

**RUFUS CAGE ELEMENTARY SCHOOL  
AND  
PROJECT CHRYSALIS MIDDLE SCHOOL**  
4528 LEE LAND STREET  
HOUSTON, TEXAS 77023  
TEL. 713-924-1700 FAX 713-924-1704

Shared Decision Making Committee  
November 28, 2017

- I. Welcome
- II. State of the Budget (Additional loss of funds due to lack of bilingual students)
- III. Ms. Aragon
- IV. Library
- V. Saturday Tutorials
- VI. Q and A
- VII. Adjournment

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Shared Decision Making Committee  
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Meeting Minutes

The Cage Elementary and Project Chrysalis MS Shared Decision Making Committee met on Tuesday, November 28, 2017. The members present were Ms. Leos, Ms. Mendoza, Ms. Contreras, Ms. Barrera, Ms. Perez, Ms. Wilson, Mr. De La Rosa, Mr. Stott, Mr. Reyna, Dr. Covarrubia, Ms. Villanueva, Ms. Melliza, Mr. Prough and Ms. Kubos.

Dr. Covarrubia welcomed all members of the Shared Decision Making Committee.

**State of Budget:**

Dr. Covarrubia explained that he was working on the final budget for 2017-2018. Due to the lower than expected enrollment at both schools, the budget had to be adjusted to reflect the correct enrollment. Cage declined in enrollment from 545 to 512 for a loss of \$151,000.00 and Project Chrysalis declined in enrollment from 276 to 267 for a loss of \$60,000.00. An additional loss of \$22,000.00 was incurred as the total number of bilingual education students dropped from 348 to 260.

**Ms. Aragon:**

Dr. Covarrubia informed the SDMC that Ms. Aragon had resigned her position as Clerk 1 as she had been offered a higher paying position. Her last day will be Friday, December 1, 2017. This position will be closed and monies from this position will be utilized to pay the loss in funding.

**Library:**

Due to funding, the library had not been opened for business and teachers have been using their classroom libraries for book checkouts. The library will resume operations after the Winter Break. Teachers will sign up with Ms. Marron.

**Tutorials:**

We will resume after school and Saturday tutorials in January. We will continue to provide this support to students until monies run out.

Meeting adjourned.