Whittier Elementary

SDMC Meeting Minutes

December 6, 2023

3:00-4:00

**SDMC Minutes**

Call to Order: The meeting was called to order at 3:00 PM by Ms. Melchor

Roll Call: Y. Melchor, K. Brace, R. Solis, T. Gay, K. Daniels, M. Villela, M. Lopez, M. Trevino

* Welcome
* Upcoming PLCs will focus on data based on TEA Interim assessment and action planning.
  + Data presentations will be held by all 3rd-5th grade teachers.
  + Think about the impact of STAAR 2.0 as we move into the spring.
* We will have the Holland band perform on December 16rth for 3rd-5th grade
* Brighter Bites
  + We are behind on completion of catch lessons and activities. In order to continue the program, we need 80% completion.
  + No distribution for the month of December
* If you know of students who need assistance for the holidays, please complete a SAF and it will be routed to the Ms. Ovalle or Ms. Trevino.
* Attendance Review
  + Complete SAFs for students of concern
  + Conferences and home visits will happen as needed.
  + Please let Ms. Quintanilla know if you have any student concerns.
* Faculty and staff absences need to be communicated to Ms. Melchor.

Request a substitute as soon as you know that you will be out.

* Before leaving for the holidays:
  + Unplug all electronics.
  + Place devices away from windows.
  + Have students clean their cubbies.
  + Clean the classroom and purge any items not needed.
  + Lesson plans submitted.