

# How to Apply to a School

## STEP ONE

- Review your student's interest and needs to look for alignment with specific Magnet programs or Program Choice transfer options.
- Use the information and links at [www.ChooseHISD.cfi](http://www.ChooseHISD.cfi)
- Consider how you will rank your choices. Families can select up to 10 school programs, with a maximum of 5 magnet programs. (Please note that, each high school CTE pathway chosen is considered a separate application/choice).
- Visit selected programs on School Choice Thursdays (for Magnet programs only). Please contact the Program Choice school for tour availability.

## STEP TWO

Visit [www.ChooseHISD.com](http://www.ChooseHISD.com) to apply online.

- If you have used the system before, please use your previous account.
- Paper applications are available online, at any school, or from the Office of School Choice (Online applications provide more options for tracking and staying up to date).
- Make sure to sign and submit your applications.

## STEP THREE

- For elementary and middle school Magnet programs, only Vanguard applications may require documentation. All Program Choice Transfer applications will require documentation.
- Please be on the lookout for emails or phone calls related to your application.

## STEP FOUR

- By **midnight on January 28, 2022**, notification of acceptance for Phase 1 K- 12 applicants. Status will be viewable online, and letters will be sent to all parents via USPS mail.
- By **midnight on March 31, 2022**, notification of TEA Eligible Pre-K 4 of acceptance for Pre-K4 Phase 1 applicants. Status will be viewable online and via email.

## STEP FIVE

- If your student has been offered a seat in a program, you have two weeks to provide proof of residence and sign an entrance agreement.
- If your K-12 student was not offered a seat on **January 28, 2022**, but has been placed on a wait list, stay alert for changes in application status (current HISD students can reapply through **March 10, 2022**). You may be able to submit additional applications to programs with more room.
- K-12 Waitlist will retire on **March 31, 2022** and no further movement on the lottery list will occur.

## HELPFUL WEBSITES FOR MORE INFORMATION

- Houston Independent School District: [www.HoustonISD.org](http://www.HoustonISD.org)
- HISD Find a School: <https://www.houstonisd.org/findaschool>

## SCHOOL CHOICE THURSDAYS

On the following Thursdays, you are welcome to virtually tour any HISD Magnet schools. Elementary and K-8 schools will host tours at 9:00 a.m., secondary schools at 1:00 p.m.

**September 23,30**

**October: 7, 14, 21, 28**

**November: 4**

## SCHOOL CHOICE FAIRS

**Sept.18:** 9 a.m. – 12 p.m. Virtual

**Oct. 2:** 9 a.m. – 12 p.m. Virtual

**Oct. 16:** 9 a.m. – 12 p.m. Virtual

**Oct. 30:** 9 a.m. – 12 p.m. Virtual

**Feb. 12:** 9 a.m.–12 p.m. TBD

**Feb.26:** 9 a.m. - 12 p.m. TBD

\* Space Available Schools

## K-12 APPLICATION PHASES

### Phase 1 (Sept. 13 - Nov. 12, 2021)

Qualified in-district applications received during this phase will be entered into lotteries or be offered auditions.

### Phase 2 (Nov. 13, 2021 – March 10, 2022)

Qualified in-district applications received during this phase will be offered auditions or seats on a space available basis.

### Phase 3 (March 11, 2022 – onward)

In-district applicants new to HISD and out-of-district applications will be considered on a space available basis.

## Pre-K APPLICATION PHASES

### Phase 1 (Sept. 13, 2021-March 10, 2022)

Qualified in-district, TEA Eligible PreK4 applications received during this phase will be entered into lotteries.

### Phase 2 (March 11, 2022-On-going)

Qualified in-district, PreK4 TEA Eligible, PreK4 Tuition Based and PreK3 TEA Eligible applications received during this phase will be qualified on space available basis and first come first serve. All TEA Eligible PreK4 applicants must be offered a seat prior to offering seats to any PreK4 Tuition Based and TEA Eligible PreK3 applicants.