



Mathematics Department Chair
Montessori Mathematics Lead Teacher
Mr. Trinh's Contact Information:

- Room: Library 3
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- Office Hours:
 - Monday 3:14 – 4:10
 - Wed. & Fri. 2:40 – 4:10

Welcome to Pre – Calculus! This course is designed to apply mathematical skills to problem solving and algebraic/geometric situations, develop an understanding of the importance of mathematics in our world, and build confidence in your ability to do math. This class information letter will answer your questions about my policies and expectations. Please read this letter with your parents. I hope to establish an open line of communication with both students and parents.

CLASSROOM RULES:

- Be on time and prepared for class: Pencil, paper, Spiral notebook, and laptop (as needed)
- Respect yourself and your classmates -- including their properties and ideas.
- All WHS handbook rules will be enforced.
- When virtual, please remember to mute your microphones and be mindful of your surroundings.
- Check the HUB and Microsoft Teams daily for classroom updates.

SUPPLIES:

- Composition notebook
- Two 1 – Subject spiral notebook
- Pencils or Pens
- Notebook paper

GRADE DISTRIBUTION:

- 50% - Classwork/Assignments
- 30% - Tests/Projects/Quizzes
- 20% - Daily/Participation

TUTORIALS:

During Office Hours or
by appointment

ASSIGNMENTS:

- Expect to have assignments every day to reinforce the day’s lesson. Any work not completed in class may be done at home.
- **Show ALL work.** I can only help you if I can see your process.
- All assignments are expected to be completed. Zero(s) will be assigned for missing work.
- Students are responsible for any makeup work.

MAKE-UP WORK:

- It is the responsibility of the student to find out what work was missed when absent.
- You have a maximum of 3 days (for each day you were absent) to complete and turn in the missing assignment.
- Being absent on the day before a test does not excuse you from taking the test with the rest of the class, since the test will be announced a week in advance. If you were absent on the day of the test, you are expected to take the test the day you return.

TESTS & QUIZZES:

- Tests will be announced at least one week in advance.
- Students will have one class period to complete a test, and students will have one class period to complete a quiz (*no additional time will be granted to students who do not complete the assessment unless otherwise stated*).
- There is a cumulative test at the end of each semester so save all assessments from the year as a study guide.
- All students will be given an opportunity to retake any tests they desire once. The test with the higher grade will be inputted into the gradebook.

The terms and conditions of this syllabus has been read and explained to me. I agree to the terms and conditions of this syllabus as it has been stated. Please sign below, stating that you agree to the terms and conditions stated above.

Student’s Name: _____

Student Signature: _____

Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

If you should have any comments or concerns, please feel free to contact Mr. Trinh.

Revised September 2020