

SDMC Meeting Notes

Wednesday, September 23rd, 2020

In Attendance:

Babb, Joy A; Barnes, Aric R; Bell, Nicholas L; Charles, Ashley A; Coleman, Kimberly; Handy, Jamie C; Hauser, Kiah S; Hernandez, Eduardo; Higgins, Matthew L; Licea, Margaret A; Meacham, Travis; Meindl, Elisabeth; Mireles, Mark A; Monzon, Andrew J; Moretti, Jaime; Parker, Quansha F; Pieknik, Christina N; Richardson, Ashley Y; Rojas, Yurixi; Shelby, Dwayne A; Summers, Alan L; Watson, Candace M; White, Molly A; Young, Cheetara D

Meeting UP: 4:15PM

Meeting DOWN: 5:08PM

1. INTRODUCTIONS

Mr. Summers began with introductions and requesting those to open the email with attachments & agenda, then a quick description of SDMC:

- Meant to be an advisory committee for the principal to help make decisions that affect students and teachers on the campus. Required to meet quarterly, but normally meets once a month.
- Most important meetings of the academic year are the first (this one) as we present our school opening plan to the district, and the second being in the December /January time frame, for budgets
- Somewhere in the December /January time, schools have been able to find out and find what excess money will be received and then through SDMC address how that money can be used for the campus (athletics, band, etc.).
- Other times of the year meetings are more to tweak ongoing processes.
- SDMC will monitor the implementation of our improvement plan this year, last year it was not done with SDMC, however this year the school will utilize SDMC in this process.

2. SIP Goals, Strategies, Action Steps Overview

- a. The school improvement plan is in a new format this year (excel). Summers pulled goals, strategies, action steps to address during the meeting. These are to some degree a continuation of last year. (please see attached EXCEL)

- b. The constable's office has ended all contracts with HISD, so our school no longer has a constable.
- c. Ms. Pieknik inquired who would escort the attendance monitors during home visits, Mr. Summers suggested that our Social Worker Ms. Padilla may be the most appropriate to assist in that, as well as our officers.
- d. Officer Map is continuing with the school, and Officer Baray is joining our school.
- e. Community and parent involvement
 - i. More questions than answers currently with our families; so, a main focus
- f. Continue work with imagine language and lit
 - i. TELPAS scores were not as large of a jump as hoped, expecting a higher rate of return this year.

3. Addressed the exec summary for campus.

- SIP document presented to board members (*please see Executive Summary Doc*)
 - (brief moment taken to review), then Mr. Summers continued, requesting if there were any copy editors in the group who may have suggestions after reviewing the executive summary. If so please reach out to Miss Handy. The deadline to submit the proposal is Friday
 - **Question** from Nurse Babb: Do we have information about house-based services, school clinics, eye exams, etc. (families still have access to these places just no transportation at the moment) in the executive summary?
 - **Response:** Ms. Handy said it was included but she would like the additional sentence from Nurse Babb to include.

4. Vote was requested to approve for submission to the board,

- a. passed.

5. Second 6 Week Learning:

- a. Mr. Summers included Dr. Lathan's Video on how to choose your child's next six weeks environment ([See link here](#))
- b. What Will School Look Like: Somewhat elementary school style in creation but listed below:
 - i. [English Video Link found HERE](#)

- c. The window to choose online or in person learning for the second 6-week unit opened on Saturday, but not many online responses through parent portal (approximately 347) if parents cannot submit online, they can call the school to give their choice.
- d. Current rough numbers (though phone and form) it's about 50/50 in choices.
- e. The school will not look normal and we want to make sure parents have the information to make an informed decision
- f. Duties assigned for each member of the admin team, signage, furniture, placement, etc.
- g. We should have approximately 20 students in a classroom., teachers in the background, no one will be facing themselves, face shields, masks, latex gloves, spray cleaners, students can be asked to clean desks at end of classes, stairwells will be one direction
- h. Plan will have students come on alternating days, alternate days will be on hub asynchronous, virtual students are completely asynchronous. *(for more information please see the All Staff Meeting recording from September 21st 2020 in Microsoft Teams)*
- i. **Question:** (Mr. Bell) - LifeSkills class schedules?
- j. **Response:** as their sizes are already fairly low, and the school will provide the same PPEs provided to regular classes and students, they will come to school every day. Virtual component only for students who stay virtual specifically requested by parents but should be low.
 - i. Mr. Summers explained there was a discussion on a potential schedule that would allow some students to come on all days, (ell, special pop, at risk) but stated that would be too complicated with the large portion of our population that falls under those categories. LifeSkills will be the only students to come every day.
- k. **Question:** Peiknik: - will the alphabet split for staggered attendance be straight down the middle, because what if there is a weighted side.
- l. **Response:** /yes, we will be doing a-l and m-z. As we get final responses from parents, we will have a better understanding of the sizes of those groups.
 - ii. Asynchronous students will have dedicated subs
- b. **Questions** (Miss Meindl) passing periods?
- c. **Response:** we should be able to stick to 7 minutes passing periods.
- d. **Question:** (Miss Meindl) How will we handle co teachers in the classrooms with spacing?
- e. **Response:** school hasn't directly addressed the spacing with co teachers yet, however there are two teacher desks and there should be enough plexiglass for both teachers to be in the back of the room at their own desks.

- f. **Question:** (Miss Meindl) are parents/families allowed to change from in person learning to digital after the submission deadline?
- g. **Response:** Parents are allowed to change to digital if in person is not preferred,
- h. **Question** (Miss Meindl): will we have a dress code?
- i. **Response:** no dress code.
- j. **Question** (Miss Meindl): How will we handle paper in the classroom? Will it be expected to use hard copies etc, and has there been any conversation about this?
- k. **Response:** the paper tactile transmission is not a major concern but should be avoided if possible (suggested by Nurse Babb).
- l. **Question:**(ms. Watson) how do we handle information on someone being exposed to COVID
- m. **Response** is to contact nurse Babb, or another admin who has more experience.

Meeting adjourned.

~Respectfully submitted,

Elisabeh Bancroft Wessel Meindl