

Jack Yates HS Academic Honesty Policy

Are you completing your IB assignments honestly?

The IB expects students to exercise academic honesty in all of their work, which includes acknowledging any sources used within an assignment.

The IB General Regulations: Defines malpractice as behavior that results in, or may result in, the candidate or any other candidate gaining an unfair advantage in one or more assessment components.

Examples of Malpractice

- Plagiarism: the representation of the ideas or work of another person as your own.
- Collusion: supporting malpractice by another candidate, as in allowing your work to be copied or submitted for assessment by another candidate.
- Duplication of work: the presentation of the same work for different assessment components and/or IB course requirements.
- Misconduct during an examination, including the possession of unauthorized material.
- Disclosing information to another candidate, or receiving information from another candidate, about the content of an examination paper within 24 hours after the examination.

How to Avoid Plagiarism

- Credit all sources you use, even if you have paraphrased or summarized.
- Clearly distinguish between your work and the source being used (quotation marks, indentation or a similar method).
- Use a style of referencing that is appropriate for the subject.

Things to Remember

- IB students are principled and act with integrity and honesty.
- IB students should be content creators not content imitators.
- If you engage in any form of malpractice you may not be eligible for a grade in the subject concerned.
- Do it right, remember to cite! Credit where credit is due!

ASK FOR ADVICE: As an IB student you are responsible for ensuring that all of the work you submit is authentic and that any sources used are appropriately acknowledged. If you have any doubts please ask for advice.

Support for Encouraging Good Academic Behavior

Proper use of referencing convention is taught at every grade level in our English Language Arts classes. Our Librarian will also teach appropriate citations and research methods. Additionally, teachers use the HUB to help monitor and authenticate student work and to also help students understand the proper use of paraphrasing, quoting sources, etc..... Non-ELA teachers also work with students and teach about academic honesty as it relates to their individual classes. Students are notified of the procedures each will follow, should an incident of academic misconduct be suspected of taking place. Large written assignments will be broken down into smaller pieces so that teachers can monitor progress. In the case of EE, students will sit for multiple meetings with their EE supervisors who will easily be able to tell if the work is the student's own.

Procedures for Academic Honesty Violations

Within the Jack Yates IB program, teachers require students to submit most work completed outside of class to the HUB. The teachers allow the students the option of correcting any violations detected before official submission for the course.

- If a teacher (or student or parent) suspects that a student has committed an act of academic dishonesty (HUB submission reveals plagiarism):

1. He/she consults the student to hear his/her side of the story.
2. If the teacher still believes the student has committed an act of academic dishonesty, the teacher gives the student a zero on the assignment and notifies the parent/guardian of the incident.
3. The teacher also communicates the violation to the Dean of Students and the IBC.
4. The Dean of Students and the IBC meet with the student to determine the consequences of the action. Consequences can range from a warning to removal from the program (in the case of an extremely severe violation or multiple, repeated violations).
5. The IBC records the incident in the student database system and notifies parents of any consequences.

- If a student commits an act of academic dishonesty on an official IB assessment component, the IBC will follow the IB protocols for dealing with the incident. The student will most likely be removed from the program.

References:

Academic Honesty in the IB Educational Context

Heights High School Academic Honesty Policy