

HOUSTON MSTC BUS APPLICATION 2017-2018

Please Return to Erica Webb 713-696-0200

IN ORDER TO QUALIFY FOR BUS SERVICE, THE STUDENT MUST LIVE MORE THAN 2 MILES FROM SCHOOL. ONCE INFORMATION IS ENTERED, HISD WILL DETERMINE THE BUS ROUTE YOUR CHILD WILL RIDE, BASED OFF THE ADDRESS YOU ENROLLED HE OR SHE.

PARA CALIFICAR PARA SERVICIO DE AUTOBUS, EL/LA ESTUDIANTE TIENE QUE VIVIR A MAS DE DOS MILLAS DE LA ESCUELA. UNA VEZ QUE LA INFORMACION ES INGRESADA, HISD DETERMINARA LA RUTA DE AUTOBUS QUE SU HIJO/A TOMARA.

STUDENT'S NAME/ NOMBRE DEL ESTUDIANTE	
DATE OF BIRTH/ FECHA DE NACIMIENTO	
GRADE/GRADO	
STUDENT ID NUMBER/ NUMERO DE ID DEL ESTUDIANTE	
HOME ADDRESS/ DIRECCION	ZIP CODE/ CODIGO POSTAL
PARENT NAME/ NOMBRE DE LOS PADRES	HM PHONE/ NUMERO DE TELÉFONO
EMER. NAME/ CONTACTO DE EMERGENCIA	NUMBER/NUMERO DE EMERGENCIA

FOR OFFICE USE ONLY / SOLO PARA USO DE LA OFICINA:

DATE ENTERED <input type="checkbox"/> Given a bus pass <input type="checkbox"/> Added to Chancery Roster <input type="checkbox"/> Added to HISD Roster <input type="checkbox"/> VOID <input type="checkbox"/> AUTOMATIC ROLLOVER

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To Parents of School Bus Riders

Responsibility for the safe transportation of school children is a joint effort and must be shared by parents, students and school personnel, as well as school bus drivers and supervisors.

At the Bus Stop

- Show respect for property around the bus stop. Avoid littering or walking on planted areas.
- Students should exit their personal cars prior to the arrival of the bus. Remain at least 10 feet back from the curb.
- Do not run towards the bus. Wait in line until the bus has stopped completely and the door has been opened.
- Board the bus in a single file line, without pushing. Keep one hand free and use the handrail.

Bus Pass Requirement and Riding

- Arrive at the bus stop 10 minutes before pick-up time.
- The driver is NOT permitted to wait for students.
- When the bus arrives, stand back from the curb or stopping point and wait until the bus comes to a complete stop.
- You must show the driver your bus pass each time you board the bus.
 - Bus driver can ask for the bus pass at any time.
- While on the bus, you must remain seated, facing forward for the entire trip.
 - Keep your feet and legs out of the center aisle.
 - Keep all parts of your body inside the bus.
 - Never reach through the window to take an item from a friend.
- While on the bus, loud conversation is distracting to the driver and unsafe.
 - Students are expected to be courteous and obedient to the driver.
- Weapons, explosives, or any other dangerous articles are prohibited.
 - The ignition of matches, lighters, etc. is prohibited.
 - No object is to be thrown in or out of the bus, or inside the bus
 - Animals or large hazardous objects are prohibited on the school bus.
- Smoking, eating, fighting, swearing, loud electronic devices, drinking and littering on the bus are not permitted.
 - Cell phone usage is for emergency purposes only; driver authorization is required
 - Tobacco, drugs, and alcohol are prohibited.
 - Students must not use obscene language, gestures or gang signs.
 - Fighting, yelling or loud talking is not permitted.
 - Harassment or intimidation of others is not permitted. Students will never use the rear emergency exit except upon the direction of the driver or other competent authority.
- Willful destruction or defacing of school bus or private property surrounding school bus stops is prohibited

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Leaving the Bus

- You may get off the bus only at your assigned stop.
- Remain seated until the bus comes to a complete stop and the door is opened. Follow the driver's instructions for the unloading sequence. Hold the handrail for balance and safety while walking down the steps. Stay back from the curb as the bus leaves. Stay out of the Danger Zones

Student Behavior on the Bus

- The safe transportation of students requires responsible behavior by all persons who ride school buses. Students who do not follow the regulations or the driver's instructions may be counseled or denied transportation.

Transportation Information

- To the extent feasible and considering traffic conditions, Houston Independent School District will provide transportation for eligible students that live more than two-miles from school. Route information is subject to change during the year. In order to qualify, students must live more than two-miles from the school. Once the information is entered, HISD Central Motor pool will determine the bus route your child will ride.
- If you need a different stop in the morning or afternoon, written permission must be obtained from the school transportation coordinator.

Video monitoring systems

Video cameras with audio recording capabilities may be used on each bus during routes or on trips.

Bus drivers, students, parents and school personnel all share a responsibility to ensure that children get to and from school safely every day. Here are a few tips that will help you to reinforce the school bus safety message with your child:

- Help your child find the safest route to the bus stop.
 - Review with your child the bus safety rules, stressing why they are necessary.
 - Make sure that your clothing and book bag do not have loose strings or straps that can be caught on the bus handrail, door or seats.
 - School bus discipline is a cooperative effort amongst the student, parent, bus driver and principal to ensure the safety of all students. Misbehavior on a school bus is highly distracting to a driver and creates an unsafe condition.
 - The bus driver merits the respect and courtesy due to all school personnel.
 - Help your child find the safest route to get home.
1. If you are going to be fifteen minutes late or more to school due to a situation with the late HISD bus, please check in at Sam Houston MSTC at 713-696-0200 and ask for the Transportation Coordinator. **Please call Central Motor Pool for any concerns or complaints at 713-676-9431.**
 2. To ensure that an absent or tardy is excused due to a situation with the HISD buses please check in to Sam Houston MSTC at 713-696-0200ext.302 and ask for the Transportation Coordinator
 3. If you are instructed to stay before or after school, please find another way home.
 4. The bus is not required to stay no later than five minutes after dismissal.
 5. Route information is subject to change during the year.

Central Motor Pool: 713-676-9431 (Complaints)

Route Request: 713-613-3040

Transportation Coordinator: Erica Webb 713-696-0200