

**RUFUS CAGE ELEMENTARY SCHOOL
AND
PROJECT CHRYSALIS MIDDLE SCHOOL**
4528 LEELAND STREET
HOUSTON, TEXAS 77023
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**Shared Decision-Making Committee Meeting Agenda
Tuesday, December 4, 2018**

- I. Welcome
- II. Introduction of the two areas to be discussed (Magnet Proposal and Cage Elem. Writing Plan).
- III. Writing Plan
- IV. Magnet Proposal
- V. Questions / Answers
- VI. Adjournment

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**Minutes of the Shared Decision-Making Committee
December 4, 2018**

The Shared Decision Making Committee for Cage Elementary and Project Chrysalis Middle School met on Tuesday, December 4, 2018. The members present were Ms. Esquivel, Ms. Padron, Ms. Ochoa-Hernandez, Ms. Rosales, Ms. Garcia, Ms. Guerra, Mr. De La Rosa, Mr. Stott, Mr. Demello, Dr. Rodriguez, Dr. Covarrubia, Ms. E. Barrera and Mr. Arrazate.

Dr. Covarrubia welcomed members of the committee and emphasized that the purpose of today's meeting was to go over the Cage Elementary Writing Plan and the Cage Elementary Magnet Program Proposal.

Ms. Barrera, Administrative Intern, reviewed the Writing Plan with the committee. She placed particular emphasis on the clear plastic writing portfolio keepers. She stated that starting in January we would collect a total of 5 writing samples. All of the samples could be displayed in the clear pocket jacket and the pocket jacket would be given to student's teacher next school year. The teacher for 2019-2020 would then keep the most recent writing and begin collecting writing samples for 2019-2020. All of the regular education teachers also received the Daily Oral Language and the committee is looking for Daily Oral Language in Spanish for the bilingual teachers.

Ms. Barrera reviewed the Magnet Proposal. She brought forward the Magnet Committee recommendation of Fine Arts. She reviewed the stages that we would undergo in becoming a Fine Arts Magnet Program. The committee wants to begin to advertise and begin getting recruitment efforts so that we can begin building the program. The proposal is going to be sent to the Magnet Office for review and then to the School Board for approval.

Dr. Rodriguez reviewed the GT testing for next week.

Ms. Ochoa Hernandez gave an update on the vouchers for shoe distribution.

The meeting adjourned at 4:00 p.m.