## INDUSTRY-BASED CERTIFICATIONS OFFERED

- Microsoft Office Specialist Word
- Microsoft Office Specialist Excel
- Microsoft Office Expert Word
- Microsoft Office Expert Excel
- Microsoft Office Master 2016 Track 1 (MOS 2016 Word Expert + MOS 2016 Excel Expert + MOS 2016 PowerPoint + Elective (MOS 2016 Access or MOS 2016 Outlook)
- Microsoft Office Master - 2013 Track 1 (Word Expert + Excel Core + Elective)


## OTHER OCCUPATIONS*

| DESCRIPTION | MEDIAN SALARY | ANNUAL OPENINGS | GROWTH |
| :---: | :---: | :---: | :---: |
| Actuary | \$89,147 | 30 | 31\% |
| Market Research Analysts \& Marketing Specialist | \$72,351 | 930 | 30\% |
| Management Analyst | \$99,160 | 1,304 | 22\% |
| Personal Financial Advisor | \$76,811 | 488 | 21\% |
| Training and Development Specialist | \$66,827 | 829 | 21\% |
| Budget Analyst | \$80,417 | 137 | 21\% |
| Human Resources Manager | \$126,926 | 217 | 19\% |
| General and Operations Manager | \$112,783 | 5,160 | 19\% |

*Source:TEA/Texaswages.com

