



Memorial Elementary School

A Dual Language and International Baccalaureate Candidate School

6401 Arnot Houston, TX 77007


Phone (713) 867-5150

Principal Jose Hilario Cordova



SDMC Membership 2021-2022 School Year

Date: ^{Roster} 2/7/22

Member	Role	Term	Signature
Jose Cordova	Principal	N/A	
Marissa Elam	Professional Staff	Year 2	
Jennifer Moore	Professional Staff	Year 2	
Claudia Talavera	Teacher	Year 1	
Melanie Combs	Teacher	Year 1	
Kelly Marshall	Teacher	Year 1	
Whitley Frank	SPED Teacher	Year 1	
Eva Guardiola	Non-Instructional	Year 1	
Paulina Palacios	Parent	Year 1	
Courtney Jennero	Parent	Year 1	
David Miracle	Parent/Community Member	Year 1	

Times: 3:15 PM- 4:15 PM

Dates:

- They will take place after school from 3:15-4:15-Dates for SDMC are:
 - Q1- September 20
 - Q2- December 6
 - Q3- February 7
 - Q4- May 16



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SDMC Meeting #3

February 7th, 2022

Agenda

1. Introductions
 - a. New Members Ms. Frank and Ms. Eva
2. Review of Minutes from 12/6/21
3. Celebrations
4. School Safety and health Overview
5. School Achievement
6. Budget and enrollment
7. Tutorials and Intervention
8. Projections of enrollment for 2022-2023
9. Initiatives
 - a. Black History Month
 - b. IB Awards ceremony
 - c. Ms. Peters Programs
 - d. Student organizations
 - e. Mock STAAR
 - f. Counselors Appreciation Week
10. PTO/Lift updates
11. Questions/Concerns



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SDMC Meeting #3

February 7th, 2022

Attendees: Cordova, Combs, Elam, Talavera, Guardiola, Miracle, Jennaro, Palacios, Marshall, Frank

Call to order @ 3:18pm

1. Introductions
 - a. New Members Ms. Frank and Ms. Eva (replacing Ms. Moy and Ms. Shaw who both relocated)
2. Review of Minutes from 12/6/21 (*Marshall* motion to approve; *Miracle* seconded)
3. Celebrations
 - a. group discussion - park funded, Rhea as librarian, new 1st grade teacher, Ms. Caballero return, milestone birthday for Guardiola
4. School Safety and health Overview
 - a. covid cases tracked by HISD covid-19 dashboard.
 - b. school-wide testing to be done Friday 2/11 via parental opt-in/consent
5. School Achievement
 - a. District level achievements in Math: 3rd grade ranked 9th in district; 4th grade ranked 1st in district; 5th grade ranked 2nd in district
 - b. gains on Renaissance testing
 - c. STAAR testing in May
6. Budget and enrollment
 - a. funds from exceeding 2021-2022 projection were spent on additional 1st grade teacher salary and tutorials M-Th
 - b. current vacancy is SLC-alt
7. Tutorials and Intervention
 - a. M-Th currently; will add Saturday back after Spring Break with focus on 5th grade science
8. Projections of enrollment for 2022-2023.
 - a. projection 2022-2023 is 380 students- Cordova asks for consensus; ayes have it.
 - b. discussion amongst members regarding the projection and how it would impact staffing; ESL classes typically larger after 2nd grade; kinder is very high ratio
 - c. currently goal is to add a PK DL and 3rd Grade DL teacher
9. Initiatives
 - a. Black History Month - February
 - b. IB Awards ceremony -Tuesday

- c. Ms. Peters Programs- bringing experiences on campus
- d. Student organizations -up and running!
- e. Mock STAAR -May
- f. Counselors Appreciation Week - this week; thank you to Ms. Elam!

10. PTO/Lift updates

- a. PTO: Park funded, discussed; ideas given for surplus spending (aesthetic improvements like painting; subsidizing school supplies and teachers' supplies)
- b. Lift: asked for ideas for spending: turf portion of field next to blacktop for soccer goals/club down the line; baseball bases for backstop; ball machine. There will be a Garden day in late March/April

11. Questions/Concerns

- a. PK/K roundup happening 2/19 in person

Motion to adjourn at 4:02pm *Marshall* seconded *Frank*