Peck is One 
CLICK 
Away 
Children Learning in a Circle of Knowledge

Peck Leadership Team

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<tr>
<th>Pre-K - Mrs. Beal</th>
<th>Kinder - Mrs. Rutledge</th>
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<td>First - Mr. Medellin</td>
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<td>Third - Ms. Howell</td>
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<td>Fifth - Mrs. Randall</td>
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<td>Ancillary - Coach Jones</td>
<td>Technology - Ms. Martinez</td>
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<td>Intervention - Mrs. Anderson/Ms. Miller</td>
<td>Counselor - Mrs. Cruz</td>
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<td>Assistant Principal - Mrs. Whittle</td>
<td>Principal - Mrs. Bell</td>
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8/18/2020
Peck family,

► Thank you for your valued support during this time of online learning. We are thankful and deeply appreciative that our students are remaining safe while engaging in daily continued learning. This wouldn’t be successful without you! You show us each day how important it is that we are in this together!

► Please know that our teachers are working hard to deliver learning experiences, and to remain connected to our Peck Scholars. If you need to contact your child’s teacher, you can find her email address on our website: https://www.houstonisd.org/peck

► While our goal is to provide continued learning experiences, we are also sensitive to the social and emotional needs of our students. Contact Mrs. Cruz, our school counselor, at acruz2@houstonisd.org if you have concerns.

► Tentative Return Date
  ► October 19, 2020
  ► Please note we will follow all district and government requirements regarding reopening.

► Technology
  ► Houston ISD is working diligently to provide every student with access to internet and a working device.

► Testing
  ► BOY will be administered online through the students teacher and Renaissance 360.
Online Tips and Suggestions

Online Learning Tips

- Set a daily routine
  - Wake up in the morning at the usual time
  - Daily schedule
  - Mix online and offline activities for each day
  - Eat breakfast before a day

- Set up a place in your home where the student can focus
  - Find quiet space for everyone in the home to work
  - Desk/Table
  - Repurpose books, plant or tabletop
  - Check in at the beginning and end of the day

- Make time for breaks and fun
  - Relax
  - Laugh often
  - Kids will remember your interactions together
Online Learning Tips

- Managing online time: Support the transition to virtual learning. Help them think about what they see online.
- Rules about screen time may need to be adjusted: School work, video games, social media. Consistent time for screens off at night will help.
- Good sleep habits: Healthier immune system.
- Emphasize about change: New experience for all. Adjustment takes time.
Online Learning Tips

- Students can not properly attend if they are sitting, laying or wallowing in the bed.
- Students in homes with multiple siblings online cannot be seated at the same table. (this causes background noise).
- Parents and others in the house need to respect the learning environment. They should not walk through the room (inappropriately dressed); and talk loudly in the background to each other or on the phone.
- Students should be required to dress in school appropriate clothing (not PJs) and comb hair.
- Students should have their cameras so that the teacher can monitor their participation.
- Students should remain on camera and not wander about the house during class.

Expectations
What you can expect from Peck teachers

- Students will receive core (ELA, Math, Science, Art, PE, and Social Studies) instruction through The Hub and Microsoft Teams (Teams).
- Students should login each day to check for assignments and instructions from their teacher.
- You will receive a daily schedule from your teacher.
- Teachers will post relevant supplemental materials to support students with instructional delivery of content such as annotated notes, PowerPoint presentations, and website links.
- Teachers will be available to monitor and respond to student and parent requests at a designated time between 7:00 am until 2:50 pm every day regarding questions about assignments and instructional material.

What you can expect from your Peck student

- Students should login to the HUB and Teams on a daily basis.
- Students will need to complete all required assignments and submit these as directed by their teacher by the end of the day.
- Students should email teachers if they have any questions.
How can you help?

► Ensure that your child is checking the Hub and Microsoft teams on a daily basis.
► Ensure that your child is attentive to the live lessons on Teams.
► Ensure that your child is completing all required assignments and submitting these to their teacher everyday.
► Encourage your child to reach out to their teacher if they have any questions or concerns or need any extra help!

