

CLARA MAREZ

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Education

Fall 2013 – Spring 2018	Associates of Arts GPA 3.9 / 65 credits	<i>Lone Star College</i> - 20000 Kingwood Drive, Kingwood, TX 77339-3801 Phone: 281-312-1600
Fall 2013 – Spring 2016	High School Diploma GPA 4.9/ 10 th (Out of 80)	<i>Baker Early College High School</i> -15903 Houston Parkway, Houston, Texas 77044 Phone: 832-775-0866 Fax: 832-775-0895

Academics

Fall 2015 – Spring 2016	ENGL 1301, ENGLI 1302, GEOL 1403, GOVT 2305, GOVT 2306, MATH 1314, MATH 1316, PSYC 2301, SPCH 1321
Fall 2014 – Spring 2015	BIOL 1408, BIOL 1409, DRAM 1310, SPAN 2311, SPAN 2312, KINE 2111, HIST 1301, HIST 1302, EDUC 1300
Fall 2013 – Spring 2014	COSC 1401, KINE 1111, SPAN 1411, SPAN 1412

Honors and Awards

Fall 2015 – Spring 2016	Selected to attend the <i>National Youth Leadership Forum</i> : Business Innovation in recognition to Academic Promise, Leadership Potential and dedication to the field of Business Certified as a member of <i>Phi Theta Kappa Honor Society</i> in acknowledgement to academic accomplishments Placed in the <i>President's Honor List</i> based on outstanding academic performance at Lone Star College
Fall 2014 – Spring 2015	Recognized as a Delegate representing Baker Early College High School and the State of Texas at the <i>Congress of Future Science and Technology Leaders</i> in recognition of leadership potential and outstanding grades

Received the *Scholar Letter* at Baker Early College High School

Recognized for *Outstanding Student* at Baker Early College High School

Certified membership of the *National Honor Society* based on scholarship, leadership, service, and character at Baker Early College High School

Certified membership of the *Mu Alpha Theta* at Baker Early College High School

Selected for membership based on high academic achievements for the *National Society of High School Scholars*

Placed in the *President's Honor List* in recognition to academic accomplishment at Lone Star College

Fall 2013 – Spring 2016 Recognized for *Baker Student Ambassador* at Baker Early College High School

Clubs

Fall 2015 – Present *Member* of the Phi Theta Kappa Honor Society qualified for superior academic achievements, Jason Kleene, Contact Advisor, Phone: 281-311-1777
- Assist with the organization of activities and events.

Fall 2014 – Spring 2016 *Member* of Mu Alpha Theta at Baker Early College High School, Mrs. Grimes, Sponsor, Phone: 832-775-1234
- Assist with the organization of activities and introduce this to new members.

Member of National Honors Society at Baker Early College High School, Mrs. Dene, Sponsor, Phone: 832-775-1234

Fall 2015 – Spring 2016 *President* of the Hispanic Student Society International (HSSI) and a member for two years at Baker Early College High School, Professor Calderon, Sponsor, Phone: 832-775-1234.
- Design weekly agenda and plan essential school events
- Engage students to learn about Latin American cultures and diversity
- Micromanage officers' responsibilities and develop team building activities

Fall 2015 – Spring 2016 *Designer* of the Yearbook Committee, Mrs. Lamer, Sponsor, Phone: 832-775-1234
- In charge of capturing pictures
- Design school yearbook template

- Fall 2015 – Spring 2016 *Member* of Interact Club, Mr. Will, Sponsor, Phone: 832-775-1234
- Assist the fundraise of school events
 - Plan agenda for school occasions
- Fall 2014 – Spring 2016 *Member* of Amnesty international USA, Mr. Clark, Phone: 832-775-1234
- Support the development of petitions
 - Contribute to human rights needs
- Fall 2013 – Spring 2016 Baker *Ambassador* Tina Davens, New Student Coordinator, Phone: 832-775-1234
- Recruit upcoming freshman students for the early college program
 - Generate informational speeches to prospect families and students
- Lead Coordinator* for the Multicultural Festival, Professor Calderon, Sponsor, Phone: 832-775-1234
- Design stations that demonstrate Latin American countries' cultures
 - Manage the role of other students throughout the festival
- Fall 2013 – Spring 2014 *Member* of Sports Club, Mrs. Schoets, Sponsor, Phone: 832-775-1234
- Participate in fitness groups
 - Attribute to the Kickball team competitions

