

December 2021 Newsletter

HISD | External Funding Titles I, II & IV

FUNDAMENTALLY FOCUSED. SUPPORT DRIVEN.

December Holidays and Observances

- Pearl Harbor Remembrance Day – Tuesday, December 7
- Human Rights Day – Friday, December 10
- Winter Solstice – Tuesday, December 21

Winter Break

December 20-31, 2021 (District closed)



December Calendar Reminders

- **Ongoing:**
 - Monitor Title I campus budgets, input Title I HISD Connect coding, maintain the Title I Bin
- **HISD Connect:** ALL coding areas completed for the fall semester
- **COMPLIANCE:** Documentation bin review with your Title I School Grants Administrator is coming up – start preparing for it!
- **December 17:** Submit the Documentation Storage Form on the [External Funding SharePoint site](#).
- **December 17:** Send the following parent notifications and upload to your campus website:
 - Explanation of HISD Curriculum
 - Explanation and Description of Assessments

REMINDER: External Funding distributes these parent notifications via [HISD|Academics Service Memos](#) to principals and via email to Title I Campus Contacts.
- **December 9-10:** [2021 Virtual Statewide Parental Involvement Conference](#)
- **December 20-21:** Camp Spark (in-person) – *See also page 3.*
- **PFE:** Conduct second required Title I parent meeting this month.



New items (or items with new information) are **highlighted**.

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HISD Testing Dates

Click the following links to view [TEA](#) and [HISD](#) Testing dates for 2021-2022.

Region 16 Parental Involvement Connection Newsletter

[Click HERE](#) to read issues of Region's 16's Title I Statewide Parental Involvement Newsletter (available in English, Spanish, and Vietnamese).

Title I Bin Reminder

This is the final year for the physical Title I bin. For now, utilize OneDrive to store your Title I, Part A compliance documentation. **REMINDER:** Title I content on your OneDrive must be copied to the flash drive that was provided with your Title I materials.

TEA Unveils Parent Resource Web Page

TEA has released a new [parent resource web page](#) that features information and resources on accelerated learning and related tutoring supports for students who are working to overcome learning disruptions caused by COVID-19.

Please feel free to share with your parents.

Sample screen shots from the webpage:

HB 4545 Overview for Parents



Learn the basics of House Bill 4545 and how you as a parent can use its resources to help improve academic outcomes for your child.

What are accelerated learning committees?



Learn the process and how you can take part in an Accelerated Learning Committee to help support your child by working with educators to map out a learning plan that suits your child's needs.

What is supplemental instruction?



Learn how your child can receive at least 30 hours of tutoring throughout the school year to help him or her master their academic learning.

Resources To Support Your Child's Learning:



What will the school do to help my child?

Learn more about accelerated instruction in Texas



Where can I find more info on what my child learned last year?

Log in to [TexasAssessment.gov](https://www.texasassessment.gov) to learn more



Where can I learn more about my child's school?

Visit [TXschools.gov](https://www.txschools.gov) to see how your child's school is performing



How can I partner with my child's teacher to support learning?

Download our tool and partner with your child's teacher

Other Resources:

- Should my child restart kindergarten?
- Should my child repeat a grade or course?

2021-2022 Parent and Family Engagement Cluster Meetings

The Title I, Part A Parent and Family Engagement Statewide Initiative is announcing the 2021-2022 Parent and Family Engagement Cluster Meetings. There will be five cluster meetings held throughout the state to provide multiple opportunities for educators to learn strategies for empowering all stakeholders to increase student achievement and to meet the required mandates of the Every Student Succeeds Act (ESSA). The topic for this year's cluster meetings is: **Five Core Principles for Customer Service in Schools**. On Day One, the PFE Initiative will demonstrate that customer service is a mindset, not a strategy. Using toolkits and a quick reference guide, they will show how schools can effectively implement the core principles to engage stakeholders and positively impact student success. The registration fee for Day One is \$25, with lunch provided.

On Day Two, TEA staff will build on the information shared on the previous day to help educational leaders take their parent and family engagement programs to the next level and beyond the compliance mindset. Attendees will walk away with ideas for strengthening their approach to parent and family engagement, and with a plan for taking the statutory compliance requirements beyond their intended purpose to lead an exemplary parent and family engagement program. There is no registration fee for Day Two.

Meeting Dates and Locations

- January 24 - 25, 2022, at Region 4 ESC (Houston, Texas)
- March 1 - 2, 2022, at Region 19 ESC (El Paso, Texas)
- March 21 - 22, 2022, at Region 20 ESC (San Antonio, Texas)

Registration and Contact Information

Please visit www.esc16cluster.com for more information and/or to register for this event. Registration and all payments for Day One of the meeting will be made through IMP/International Meeting Planners, Inc.

