

Houston ISD Career & Technical Education

Commitment to Sponsor a Career & Technical Student Organization (CTSO)

Sponsor First and Last Name: _____ Employee ID #: _____

Sponsor Phone Number: _____ Email Address: _____

Campus Name: _____ Campus Phone Number: _____

Is this your first year as a CTSO Sponsor (check box): Yes__ No__ If no, list # of years as a CTSO sponsor: ____

If applicable, additional sponsors can be listed on page two.

Charter Number: _____ Year CTSO was chartered: _____

Please check the box below for the CTSO you will oversee ([CTSO Information sheet](#)):

<input type="checkbox"/> BPA	<input type="checkbox"/> FBLA	<input type="checkbox"/> Skills USA
<input type="checkbox"/> DECA	<input type="checkbox"/> FCCLA	<input type="checkbox"/> TAFE
<input type="checkbox"/> FFA	<input type="checkbox"/> HOSA	<input type="checkbox"/> TSA

Have you submitted this year's student roster for payment? Yes ____ No ____

Has the invoice been paid? Yes ____ No ____

Has an activity account been set up for this CTSO to collect annual dues? Yes ____ No ____

If not, the expected date of setup is _____.

By signing this form, I understand I must upload a digital portfolio through Canvas once a semester showcasing the CTSO activities. I also confirm that I am a CTE teacher who instructs one or more courses in the program of study affiliated with the CTSO mentioned above. List CTE class or classes: _____

Sponsor Signature: _____

Date: _____

CTE Administrator Signature: _____

Date: _____

Campus Principal Signature: _____

Date: _____

Note: This signed form is due to the CTE Department by September 15th. Please upload a scanned copy of the document to the Canvas module.

For Official Use Only

Date Received by CTE Office: _____

Date Form Approved: _____

Additional Co-Sponsor information is listed below:

Co-Sponsor First and Last Name: _____
Co-Sponsor Phone Number: _____ Employee ID #: _____
Co-Sponsor Email Address: _____

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Co-Sponsor Phone Number: _____ Employee ID #: _____

Co-Sponsor Email Address: _____

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