Parent Meeting

Return to In-Person Instruction
October 8, 2020
The purpose of this meeting is to discuss the logistics regarding the return to in-person instruction. All decisions and information presented have been made in accordance with the HISD Communicable Disease Plan.
Students Returning to In-Person Instruction

• For the 2\textsuperscript{nd} six-weeks, there are 215 students who have elected to return to in-person instruction.

Things to Know:
1. The choice of in-person or online-only classes is valid for the entire school year.
2. Families will have the option to switch from virtual to face-to-face instruction before the start of each six-week grading period.
3. Students can change from in-person to online-only classes at any time.
Arrival & Dismissal
Arrival

• The school will open to students beginning at 7:15 a.m.
• All students MUST be dropped off in the Circle Drive or along Santa Fe Dr.
• Students will enter the building through their assigned grade level zone.

Temperature checks will be conducted daily at assigned zones by the campus wellness team. Upon entry to campus, all students will go directly to their assigned classrooms.

• Zone 1: PK & K will have temperatures checked and enter the Early Childhood Building (Building E)
• Zone 2: 3rd & 5th grade will have temperatures checked and enter through the blue doors to the west of the library.
• Zone 3: 1st and 2nd grade will have temperatures checked and enter through the first entrance on Santa Fe Dr.
• Zone 4: 4th & SLL will have temperatures checked and enter through the last entrance on Santa Fe Dr. near the Teacher’s Parking Lot
• **Zone 1:** PK & K will have temperatures checked and enter the Early Childhood Building (Building E)

• **Zone 2:** 3rd & 5th grade will have temperatures checked and enter through the blue doors to the west of the library.

• **Zone 3:** 1st and 2nd grade will have temperatures checked and enter through the first entrance on Santa Fe Dr.

• **Zone 4:** 4th & SLL will have temperatures checked and enter through the last entrance on Santa Fe Dr. near the Teacher’s Parking Lot.
Dismissal

• Car Rider and Walkers will be the ONLY dismissal types for the 2020-2021 school year.

• To ensure the safety of all and ensure physical spacing, parent pick-up will not be offered as a type of dismissal.

<table>
<thead>
<tr>
<th>Walkers</th>
<th>Car Riders</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refers to any student who walks home from school. This does not include students who walk off-campus to their parents waiting in a car.</td>
<td>Refers to any student who is picked up from campus by car.</td>
</tr>
</tbody>
</table>
Beginning, Friday, October 9th, parents will be able to access a link to select the way that their student will go home each day.

<table>
<thead>
<tr>
<th>Walker Logistics</th>
<th>Car Rider Logistics</th>
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</thead>
<tbody>
<tr>
<td>Walkers from each grade level will be accompanied to their dismissal waiting area.</td>
<td>Each student will be assigned a number and parent provided 2 car tags.</td>
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<tr>
<td>All walkers will assemble on the covered walkway between the Main Building and 5th/Magnet Building.</td>
<td>Siblings will be picked up from their respective grade level classroom by an assigned magnet teacher.</td>
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<tr>
<td><strong>At 3:00 p.m., walkers will be accompanied to the exit on Sims Dr.</strong></td>
<td>Students will then be accompanied to the cafeteria to meet their sibling.</td>
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<tr>
<td></td>
<td>Once walkers have dismissed, sibling car riders will assemble on the covered walkway between the Main Building and 5th/Magnet Building.</td>
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<tr>
<td></td>
<td>All other car rider students will remain in their classroom.</td>
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<td></td>
<td><strong>At 3:05 p.m. car rider dismissal will begin.</strong></td>
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<tr>
<td></td>
<td>Utilizing the Group Me app, student car tag numbers will be sent to the app. Teachers will then release those students to the circle drive.</td>
</tr>
</tbody>
</table>
Daily Schedule
Each day will consist of:
• Nutrition Services staff will deliver breakfast to students at the classroom.
• Students and Staff will wear proper Personal Protective Equipment unless eating.
• Desks and tables will be disinfected before meal delivery and after breakfast has concluded.
Students will receive instruction in all core content areas from their teacher of record.

Schedule will mirror the virtual learning daily schedule with the following additions:
- Scheduled restroom breaks
- Recess

Students will receive instruction in the same classroom all day.

Teachers will rotate to provide instruction.
All classrooms have been measured to ensure physical distancing between teachers is in place.

Large learning spaces (small auditorium, magnet rooms) are being utilized to ensure sufficient space.

Classrooms have been reconfigured to ensure 6 feet of space between desks whenever possible.

Wall Mount Sanitizing Stations have been installed in every classroom.

Students will face the same direction.

Student movement is being minimized to reduce contacts and risk of exposure.

Student Manipulative Kits will be provided to support student learning.

Windows in classrooms will be open (as the weather permits), to increase air circulation.
PK-2 grade students will have magnet in their classroom. Magnet teachers will travel to them.

3rd - 5th will have magnet in the magnet classrooms.
Students will receive 20 minutes of recess daily.

Each grade level has a specific time. Each class has an assigned location.

Recess will be supervised by the classroom teacher and social distancing measures will be followed.

Use of playground equipment is NOT allowed.

Students must wear face masks during recess.