Department of Grant Compliance and Administration. "2021-2022 Parent and Family Engagement Cluster Meetings." News from the Federal Program Compliance Division, 11 October 2021, https://www.esc16.net/page/title1swi_Cluster.Meeting_Handouts

Camp Spark - December 2021

December 2021 Camp Spark will take place on Monday-Tuesday, **December 20 and 21**. The camp will be located at each campus with a 15:1 student/teacher ratio. Teachers providing academic tutorials at this December's Camp Spark will be paid at an hourly rate of \$50.

For more information regarding Camp Spark, go to the [External Funding Camp Spark SharePoint site](#).

An [Academic Service Memo](#) was posted on November 8.

For information regarding resources available to support schools in their planning and preparation for the upcoming Camp Spark sessions in December, [click HERE](#).



Parent and Family Engagement Monthly Interim Report

Title I Campus Contacts are responsible for coding Title I activities and services. Please ensure the collection of all sign-in sheets from Parent and Family Engagement meetings and activities, whether in-person or virtual. The Title I, Part A Guidelines provide the [steps to code in HISD Connect](#). Please use the [Title I, Part A Coding Checklist](#) as a guide to code parental involvement activities. Coding information will be included in the monthly Parent and Family Engagement Interim Report.

The PFE Interim Report schedule is shown below.

| Monthly Reports | Research Extract Data from HISD Connect | Final Report Available to External Funding/SSOs/Title I Campuses |
|--|---|--|
| November | December 1, 2021 | December 8, 2021 |
| December | January 5, 2022 | January 12, 2022 |
| January | February 1, 2022 | February 8, 2022 |
| February | March 1, 2022 | March 8, 2022 |
| March | April 1, 2022 | April 8, 2022 |
| April | May 2, 2022 | May 9, 2022 |
| May | June 1, 2022 | June 8, 2022 |
| Final Report for the 21-22 school year | June 30, 2022 | Fall 2022 |

NOGA for the ESSA June Submission Has Been Received!

Campuses may begin purchasing capital outlay items and campus library books (object code 6600) that were approved in the June 2021 ESSA application submission. [Click HERE](#) to view the Academic Service Memo posted on September 20, indicating receipt of the NOGA for the June submission.

All capital outlay and campus library books require specific TEA approval prior to purchase -- regardless of the dollar amount. Capital outlay includes items that have a useful life of one or more years, and that are of a tangible, non-expendable nature. Capital outlay also includes lower-cost technology, such as electronic notebooks and tables, graphic calculators, eReaders, scanners, digital cameras, and electronic dictionaries, etc. The final day for campuses to request capital outlay is **Friday, December 10, 2021**. (See [Memo](#) that posted on November 29.)

For a list of generic capital outlay request ideas, [click HERE](#).

FREE Museum Event for Educators on December 3

The Houston Museum of Natural Science, in partnership with Shell Oil, is inviting educators to attend a free preview of a new exhibit, *Ramses the Great*. Educators will also be able to view *Mummies: Secret of the Pharaohs* (Wortham Giant Screen Theatre) as well as *Stars of the Pharaohs* (Burke Baker Planetarium). Light refreshments will be provided after 5 pm. Additionally, Dr. Dirk Van Tuerenhout, HMNS Curator of Anthropology and expert on human cultures, will be speaking from 5:30 - 6:30 pm. Finally, educators will have access to a "Free" room stocked with educational goodies.

[Click HERE](#) to register for this free event.

Resources

Click on the buttons below to access useful information.

**Calendar
At-a-Glance**

**Monthly T1
Documentation
Checklist**

**Allowable/
Unallowable
Expenses**

**Title I
Handbook**

**Contracted
Services/
Purchasing**

**Locate Your
School Grants
Administrator**

TITLE I SCHOOL GRANTS ADMINISTRATORS

| | |
|--------------------------------|-------------------|
| Elementary Schools: | Shirlene Haynes |
| Elementary and Middle Schools: | Karen Aubrey |
| Elementary and High Schools: | Quiandine Jarrett |

OUR MAILING ADDRESS:

External Funding Titles I, II & IV / Houston ISD / Mail Rt. 1
 Hattie Mae White Educational Support Center
 4400 West 18th Street
 Houston, TX 77092



EXTERNAL FUNDING DEPARTMENT – SharePoint page:

<https://houstonisd.sharepoint.com/sites/DEPTS/EF/SitePages/Home.aspx>