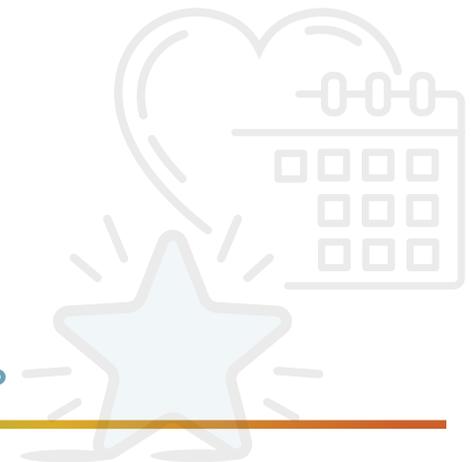## Counseling & Compliance

Counseling & Compliance works to ensure that all students have the support and resources necessary to graduate on-time, entering the college or career pathway of their choice.

What does Counseling & Compliance support?

Academic Counseling

Academic Counseling is committed to empowering campuses to be both innovative and knowledgeable in the areas of counseling services, policies, and procedures. These support services ensure that students become lifelong learners and advocates for their academic success.

- **Character Education and Guidance Planning** introduce scholars to the ideas and concepts necessary to develop into productive and positive citizens.
- **Student Scheduling and Master Scheduling** ensure that campuses are offering students the recommended on-level and/or advanced courses necessary to meet promotion and graduation standards according to district and state guidelines.
- **Personal Graduation Plan (PGP)** reviews and certifies that each student has an individualized plan to ensure that they are college and/or career ready upon graduation.

Federal & State Compliance

Federal & State Compliance supports all oversight measures that ensure the accuracy and completeness of student- and staff-level data, conforming to federal and state specifications. These include data monitoring and problem identification as well as data quality. In addition, Federal & State Compliance serves as the liaison between Houston ISD and the Texas Education Agency for (1) funding inquiries related to student and staff reporting and (2) reporting for the Texas Student Data System (TSDS), the Public Education Information Management System (PEIMS), and the Unique Identification Database (UID).

Social & Emotional Learning (SEL)

Social & Emotional Learning (SEL) coordinates the implementation and growth of culturally responsive and emotionally safe learning environments. This team has resources to help students develop the skills necessary to: manage their emotions, form positive relationships, feel empathy for others, and make responsible decisions.

SEL programming is based on the understanding that the best learning emerges from supportive relationships that make a student's education challenging, engaging, and meaningful.

Student Assistance

The **Student Assistance** Department incorporates the use of compliance analyst and outreach workers to assist campuses in matters of attendance, dropout prevention, homeless assistance, and support to students who are in foster care or residential treatment. The department is responsible for the planning and implementation of programs which address the needs of students at risk for school failure due to non-academic indicators. The department works to coordinate various supports and strategies in schools and communities to provide at-risk students with the opportunity to graduate from high school.

Student Records

Student Records develops and implements district policies, guidelines, and procedures regarding student record-keeping and compliance for the district, conforming to TEA specifications. In addition, Student Records supports all high school registrars and middle/elementary school records clerks, evaluates transcripts and inspects campus records, creates and publishes the district's course catalogs, oversees inactive records for HISD alumni, provides education verification for alumni and withdrawn students, provides education verification to law enforcement agencies, and maintains compliance with all Federal Education Rights and Privacy Act (FERPA) requirements.