

# Sam Houston MSTC SDMC Minutes

**Date:** January 26, 2022

**Attendees:** Nicholas Bell, Nicole Harris, Yurixi Rojas, Eduardo Hernandez, Christina Pieknik, Joy Babb, Jaime Moretti, M. Licea, Matthew Higgins

## **Agenda Items:**

### **COVID Update**

### **Budget**

Our official enrollment for the year exceeded our projection, so this month we have had money added to our budget. I have allocated the following amounts to areas as detailed below. CTE generally gets funds from the district for supplies and equipment they need, so that is why they are not included.

**Academics** (English, Math, Science, Social Studies, Foreign Language and any non-Fine Art elective) = \$170,000\*

**Fine Arts** (Mariachi, Band, Dance, Art) = \$400,000

**Athletics** (PE, JROTC, Cheer, All Sports) = \$430,000

\*You will notice that the amount for Academics is smaller than the amounts for Fine Arts and Athletics – that is because we generally do not need as much for “things” in those areas and Fine Arts and Athletics require expensive equipment.

A few things to keep in mind:

- Teachers/coaches will meet as groups with assigned administrators (below) between now and the end of January so that orders are submitted to me for review and approval **by Friday, February 11<sup>th</sup>**. You may want to get with Ms. Rivera in advance to find out who the appropriate vendors are before you start making lists just to be sure, but this is the link to the Vendor List <https://www.houstonisd.org/page/154804>. I will need physical copies of the quotes from vendors showing total amounts as well as information entered on the following spreadsheet for each quote (not each item):  
<https://docs.google.com/spreadsheets/d/19Q7wJqmcpd6gZ9VNmMthBQSpUmk3yBUQ3g368JvDw7I/edit?usp=sharing>.

**Academics** – Dr. Hernandez, Ms. Ugwa, & Ms. Hauser

**Fine Arts** – Mr. Moretti & Ms. Bruns

**Athletics** – Coach Harris & Ms. Vanhaverbeke

- What I do not want is for the total dollar amount for an area to be divided by the number of teachers/coaches/directors. Think bigger than that. Think in terms of what we will need to make our programs successful for the next several years. Everyone should not get exactly the same because not everyone **needs** the same things.
- For sports, teams who have completed fundraising this year will be given priority as this shows that they have been willing to put in the work to help fund the sport.
- Allowable requests are as follows. Please see me if you have questions.

Yes	No
<ul style="list-style-type: none"> <li>• Books</li> <li>• Dictionaries</li> <li>• Lab equipment</li> <li>• Instruments/Instrument parts</li> <li>• Teaching materials</li> <li>• Field maintenance equipment</li> <li>• Field marking equipment</li> <li>• Athletic equipment (including mats 😊)</li> </ul>	<ul style="list-style-type: none"> <li>• Technology Equipment</li> <li>• Software/Website Subscriptions</li> <li>• Uniforms or clothing of any kind</li> <li>• Office Supplies (exception would be composition books)</li> <li>• Incentives/Awards</li> <li>• Travel of any kind</li> </ul>

**Questions & Answers:**

- Are the number of COVID cases going down? Difficult to say since not every case is reported to the school and there is sometimes a lag in getting COVID dashboard updated when people do not provide the information needed.

**Discussion:**

- Next meeting: TBD

The meeting was adjourned at approximately 4:47 pm.