

# Parent Safety Meeting

January 10, 2024



# Norms

- Begin and end on time.
- Remain actively engaged.
- Reserve questions for the appropriate time.
- As a community, we should always be professional, courteous, and respectful, and always honor the responses and opinions of other involved.



### CORE VALUE 01

All students can  
learn and reach  
his or her  
potential



### CORE VALUE 02

Effective teachers  
make the most  
difference in  
student academic  
performance

### CORE VALUE 03

For every child to  
succeed, we must  
hold students and  
ourselves to high  
expectations

# WE BELIEVE

### CORE VALUE 04

We value parent  
engagement and  
community  
support

### CORE VALUE 05

We rely on clearly  
defined outcomes to  
guide our work and  
to which we hold  
ourselves  
accountable

### CORE VALUE 06

We value equity  
and commit to  
reducing inequities  
inherent in the  
education system

# Agenda



James S. Hogg  
Middle School  
RAZORBACKS

- |    |                                   |
|----|-----------------------------------|
| 5  | Safety Team Introductions         |
| 6  | Emergency Management              |
| 7  | Safety Drills                     |
| 9  | Threat Management                 |
| 10 | Communication                     |
| 11 | School-Wide Policies & Procedures |
| 13 | School-Wide Supports & Resources  |



# Safety Team

- Principal - Mrs. Saldaña & Ms. Steward
- Safety Captain - Mrs. Harrison
- Assistant Principal's - Mrs. Boleware, Mrs. Creuzot, & Ms. Mulready
- Campus Police - Officer Stokes
- School Counselor - Mrs. Javillonar
- School Nurse - Nurse King
- Administrative Assistants - Ms. Cavazos, Mrs. Sevilla, Mrs. Villareal, and Mrs. Segovia
- Plant Operator - Mrs. Santana
- Executive Director of Support - Mrs. Craft

# Emergency Management

- Each campus is responsible to developing a Campus Emergency Operations Plan.
  - The plan includes emergency procedures guidelines.
  - Contains information specific to different emergencies.
  - The red book is available in all classrooms and through a cell phone app - My-EOP.
- All teachers and staff are trained during August professional development sessions.



# Required Safety Drills



### SECURE

Secure the perimeter of buildings and grounds from a threat or hazard outside of the building.  
Move indoors and lock all outside doors. Display “Secure” sign and continue with normal activity.



### LOCKDOWN

Secure interior portions of buildings and grounds from an immediate threat of violence inside a building.  
Survey the immediate area for individuals, move into a room/area that can be locked. Lock or secure doors. Turn off lights, move out of sight, and remain silent.



### EVACUATE

Move quickly from one place to another, away from the threat.  
Move immediately to a designated assembly area.



### SHELTER

Move quickly indoors for an extended period of time because it is safer inside the building than outside.

- **Shelter-in-place for Hazmat**  
May require evacuating to an assembly area or a sealed room.
- **Shelter for Severe Weather**  
May require moving to rooms without windows or moving to higher ground.



### FIRE EVACUATION

Exit safely and as quickly as possible in the event of a fire.  
Know your evacuation routes.

Drills	Frequency
Secure	One per school year
Lockdown	Two per school year (one each semester)
Evacuate	One per school year
Shelter-in-place for Hazmat	One per school year
Shelter for Severe Weather	One per school year
Fire Evacuation	Campus - One each month <ul style="list-style-type: none"><li>• First drill within first ten days of school</li><li>• Alternate between obstructed &amp; unobstructed.</li></ul>

# Raptor APP



- All teachers and staff have been trained and access to the application.
- Principal Saldaña initiates drills and emergency situations.
- The app provides a platform for all staff and teachers to be able to communicate with each other quickly.

# Threat Management

- **All threats are taken seriously and are investigated.**
- **Full investigation:**
  - **Police involvement**
  - **Collection of evidence**
  - **Threat assessment**
- **Code of Student Conduct**



# Communication

## Safety Team

The safety team is informed first to start immediately addressing the situation or start an investigation.

## ED of Support

Communicates with district officials to get communication drafted and approved.

## Division Superintendent

Division Superintendent reviews communication and send approval for distribution.

## Parents & Guardians

Communication will be sent to all parents and guardians via email.

# School- Wide Policies and Procedures

## 1. Arrival routine

- a. Building open at 8am
- b. Staff member at every entrance
- c. Separated grade level locations
- d. Locked gates by 8:45am

## 2. Transitions

- a. Teachers, administrators and staff in the hallway actively monitoring
- b. One-way stairs

## 3. Dismissal

- a. Teachers monitoring students and walking them out.
- b. Administrators assigned duty spots

# School- Wide Policies and Procedures

## 4. Dress Code Policy

- a. Grade level colors shirts
- b. ID policy
- c. No hoodies

## 5. Campus Officer

- a. Morning & Afternoon Duty
- b. Outside during transitions
- c. Weekly door audits

## 6. Plant Operator & Lock Up

- a. Reports all work orders and ensures prompt attention
- b. Opens and closes the building daily

# Support

## Leadership Team

Mrs. Boleware, Mrs. Creuzot &  
Ms. Mulready



## SEL Team:

Ms. Cardenas - Communities in School  
Ms. J - School Counselor  
Mrs. Moreno - Wraparound Specialist





#BetterTogether

