

**RUFUS CAGE ELEMENTARY SCHOOL
AND
PROJECT CHRYSALIS MIDDLE SCHOOL**
4528 LEELAND STREET
HOUSTON, TEXAS 77023
TEL. 713-924-1700 FAX 713-924-1704

**Shared Decision Making Committee
Meeting Agenda
Monday, September 15, 2017**

- I. Welcome
- II. Make-up Days for Hurricane Harvey
- III. Q and A
- IV. Closure

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**SHARED DECISION MAKING COMMITTEE
MEETING MINUTES**

The Cage/Chrysalis Shared Decision Making Committee met on Friday, September 15, 2017. The members present were Jose Covarrubia, Gloria Freitag, Valarie Kubos, Veronica Mendoza, Jasmine Perez, Andrew De La Rosa, Ricardo Arrazate, Ashely Contreras, Edna Barrera, Erika Leos, Cynthia Bohorquez, Monica Velasquez, Juana Wilson, Julie Melliza, and Brook Brooks.

Dr. Covarrubia welcomed the SDMC for the brief meeting to discuss the make-up time from Hurricane Harvey. Dr. Covarrubia explained that the previous evening the HISD School Board voted on the following make-up plan.

- Schools that started on September 11, 2017 would lose the 5 early dismissal days.
- Schools starting on September 18, 2017 would lose the 5 early dismissal days and extend their school day by 25 minutes until the end of the first semester.
- Schools starting on September 25, 2017 would lose the 5 early dismissal days and extend their school day by 55 minutes until the end of the first semester.

He told the SDMC that a notice would be sent to all parents by the end of the day and that teachers should inform their parents as well through their classroom newsletters.

Dr. Covarrubia asked the SDMC members to work with their teams to come up with ideas of how to do the two parent/teacher conferences that the school normally has throughout the school year. He explained that normally we have the parent/teacher conferences during early dismissal and now we are not going to be able to have them in that manner.

He also let the SDMC know that Friday, September 22, 2017 has not changed. Students do not come to school but teachers do as a teacher service day.

The meeting adjourned.