

# Westbury High School

## SDMC Meeting Agenda

May 4, 2021

4:15 – 5:15 pm

The Houston Independent School District (HISD) Board of Education established and approved the campus-level planning and decision-making process in 1992. This process includes the creation and maintenance of a Shared Decision-Making Committee (SDMC) at each school to review the district's educational goals, objectives, and major district wide classroom instructional programs. The SDMC must be *involved in decisions related to* areas specified by the Texas Education Code. The code states that the SDMC will be involved in decisions in the areas of *planning, budgeting, curriculum, staffing patterns, staff development, and school organization*.

**Areas SDMC we will discuss as an advisory to the Principal... but not limited to....**

Category	Minutes
<p>Budget</p> <ul style="list-style-type: none"> <li>• Staff Desktops</li> <li>• Athletics</li> <li>• Backpacks &amp; Supplies</li> <li>• Printing Equipment</li> <li>• Senior Stuff</li> </ul>	<p>Ms. Nixon shared that we have been able to use budget monies saved this year to purchase some much needed items for the campus. We have purchased and delivered new teacher chairs for every staff member who didn't have one. We have ordered 200 new desktops and large monitors so every staff will have a new CPU and 2 monitors next year. We have purchased equipment and at least one new uniform/warm-up for every sport, cheer, drill and twirlers. We have ordered backpacks again for all students next year with supplies for a return to campus. Mr. Rice explained the new 3 color silk-screen press and large format color printer that we purchased for CTE and other campus projects. Lastly, we have purchased items for our Seniors to make this year memorable. Every student will receive their cap&amp;gown for free and will also receive a number of mementos during the senior parade including 2021 pin, WHS bottle, picture frame, mask and fan. We have several fun activities planned for the last week.</p>
<p>Staffing Patterns - Vacancies</p> <ul style="list-style-type: none"> <li>• CET Position</li> <li>• At-Risk Program Admin</li> <li>• Teachers/Hires</li> </ul>	<p>We are expected to hire for more than 20 positions again this year. We have re-opened CET and At-Risk Program Admin positions. We currently have vacancies in ELA (multiple), Math, Sci, SS, and SPED that we are looking to fill. Please send applicants our way!</p>
<p>Attendance</p> <ul style="list-style-type: none"> <li>• 93.2%</li> <li>• 129 Leavers – HISD Support</li> <li>• PBIS?</li> </ul>	<p>Our campus attendance is back over 93%. Testing attendance has been strong – about 75% each time. However, we have 129 Leavers (Code 98) who are potential dropouts for next year. HISD is providing support in tracking these students down to help them re-enroll at WHS or another campus. We have been asked to keep students enrolled this year even if they are not attending regularly due to Covid-19 issues. We are concerned these numbers will be even higher in the fall.</p> <p>To best prepare for the return to in-person instruction, we need to consider training students and teachers in campus routines, ways to build relationships, and ways to address behavior. The leadership team has heard a brief overview of PBIS which allows us to create a campus team of experts/trainers, self-assess, and select where we want to start with the process. We can tailor our own campus approach within the PBIS framework. SDMC members indicated overall willingness to consider option. Ms. Brown said that compassion is needed as many of our students are going throught</p>
<p>School Organization</p> <ul style="list-style-type: none"> <li>• Laptop Collection – 4 rounds</li> </ul>	<p>We will need to collect laptops in at least 4 rounds this year: Graduating Seniors (week of Jun 7-11); Student not needing SS (TBD); No Shows to SS (Jun 22-24); and Students completing SS (TBD).</p>
<p>Curriculum</p> <ul style="list-style-type: none"> <li>• Final Exam Discussion</li> <li>• Grading/EOY</li> <li>• Senior Concerns</li> </ul>	<p>Ms. Nixon presented drafts of Senior Final exam and 9<sup>th</sup>-11<sup>th</sup> final exam schedules. Ms. Hojinacki suggested starting Senior finals with 6<sup>th</sup> and 7<sup>th</sup> to allow more time for make-ups and to hold them during Office Hours to get better attendance.</p>

	<p>Grading concerns for S2 were shared. Teachers are being asked to do 5<sup>th</sup> cycle Supplemental packets for identified students who have a chance to pass S2.</p> <p>We are deeply concerned about the number of seniors not cleared for graduation. Right now, we have less than 300 that we think will be clear. We are working on APEX and upcoming credit recovery options, clearing NGs, and have started on IGC projects for STAAR.</p>
<p>Planning</p> <ul style="list-style-type: none"> <li>• 8 per – A/B Block</li> <li>• 9<sup>th</sup> grade Course Selections</li> <li>• Master Schedule</li> </ul>	<p>Ms. Nixon confirmed that we will go back to an 8-period A/B block for next year. We will most likely keep intervention/office hours around the lunches. Schedule was shared at previous meeting.</p> <p>9<sup>th</sup> grade course selections are scheduled via TEAMS for Fondren, Meyerland, and Welch. We will host an evening meeting for all incoming students and parents, too.</p> <p>Master schedule will be built from the course selections as always. We are just getting started!</p>
<p>Professional Development</p> <ul style="list-style-type: none"> <li>• May 28</li> <li>• Summer Suggestions?</li> </ul>	<p>Ms. Nixon asked for feedback on May 28 PD day. Ms. Hojnacki suggested working on finals, planning, grading time, IAT/SPED documentation, etc. Other teachers agreed that those topics would be most appreciated.</p> <p>Summer suggestions for PD: ESL, SPED, APSI, and teacher-selected.</p>
<p>In Attendance</p>	<p>Nixon, C. Jones, Rice, Campbell, Ballard, Hojnacki, White, Jeri Brown, Mosely, R. Washington.</p>