney Jennero</i>
Davis Miracle	Parent/Community Member	Year 1	<i>Davis Miracle</i>

Times: 3:15 PM- 4:15 PM

Dates:

- They will take place after school from 3:15-4:15-Dates for SDMC are:
 - Q1- September 20
 - Q2- December 6
 - Q3- February 7
 - Q4- May 16



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Present: Mr. Cordova, Ms. Elam, Ms. Talavera, Ms. Marshall, Ms. Moore, Ms. Combs, Mr. Miracle, Ms. Palacios, Ms. Jennaro

Absent: Ms. Shaw, Ms. Moy

Call to Order @ 3:18pm (motion *Marshall*, seconded by *Miracle*)

Agenda

1. Introductions and Culture Builder
 - a. Favorite Holiday Food!
2. Review of Minutes from 9/27/21
 - a. Motion to approve *Marshall*; seconded by *Miracle*
3. Celebrations
 - a. Memorial is fully staffed
 - b. Set to receive money from HISD due to meeting recapture quota
 - c. After school clubs started thanks to ESSR funds via Wraparound Specialist
 - d. Great Fall Festival 11/6
4. School Safety and Health Overview
 - a. HISD mask mandate remains in place despite recent legislative challenges.
Unknown whether mask mandate will continue in spring semester
 - b. Safety Drills – 3 completed with mental preparation of students by Ms. Elam
 - c. TOL ongoing as needed and utilized more extensively in late October when a classroom required
 - i. 3 students currently in online learning
 - ii. unsure if these online learning options will continue to spring semester
5. School Achievement
 - a. Testing next week will drive need for tutoring and interventions
 - b. Hispanic Heritage Parade featured on HISD video
 - c. GT notifications will be sent out by district 1/7/22; testing continues until 12/18
6. Budget and enrollment
 - a. Recapture at end of October and was 370 students; current is 367
 - b. River Oaks is now serving as HUB school since Sinclair is capped
 - c. Lottery for pre-K/Kinder starting soon
 - d. Mustang Roundup event tentatively set for 2/16/22
 - e. Staffing

- i. Another 2nd grade teacher will join in January to split Morretti's class 15 and 15. Morretti will teach Math/Reading and other hire remaining subjects.
- ii. May add a 3rd Pre-K teacher depending on registration/demand
- iii. Coach Prieto will leave in December; replacement will be hired. Certified Librarian to join staff in 2021-2022 school year, recruiting in April 2021
- iv. One other staff member is leaving Memorial, and their role will be filled
- v. *Marshall* – request to add 3rd grade teacher to avoid 30 student classroom
- vi. *Palacios* – how is it decided which grades get priority for new teacher?

7. Tutorials and Intervention

- a. Offered M-F and Saturday
- b. Catapult Organization offering tutorials in accordance with HB 4545
- c. Camp Spark 12/21-12/22 will provide intervention to students who register. Seven teachers will provide service at \$50/hour

8. Initiatives

- a. Winter Dress up Days (see calendar)
- b. IB Awards ceremony – 12/7 Risk-Taker
- c. Popcorn Data Celebrations- 12/15
- d. Student organizations – art, scrapbooking, running, jewelry making, Lego/STEM

9. PTO Updates - *Jennaro*

- a. Teacher's Holiday lunch 12/15
- b. Spark Park renovation discussed
- c. Will seek out designs from kids on how to decorate fence of Spark Park to improve aesthetic
- d. Educational Experiences
 - i. Earth Dome scheduled 1/22/22
 - ii. Possible Theater performance of "Dragons Love Tacos"

10. Lift Updates - *Miracle*

- a. Garden Day was last Saturday 12/4/21
- b. Seeking Feedback on "Lift Me Up" Cart
- c. Seeking feedback for Teacher Appreciation Week
 - i. *Elam* will make a Google Form to survey Teachers/Staff
 - ii. Most teachers really liked the Teachers Pay Teachers gift cards from beginning of year and found those very helpful

11. Questions/Concerns – NONE

Motion to adjourn @ 4:00pm *Marshall* ; seconded by *Palacios*