

Cage Elementary & Project Chrysalis Middle School

SDMC Meeting Agenda

January 25, 2021

- Covid Cases in the East Area
 - Too many exposures & positives
 - Follow all safety protocols
 - Students, staff must remain six feet apart at all times
 - Masks must be worn -appropriately
 - At all times and especially when there is another person(s) in your classroom/office
 - Even when teaching behind plexiglass
 - Meetings in person
 - With principal approval only
 - Limited
 - Door remains open
- Attendance
 - PCMS -no change usually 99% every day/week
 - Cage -94%-98% every day/week
 - Teachers- call parents of children that are absent
 - Ensure attendance is updated when students marked absent submit work
- Tutorials/Professional Development
 - Extra duty pay
 - with prior principal approval
 - submit Extra duty pay form to Diana Barrera
 - Grade levels interested?
 - Virtual/In person?
 - TDS Support
- Grades are due
 - February 1, 2021
- Teacher Prep Day
 - January 29th
 - Teachers and staff work virtually from home
- Displaying student work
 - Inside and outside classroom
- Devices
 - Some still available

- Questions, comments, concerns

Rufus Cage Elementary and Project Chrysalis Middle School

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Minutes of the Shared Decision-Making Committee

January 25, 2021

The Shared Decision-Making Committee (SDMC) for Cage Elementary and Project Chrysalis Middle School met on Monday, January 25, 2021. The members present were Mrs. Leos, Mrs. Reyna, Mrs. Ochoa-Hernandez, Mrs. Gonzalez, Mrs. Alvarado, Ms. Brooks, Mr. De La Rosa, Ms. M. Rodriguez, Mrs. Bohorquez, Mrs. Freitag, Mr. Freitag, Ms. K. Garcia, Mr. Romero, Mr. Gallardo, Mr. Arrazate, Ms. I. Marquez & Dr. Rodriguez

Dr. Rodriguez welcomed the members of the SDMC and thanked them for joining the virtual meeting,

Dr. Rodriguez commented that we needed to remain focused, flexible, and be patient as we continue instruction virtually and in person for the Spring Semester due to the on-going Covid Pandemic.

Dr. Rodriguez discussed the details of a meeting held by the East Area Nurse manager regarding the fact that the East Area is experiencing a lot of positive Covid-19 cases and a spike in the number of exposures. This increase is the reason we need to ensure we are all following the safety protocols, remain diligent about keeping six feet apart and make certain that everyone is wearing PPE appropriately and at all times and especially when in the company of one or more individuals.

Also discussed was the fact that teachers and staff must refrain from having in-person meetings unless absolutely necessary and with principal approval; especially due to the fact that rooms and offices are small and social distancing is required. Exceptions can and will be made on a case by case basis and when social distancing is available.

Attendance for Cage Elementary and Project Chrysalis Middle School was reviewed and Project Chrysalis continues to remain between 98% and 99% in attendance daily and Cage continues to struggle between 94% to 98% daily. Grade level chairs were reminded to:

- ensure their teams are updating the attendance when students marked absent submit their work
- call home when students are absent
- advise the Attendance clerk of habitual absences and
- ask that support staff conduct for home visits for chronically absent students.

Teachers were also informed that the front office staff calls absent students' parents daily as well as the automated system and that the school will be providing attendance incentives to students, classrooms and grade levels to help improve attendance.

For the Spring Semester afterschool tutorials will be offered at all grade levels that choose to participate and some professional development trainings will be offered to teachers to help improve virtual and in-person instruction. TDS support will also be available upon request of grade levels. Chairs were advised to relay the information to their teams and advise Dr. Rodriguez of tutorial and/or PD interest.

Dr. Rodriguez noted that Friday, January 29, 2021 is a Teacher Preparation day with no students. Teachers and staff will work virtually from home so that the building can be deep cleaned and sanitized. Committee members were also reminded that report card grades are due by end of business Monday, February 1, 2021 and that the school still has some devices for students who may still need one.

Lastly, Dr. Rodriguez informed the team that displaying student work is allowable as we should be showcasing student's hard work and successes inside and outside the classroom as the school is disinfected and sanitized daily with the electrostatic machine.

The meeting concluded with a question and answer session.