Community Service

- Fall 2015 – Spring 2016 *Readings lector* at Saint Magdalene Catholic Church 123 North Houston Avenue, Humble, TX 77445 Office: 281-446-8211, Frances Salna, Manager, Phone: 832-875-1111
- Read the mass readings on Sundays
 - Attend meetings and ensure trainings
- Fall 2015 – Spring 2016 *Secretary* of the youth group at Mary Magdalen Church 123 North Houston Avenue, Humble, TX 77338, Office: 281-444-2211, Lara Martinez, Sponsor, Phone: 713-415-0011
- In charge of writing a report of every meeting
 - Contribute to planning the agenda
- Fall 2014 – Spring 2016 *Member* of Church pastor's MC group at Saint Magdalene Catholic Church 123 North Houston Avenue, Humble, TX 77338, Office: 281-244-1111, Lana Brown, Manager, Phone: 281-522-3356
- Manage and organize prior to the beginning of the mass
 - Attend meetings and ensure trainings
- Fall 2014 – Spring 2015 *Tour Guide* Jesse Jones Park Nature Center a Three Acres Land, 20634 Kenswick Dr., Humble, TX 77338, Phone: 713-755-6444
- Tour groups of students around the nature center
 - Teach them about life during the 1800s

- Fall 2013 – Spring 2015 *Volunteer* with different grade levels at Tin Forest Elementary, 4455 Kingwood Glen Dr., Humble, TX 77346 office: 281-655-2211
- Taught different grade level classes
 - Assisted with Super Kids Day
 - Spoke to 5th graders about high school and college
- Fall 2013 – Spring 2014 *Volunteer* with second grade at Lakeland Elementary, 1200 Montgomery Ln, Humble, TX 77338 Ms. Houston, Teacher, Phone: 281-644-2255
- Read books to students
 - Taught kids math problems
 - Assisted the teacher with classroom decorations
 - Organized and filed paper work
- Volunteer* at Maple brook Elementary, 2345 Farming Rd, Humble, TX 77346 Ms. Torres, Teacher, Phone: 281-641-1222
- Assisted in a leadership role on Super Kids Day
 - Facilitated the class and guided student in lessons
 - Read to students during reading time

Internships

- Fall 2015 – Spring 2016 *Memorial Hermann Northeast*, 18951 N Memorial Dr., Humble, TX 77338 Lauren Trays, Manager of Volunteer Services, Phone: 281-540-7854
- Conducted inventory in the Day Surgery / PACU Unit
 - SW Tower Receptionist Surgery Unit
 - Ordered surgical materials in Sterile Processing
 - As a volunteer in the Volunteer Office I answered phones and distribute materials around the hospital

Activities

- Ballet
- Karate
- Hiking
- Swimming
- Running

Skills/ Qualifications

- Fluent Spanish, writing, reading, comprehension, and verbal communication
- Fluent English, writing, reading, comprehension, and verbal communication

References

- Fall 2015 – Present Professor Calderon, *English Professor and HSSI Sponsor*, Baker Early College High School, 15903 Clark Pkwy, Houston, TX 77044, 832-775-1234, Leonor.Calderon@Bakerisd.k12.tx.us
- Fall 2013 – Present Saxon Brown, *Student Support Services Counselor*, Advisor and Facilitator, Baker Early College High School, 15903 Clark Pkwy, Houston, TX 77044, 832-775-1234, Saxon.Brown@bakerisd.k12.tx.us
- Summer 2016 – Present Jessie Valdez EB Owner, Internship Manager, 342 Atascocita Rd, Humble, TX 77346, 281-842-5167, jessievidales@ebincevents.com
- Fall 2015 – Spring 2016 Liz Brown, Manager of Volunteer Services, Internship Facilitator at Memorial Hospital, 951 N Memorial Dr, Humble, TX 77338, 281-550-8819, lizbrown@memorialhermann.org