



JOHN J. PERSHING MIDDLE SCHOOL

PRINCIPAL STEVEN SHETZER

Title I, Part A: Parent and Family Engagement Policy Effective for 2018-2019

Pershing Middle School's Parent and Family Engagement Policy is as follows:

- We have an Open-Door Policy at Pershing M. School which enables parents to visit classrooms unannounced as needed.
- Parents are encouraged to participate in planning school-wide events intended to support students' academic needs and involve parents in events that support those needs.
- Parents may volunteer at all school events related to academics and otherwise

Family Engagement Policy Includes:

- Annual Title I Parent Meeting: September 27, 2018: the purpose of the annual Title I Parent Meeting is to inform parents of the school's Title I Status and how that provides academic support for economically disadvantaged students and all students on campus. Topics discussed: purpose of Title I Program, Purchases made so far out of Title I funds, upcoming tutorials/interventions, Family Night Outs: Literacy and Math.
- Additional Title I, Part A Parent Meetings Scheduled: November 15, 2018; February 7, 2019; April 4, 2019.
- Curriculum and Academic Assessment: Pershing M. School follows the standard HISD curriculum pacing guide which can be accessed from the houstonisd.org/curriculum dpt. Website. Assessments are created through various resources such as: A+ for Math only; HISD snapshots, Measuring UP, STAAR Masters.
- Process of Parental Comments: There are several avenues parents may take to communicate concerns or provide suggestions to ensure their child is receiving the necessary academic support: SDMC, reaching out to the Cluster Leader to schedule a parent conference, reaching out to the administrator assigned to the department, reaching out to the teacher. Parents should always voice concerns regarding classroom instruction/behavior with the teacher first. After that, parents may reach out to other parties:
- Ms. Tinker- Assistant Principal 7th Grade: English Language Arts Department; Mr. Fernandez- Assistant Principal 8th Grade: Math Department; Mrs. Ford- Assistant Principal 6th Grade, Science Department; Dr. Galloway- Assistant Principal (bus discipline) History Department; Ds. Shetzer- Principal, History Department.
- The School Parent Compact Provides the detail below:
 - **Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child's achievement.**
Parent Teacher conferences are held weekly as needed during teachers' conference/planning time. (this time varies by department)
 - **Provide parents with frequent reports on their children's progress.**
Parents will receive report cards from their student on the district mandated dates: October 12, 2018; November 16, 2018; January 11, 2019; February 22, 2019, April 12, 2019; May 31, 2019. Parents will also have access to teacher websites and the district online grading system (grade speed) which shows students grades in "real time."
 - **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:
Staff will be available twice a week during their specific conference time to speak with parents.
 - **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:**
We have an open-door policy that allows parents to visit classrooms on request.
- Activities that build capacity for parent involvement: Literacy Night, Math Night, Parent volunteers in the Library, Parent volunteers in the school store, SDMC committee, FAC committee, Spring Carnival,



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Parent Responsibilities: We, as parents, will support our children's learning in the following ways:

- 🐾 Monitoring attendance.
- 🐾 Making sure that homework is completed.
- 🐾 Volunteering in my child's classroom.
- 🐾 Participating, as appropriate, in decisions relating to my children's education.
- 🐾 Promoting positive use of my child's extracurricular time.
- 🐾 Staying informed about my child's education and communicating with the school
- 🐾 by promptly reading all notices from the school or the school district either

OPTIONAL ADDITIONAL PROVISIONS

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- 🐾 Do my homework every day and ask for help when I need to.
- 🐾 Read at least 30 minutes every day outside of school time.
- 🐾 Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.

Pershing Middle School will:

- 🐾 Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
- 🐾 Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.
- 🐾 Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
- 🐾 Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
- 🐾 Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
- 🐾 On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
- 🐾 Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
- 🐾 Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

Optional School Responsibilities: To help build and develop a partnership with parents to help their children achieve the State's high academic standards, Pershing will:

- 🐾 Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.
- 🐾 Notify parents of the school's participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
- 🐾 Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
- 🐾 Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.