We are encouraging “Mindful Moments”
  - Walking
  - Stretching
  - Yoga
  - Meditation
Lunch

<table>
<thead>
<tr>
<th>Current Plan</th>
<th>Potential Plan</th>
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</thead>
<tbody>
<tr>
<td>• Nutrition Services staff will deliver breakfast to students at the classroom.</td>
<td>• Each grade level has been assigned a 30-minute lunch time.</td>
</tr>
<tr>
<td>• Students and Staff will wear proper Personal Protective Equipment unless eating.</td>
<td>• Due to the minimal numbers in each grade level, the cafeteria can safely accommodate students while maintaining all CDC guidelines.</td>
</tr>
<tr>
<td>• Desks and tables will be disinfected before meal delivery and after breakfast has concluded.</td>
<td>• Tables will be set at least, 6 feet apart</td>
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<tr>
<td></td>
<td>• Students will sit 6 feet apart (diagonally and not across)</td>
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<tr>
<td></td>
<td>• Students will be assigned a seat.</td>
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<td></td>
<td>• A seating chart will be maintained.</td>
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</table>
Student & Staff Safety
Staff will be screened daily using the Check-in2Work app.

Wellness areas (Zones) have been designated to take student temperatures daily upon entry and to hand out PPE (face masks) as needed.

- Students can wear their own face masks if appropriate. Bandanas will not be permitted.

The number of students in each class has been determined based on spacing and the need for teachers to teach virtually and face to face.
Each grade level has been assigned a restroom.

Restrooms and other high touch areas will be cleaned hourly.

Shared spaces, such as the cafeteria & magnet classrooms will be cleaned and disinfected between use.
• Plexiglass barriers have been provided for use at the small group table and at the teacher desk.
• Signage throughout the building (Handwashing, appropriate mask wearing, and physical spacing)
• Each classroom contains a cleaning kit
  • Gloves
  • Sanitizer
  • Disinfectant wipes

• Each classroom contains a visitation log
  • This will help to facilitate contact tracing should a student or staff member test positive.
Campus Visitation Policy

All visitors must be screened prior to being granted access to campus.

Campus visitors will be limited:

- Meetings will be held using virtual platforms (TEAMS or ZOOM).
- Essential visitors who have previously scheduled an appointment.
- Non-essential campus visitors are prohibited.
- Lunch visitations and non-essential deliveries are also prohibited.
  - Food, personal items, homework, musical instruments, etc.
  - Parents will not be permitted to enter the building during arrival or dismissal
  - Please remain in your vehicle or appropriately physically distanced if you are walking.
• Parents will not be able to access the cafeteria to have breakfast or lunch with students.

• Water Fountains will not be available for use.

• Students will be provided a mini water bottle each day.
# General Information – School Supply List

## Pre-K
- Nap Mats
- Pencil Box
- Crayons
- Pencils
- Liquid Glue
- Paper Towels

## Kindergarten
- Composition books
- Construction paper
- Pencils
- Glue
- Crayons
- Scissors

## 1st Grade
- Headphones
- Erasers
- Crayons
- gallon-sized Ziploc bags
- 3 folders (green, blue, red)
- Composition notebooks
- Glue
- Scissors
- Manila paper
- Pencil Sharpener

## 2nd Grade
- 2 folders
- 6 composition notebooks
- 1 box of crayons
- 1 pair of scissors
- glue sticks
- Optional Classroom Sanitizers
  - Hand sanitizer
  - Tissue
  - Wipes
  - Hand wash and dispenser

## 3rd Grade
- 4 composition books
- Pencils
- Crayons
- Markers
- Dry erase markers
- Scissors

## 4th Grade
- Wipes
- Sanitizer
- Notebook (2)
- Pencils
- Pen
- Tissue

## 5th Grade
- 3 composition notebooks
- Glue
- 3 folders (with pockets)
- Pencil box
- Sharpener (with case)
- Small individual white board

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## 1st Grade
- 4 cuadernos de composición
- Lapices
- marcadores
- lápices
- 3 cuadernos de composición
- Lapices
- marcadores
- lápices

## 2nd Grade
- 2 cuadernos de composición
- Carta de lápices de colores
- lápices
- Marcadores
- crayolas
- lápices
- Marcadores
- crayolas

## 3rd Grade
- lápices
- Marcadores
- crayolas
- lápices
- Marcadores
- crayolas

## 4th Grade
- lápices
- Marcadores
- crayolas
- lápices
- Marcadores
- crayolas

## 5th Grade
- lápices
- Marcadores
- crayolas
- lápices
- Marcadores
- crayolas
NO UNIFORM REQUIRED FOR 2020-2021 SCHOOL YEAR

REMINDER!
- Open toe shoes will NOT be accepted.
- NO ripped jeans.
- NO leggings or tights.
- NO shorts/skirts/dresses above the knee
- NO vulgar or inappropriate words/pictures on shirts.
- NO tank tops or sleeveless shirts.
- NO crop tops.

NO SE REQUIERE UNIFORME PARA EL AÑO ESCOLAR DEL 2020-2021

RECORDATORIO!
- No se aceptarán zapatos abiertos
- NO jeans rotos.
- NO calzas ni mallas.
- NO pantalones cortos / faldas / vestidos por encima de la rodilla
- NO hay palabras / imágenes vulgares o inapropia-das en las camisas.
- NO camisetas sin mangas o camisetas sin mangas.
- NO blusas ambigüas.