PRE-ENROLLMENT CHECKLIST

Review the following checklist to reassure yourself that you all the required ORIGINAL documents for pre-enrollment.

Failure to bring all documents will delay pre-enrollment.

☐ Transcript, STAAR, TELPAS
☐ Attendance record (2018-2019)
☐ Discipline Referrals (Copy of ALL Discipline Record)
☐ 1 letter of recommendation (can be from teachers, counselors, ect.)
☐ Birth Certificate
☐ Social Security
☐ Parent’s Driver’s License or ID
☐ Proof of Residence (Lease agreement, light, water or gas bill most recent)
☐ Updated Immunization records
☐ ARD/504 documents applicable

❖ Application form (please fill out before returning to interview in black or blue ink)
Dear Applicant,

We are so excited about the opportunity to serve you and help you reach your goals. At Middle College High school (MCHS) at Houston Community College (HCC) Gulfton Campus, we are committed to work with you to set new goals and plan your path for the future. Once you have charted the course, we will provide you with the support and challenge you need to complete your high school requirements and college courses. We are a small HISD high school located on a Houston Community College Campus offering a junior college experience.

In January 2014, the Houston Independent School District announced the opening of the two Middle College High Schools that have been specifically designed to reengage and graduate students who do not feel that a traditional high school is a good fit. MCHS at HCC Gulfton, is designed to provide a personalized graduation plan, a non-traditional schedule, small class size, a focus on regaining credits, a supportive environment, a head start on college, and workforce certifications.

Applicants will need to complete all parts of the application and be interviewed by a committee. Interviews will take place in June. Selected applicants will be notified by mail by June 30 and will participate in the new students induction week during the summer, prior to the first day of school.

Please complete and return all sections of the application. Applicants may also be requested by contacting Ms. Holly Gibson, Principal, at hgibson@houstonisd.org. Completed applications and forms are due by Friday, April 26, 2019 applications received after the due date will be reviewed in the order they are received, and students will be contacted to enroll based on availability of slots in our program.

The following forms must be submitted to your campus Middle College High School Coordinator:

Complete application ( all sections )
- Current health record
  - Proof of residency ( requested, but not mandatory )
  - Copy of current year's transcript
  - Copy of district and state achievement test scores for the school year
  - Copy of current discipline file
  - Copy of SAT/ACT results
  - Two letters of recommendation ( school administration, counselor, teacher or other adult)

- If applicable: copy of Gifted/Talented, Individual education plan ( IEP ), 504, special education, and/ or ESL/LEP information
- Those students who will be considered for acceptance will be scheduled for an interview by the Gulfton Middle College High School Student Selection Committee June 3- June 7.
Student Application
2019-2020

Student Information:
First ___________________ Middle ___________________ Last ___________________

Home address: ________________________________________________________________

School ID# (HISD) __________________________________________________________

Current School _______________________________________________________________

Date of Birth ________________________________________________________________

Student cell phone# ____________________ Student email Address __________________

Parent/Guardian Information:

Name ________________________________________________________________

Phone (home) _____________________________________________________________

(Cell) _________________________________________________________________

(Work) _________________________________________________________________

Relationship (circle one) Mother   Father   Other: __________________________

Name ________________________________________________________________

Phone (home) _____________________________________________________________

(Cell) _________________________________________________________________

(Work) _________________________________________________________________

Relationship (circle one) Mother   Father   Other: __________________________
Take some time to reflect and respond to each question thoughtfully and completely.

1. In two or three sentences, explain why you are interested in attending Middle College High School at HCC Gulfton.

   ____________________________________________

2. Write two or three sentences about how you will be an asset to MCHS Gulfton. What qualities do you possess to make MCHS Gulfton a better place.

   ____________________________________________

3. In what type of environment do you learn best?

   ____________________________________________

4. What should we know about your life or family circumstances that will help us determine the supports you will need to be successful at our school?

   ____________________________________________

5. What are your current goals after high school?

   ____________________________________________

6. If you have been absent a lot, help us understand why?

   ____________________________________________
7. Tell us how you’ve handled conflict with your teachers.


8. Tell us how you’ve handled conflict with others (student and teachers).


9. Tell us about your responsibilities outside of school.


1. Answer yes or no to the following questions:

- Do you currently use a planner to keep your self-organized?
- Have you ever considered dropping of school?
- Would you rather drop out than continue in your present school environment?
- Do you agree to take college college courses?
- Do you feel a lack of belonging in your current school?

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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2. Check the characteristics that best describe you:

- Creative
- Shy
- Friendly
- Readily accepts authority
- Abel to walk away from conflict
- Independent thinker
- Strong leadership
- Misunderstood
- Team player
- Flexible
- Loner
- Good time management skills

MCHS at HCC Gulfton offers a rigorous academic curriculum which will require you to demonstrate a high level of commitment, maturity, and responsibility. We except you to demonstrate student behaviors that will ensure that you have and optimal opportunity for success. Tell us how you will balance freedoms of the college campus and the responsibilities of the academic program.

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Parent Commitment Statement

I understand that participation in my child’s education will help his/her achievement and attitude. Therefore, I will voluntarily be involved in the school to promote school-wide parent support, share decisions, special enrichment, and recreational activities. I agree to be accessible and readily available to the school to discuss my child. I recognize that acceptance and MCHS at HCC Gulfton requires a full commitment and that my child may have his/her transfer non-renewal for the following year if he/she does not fulfill the commitment requirements.

Our signature below affirm agreement to the parental commitment and acknowledge that all information provided in this application is accurate and complete.

Parent Signature ____________________________ Date: ____________________________

Student Signature ____________________________ Date: ____________________________