

Blackshear Scholars Returning for Face-to-Face Instruction

October 19, 2020

We are so excited to see our scholars on Monday!!!

We are prepared to ensure our New Normal is Better Than Normal!!!

Parents please know that we must put strong systems and procedures in place for the safety of our scholars, staff, parents, and community.

Please see systems and procedures below that will be followed by all who are in the Blackshear Family.

- **Parents/Scholars who have chosen to return to school for the second six weeks and have notified the campus will follow these systems and procedures.**
- **All staff and scholars are required to wear PPE daily. PPE will be provided daily for scholars and staff who do not bring their own appropriate PPE.**
- **All scholars must bring their technology with them daily – laptop and charge cord, in their backpack. They will also bring them home daily.**
- **Scholars can wear appropriate clothes for school or uniforms if they choose.**
 - **Shorts/skirts must be knee length.**
 - **Jeans/shorts cannot have rips or tears in them.**
 - **Shirts must have sleeves.**
 - **Tennis shoes or closed toe shoes must be worn (no flip flops or open toe sandals for safety purposes)**
- **Entrance Gates on Ennis street will open at 7:25 AM.**
- **All scholars not riding a bus will enter the campus at Ennis Street gate openings. In order to limit the number of people on campus, walking parents will not be allowed inside the gates with the scholars.**
 - **PK and K scholars (walking with parents) will enter at the gate near the corner of Ennis and Holman street.**
 - **All car riders in grades PK - 5 will enter the circle drive/parking lot on Ennis street.**
 - **1st, 2nd, 3rd, 4th, and 5th grade walkers will enter the walker gate near the parking lot.**
- **Bus riders, only, will enter the red gates on Holman Street. In order to limit the number of people on campus, walking parents will not be allowed inside the gates with the scholars.**

- **All staff and scholars will have their temperature checked daily as they arrive. Each grade level is assigned to a specific administrator for temperature checks.**
 - **SLL and PALS** - Ms. Walker
 - **PK and K** – Ms. Howard (walkers) and Nurse Jones/Ms. Smith (Pavilion–car riders)
 - **1st and 2nd** – Ms. Johnson
 - **3rd and 4th** – Ms. Mitchell
 - **5th** – Ms. Lewis
- **Any scholar that does not pass the temperature check, will be evaluated by Nurse Jones in our isolation room and parents will be contacted for pick up. Scholars must be picked up if contacted due to their illness.**
- **Scholars will go immediately to their classroom following check-in. We will not have any morning holding spaces for scholars due to social distancing guidelines.**
- **Breakfast will be served in the classrooms. All meals are individually wrapped.**
- **Scholars may bring a water bottle with them each day, in their backpack, with their name on it.**
- **Instruction begins at 7:30 AM (Schedules will be posted on the Teams Parent Channel)**
- **Scholars are tardy at 7:45 AM**
- **Attendance is taking at 9:30 AM**
- **In order to limit the number of people on campus, parents will not be allowed on campus to eat lunch with their scholars.**
- **Lunch will be served in the classroom for PK, K, PALS, and SLL. All meals are individually wrapped.**
- **Lunch will be served in the cafeteria for 1st, 2nd, 3rd, 4th, and 5th grade scholars. Limited numbers of scholars will be allowed in at a time. All scholars will be 6 feet apart and facing the same direction. All meals are individually wrapped.**
- **Snacks and Dinner will be served to all scholars as they leave the campus during dismissal. It will be served in a Grab and Go Thank you Bag. The dinners will have to be warmed when you arrive home. All meals are individually wrapped.**
- **Dismissal will begin at 3:45 PM. Scholars will be dismissed directly from their classrooms. In order to limit the number of people on campus, parents will not be allowed on campus to pick up scholars. Parents must remain at the gates on Ennis or in your car in the circle drive.**
- **All scholars/parents will receive a “Pick – Up Scholar” Bag with cardstock that has your scholars’ names and additional materials just in case a relative (on the approved list) has to pick up your scholars. Scholars will receive these from their teachers on the first day they return to campus – October 19th.**
 - **Car Riders will place the card on your dashboard so your scholars name can be called quickly.**

- Walkers will show the administrator at the gate your card so your scholar can be called quickly.
- Parents must be patient with this process. We will not change our systems or rush the process. We must keep all our scholars, staff, and parents safe at all times.
- Scholars begin Intervention daily at 2:00 PM and should not be picked up between 2:00 PM and 3:45 PM unless it is an emergency.
- Daily Emergency Pick-Ups to avoid dismissal will not be allowed.
- Emergency Pick-Ups can be done using the following procedures.
 - Call the main office at 713-942-1481 to let them know you have an emergency.
 - Inform the main office staff of the time you will pick up your scholar.
 - Bring a current form of identification (i.e. license, id card, etc.)
 - Be prepared to complete the sign-out card and wait for your scholar to arrive at the main office.
- If a scholar or staff member is potentially exposed to COVID the following will occur:
 - The school nurse notified immediately to report exposure, suspected, or confirmed positive COVID-19
 - The school nurse will contact scholars/employee to investigate and complete COVID-19 Case Report
 - Identify areas/buildings where scholar/employee was present for cleaning
 - Contact parents, scholars, and staff to inform them of possible exposure and school closure (if applicable)
 - Should a building be closed all parents will be notified, HISD Facilities will determine the deep cleaning and sanitization timeline (the timeline will vary based on the size of the campus; the goal is to have the building closed for no more than one day)
 - In the event the school is closed scholars will continue instruction virtually until the building is reopened (scholars are expected to bring their laptops to school and take their laptops home daily)
- District Resources to Stay Informed:
 - Reopening Plan – Link here: <https://www.houstonisd.org/Page/182535>
 - Communicable Disease Plan - Link here: <http://houstonisd.org/CDP>
 - Instructional Continuity Plan - Link Here: <http://houstonisd.org/ICP>
- Parents please work with us to ensure the safety of ALL. Together we can do this. We all need patience and flexibility as we move through this process and ensure our scholars do not get any further behind academically.

