Norms

- Begin and end on time.
- Remain actively engaged.
- Reserve questions for the appropriate time.
- As a community, we should always be professional, courteous, and respectful, and always honor the responses and opinions of other involved.
WE BELIEVE

Core Value 01: All students can learn and reach his or her potential.

Core Value 02: Effective teachers make the most difference in student academic performance.

Core Value 03: For every child to succeed, we must hold students and ourselves to high expectations.

Core Value 04: We value parent engagement and community support.

Core Value 05: We rely on clearly defined outcomes to guide our work and to which we hold ourselves accountable.

Core Value 06: We value equity and commit to reducing inequities inherent in the education system.
<table>
<thead>
<tr>
<th></th>
<th>Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Safety Team Introductions</td>
</tr>
<tr>
<td>6</td>
<td>Emergency Management</td>
</tr>
<tr>
<td>7</td>
<td>Safety Drills</td>
</tr>
<tr>
<td>9</td>
<td>Threat Management</td>
</tr>
<tr>
<td>10</td>
<td>Communication</td>
</tr>
<tr>
<td>11</td>
<td>School-Wide Policies &amp; Procedures</td>
</tr>
<tr>
<td>13</td>
<td>School-Wide Supports &amp; Resources</td>
</tr>
</tbody>
</table>
Safety Team

- Principal - Mrs. Saldaña & Ms. Steward
- Safety Captain - Mrs. Harrison
- Assistant Principal’s - Mrs. Boleware, Mrs. Creuzot, & Ms. Mulready
- Campus Police - Officer Stokes
- School Counselor - Mrs. Javillonar
- School Nurse - Nurse King
- Administrative Assistants - Ms. Cavazos, Mrs. Sevilla, Mrs. Villareal, and Mrs. Segovia
- Plant Operator - Mrs. Santana
- Executive Director of Support - Mrs. Craft
Emergency Management

- Each campus is responsible for developing a Campus Emergency Operations Plan.
  - The plan includes emergency procedures guidelines.
  - Contains information specific to different emergencies.
  - The red book is available in all classrooms and through a cell phone app - My-EOP.
- All teachers and staff are trained during August professional development sessions.
## Required Safety Drills

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<tr>
<th>Drills</th>
<th>Frequency</th>
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<tbody>
<tr>
<td>Secure</td>
<td>One per school year</td>
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<tr>
<td>Lockdown</td>
<td>Two per school year (one each semester)</td>
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<tr>
<td>Evacuate</td>
<td>One per school year</td>
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<tr>
<td>Shelter-in-place for Hazmat</td>
<td>One per school year</td>
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<tr>
<td>Shelter for Severe Weather</td>
<td>One per school year</td>
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<tr>
<td>Fire Evacuation</td>
<td>Campus - One each month</td>
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<td></td>
<td>• First drill within first ten days of school</td>
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<td>• Alternate between obstructed &amp; unobstructed.</td>
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Raptor APP

- All teachers and staff have been trained and access to the application.

- Principal Saldaña initiates drills and emergency situations.

- The app provides a platform for all staff and teachers to be able to communicate with each other quickly.
Threat Management

• All threats are taken seriously and are investigated.
• Full investigation:
  ○ Police involvement
  ○ Collection of evidence
  ○ Threat assessment
• Code of Student Conduct
Communication

The safety team is informed first to start immediately addressing the situation or start an investigation.

ED of Support
Communicates with district officials to get communication drafted and approved.

Division Superintendent
Division Superintendent reviews communication and send approval for distribution.

Parents & Guardians
Communication will be sent to all parents and guardians via email.
School-Wide Policies and Procedures

1. Arrival routine
   a. Building open at 8am
   b. Staff member at every entrance
   c. Separated grade level locations
   d. Locked gates by 8:45am

2. Transitions
   a. Teachers, administrators and staff in the hallway actively monitoring
   b. One-way stairs

3. Dismissal
   a. Teachers monitoring students and walking them out.
   b. Administrators assigned duty spots
4. Dress Code Policy
   a. Grade level colors shirts
   b. ID policy
   c. No hoodies
5. Campus Officer
   a. Morning & Afternoon Duty
   b. Outside during transitions
   c. Weekly door audits
6. Plant Operator & Lock Up
   a. Reports all work orders and ensures prompt attention
   b. Opens and closes the building daily
Support

Leadership Team
Mrs. Boleware, Mrs. Creuzot & Ms. Mulready

SEL Team:
Ms. Cardenas - Communities in School
Ms. J - School Counselor
Mrs. Moreno - Wraparound Specialist