

# James Madison High school

13719 White Heather Dr.

Houston, Tx 77045

September 8, 2020

Dear Parents,

I am your son/daughter's GEOMETRY teacher for 2020-2021 school year. I hope everyone in your family is safe and doing fine as we, as a community, cross this unprecedented hurdle in their educational journey.

My name is Felisa A. Massey. I have a Bachelor of Science in Secondary Education (BSE). Also, I have a Bachelor of Arts (BA) from the Philippines. I became certified to teach in Texas after completing teacher certification credentials at Texas A & M University, Laredo, Texas in 1996. I passed the Texas Provisional Teaching Certification (Mathematics 6-12) in 1996.

I am looking forward to working with your son/daughter. I have been in education for 38 years teaching all areas of Mathematics, but Geometry is my expertise. I am excited to welcome students to my class to teach and share knowledge and skills that will be useful as they grow and be a part of the community where they can be an asset.

I believe that every child can learn if we give them the opportunity and the resources they need. I am asking for your parental support to help me inspire, motivate and guide our kids to success.

Attached you will find the course syllabus for your review and signature. If you have any questions, I am available during 2<sup>nd</sup> and 5<sup>th</sup> periods for conference. You can email me at [fmassey@houstonisd.org](mailto:fmassey@houstonisd.org).

Respectfully,

Ms. Felisa A. Massey



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## 2020 – 2021 Geometry Course Syllabus

### Ms. F. Massey

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## Expectations

- 1) When the Tardy Bell rings, students are to be seated at their desk with materials and ready to begin learning.
- 2) Ask permission to speak.
- 3) Respect the classroom as well as each other's property.
- 4) Follow directions at all times.
- 5) Complete all assignments in a timely manner. Late work will result in reduction of the assignment grade.
- 6) Cheating will not be tolerated. If you are caught cheating during tests and/or quizzes you will receive a zero for the assignment and referred to your assistant principal.
- 7) Keep hands and feet to yourself at all times.
- 8) Use of profanity will not be tolerated. Repeated use will result in apparent conference and/or referral to your assistant principal.
- 9) The work area around you must be kept clean from any trash, respect the classroom and keep the room clean.
- 10) All classroom materials used in the lesson must be returned to their proper place in the classroom at the end of each class.
- 11) BULLYING will not be tolerated. Please respect others. Bullying will result in assistant principal referral immediately.

## Consequences

1 <sup>st</sup> Offense.....	Verbal Warning
2 <sup>nd</sup> Offense.....	Teacher Conference
3 <sup>rd</sup> Offense.....	Parent Conference
4 <sup>th</sup> Offense.....	Office Referral

## Class Procedures

- 1) Do Now (Warm-Up): 5 -10 problems per day.
- 2) Grading/Checking Homework
- 3) Modeling Lesson by Teacher
- 4) Guided Practice
- 5) Independent Practice
- 6) Closure/Collect finished assignments (Exit Ticket)

## Grading Policy

50%	daily work/homework/warm-ups
30%	tests/quizzes
20%	6-week exam

## Tardy Policy

- Coming late to class defines a tardy. If the bell rings and you are outside the classroom, you are considered tardy for the class.
- 3 Tardies = 1 absence
- Being tardy will result in consequences which include (but are not limited to) after school detention, parent contact, referral to your assistant principal.
- DO NOT BE TARDY

## Absence Policy

- If you are absent from school please bring an excuse to school when you return.
- Upon notification of an Excused Absence you will be allowed to make-up any work missed.

Any questions please feel free to contact me at: (713) 433-9801

***The student and their parent/guardian must sign and return this document acknowledging that you have read and understand the rules and procedures that are to be adhered to in my class room.***

Student Name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Name (print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_