Answers to Questions
Clarifications

Questions
► What does virtual learning look like for my child?

Answers
► We will use Teams to do live virtual lessons and the HUB will have your students at-home assignments to complete.

Clarifications

Questions
► How will my child turn in his/her work?

Answers
► All assignments will be turned in through The HUB. Stay on top of it all work. We don’t know for sure how long we will be out of school.
Clarifications

Questions
► What if my child is having technical difficulties or has trouble logging in to a particular program?

Answers
► Our Media Specialist, Mrs. Martinez, will be the contact for such problems. Her e-mail is lizbeth.martinezVega@houstonisd.org
► Make sure to describe in detail the nature of the problem.

Clarifications

Questions
► What if my child doesn’t have access to instructional technology or the internet?

Answers
► We have a record of who has a device and who does not. Our IT department will assist with internet connection and troubleshooting your device. If your student still is not able to do their assignments someone from the Help Desk will provide other options.
Clarifications

Questions
► How do I contact the school if I have questions or need to speak with a teacher/staff member?

Answers
► Staff will be at the school to assist you with any questions; contact your teacher first either through email, phone or text or by using the directory on the school's website.

I don't have an email, how do I get one?
Documents are attached at the end of this packet showing you how to log onto Teams and the HUB as well as signing up for an email in both English and Spanish.
Clarifications

Questions
► How will we stay informed during online learning?

Answers
► You can utilize the wide variety of online resources and social media sites to stay informed about school and district news during this closure:
► Make sure your number and email address are up to date as to receive calls and voicemails from the school about any updates.

Clarifications

Questions
► What happens if my child does not log on at all within the six weeks?

Answers
► Accountability: we must ensure the students are logging on and completing assignments everyday or they will be counted absent.
► Too many absences will result in home visits to assist with technology issues.
► An excess of absences without proper documentation will involve a truancy officer.
Clarifications

Questions
- I have to work, I won't be able to help my child log on at the designated time.

Answers
- Teach the guardian of child at that time how to log in.
- Teachers will review and teach students how to log on without adult assistance (exception pre-k).
- Students will have the full day to complete assignments.

Aclaraciones

Question
- What about school supplies?

Answer
- Peck will distribute the necessary materials for the first 6 weeks of classes and the materials your teacher requests are optional and will only benefit your child.
Clarifications

Questions
► What about lunch?

Answers
► The district will still be providing breakfast and lunch pick ups at certain locations throughout the week.

Want more information about your students specific grade level needs?

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<td><a href="mailto:Jasmine.Rutledge@houstonisd.org">Jasmine.Rutledge@houstonisd.org</a></td>
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Thank you!
How to Create a New Gmail email Account

**Step 1:** Open up your internet browser and go to the Google homepage: [http://www.google.com](http://www.google.com)

**Step 2:** Click on **Gmail** at the top right corner of the page.

**Step 3:** You'll now be in the ‘Sign in’ section. As you don't have a Google account yet, you need to create one. Click **Create an account**.
Step 4: To set up your new account, Google needs some information about you – first, your **first and last names**. The ‘choose your username’ is the **unique email address** that you wish to use, which will be placed before ‘@gmail.com’. Because it needs to be unique, Google may have to check the availability of any name that you decide on to make sure that no one already has it. Type an email name into the ‘choose your username’ box and then fill out the rest of your information. You will need to ensure that the ‘I agree to the Google terms of service and Privacy Policy’ is ticked. Then click next step.

Step 5: If the email name that you requested in is not available, you’ll get a message saying that somebody already has that username and offering you some alternatives. You can decide to accept one of the alternatives or type in another name and check its availability once more. You will have to complete some of the other boxes again. You may have to do this a few times. Once you finalize your email address, it’s a good idea to make a note of it so that you can refer to it until you remember it.

Create your Google Account

username is all you need

Choose your username

wshakespeare25

Create a password

Confirm your password

Birthday
Step 6: You’ll need to come up with a password so that you can log in securely to your account. Google may explain that you should try one with at least 8 characters long to be secure. Use letters and numbers to make the password more secure and difficult to guess. You’ll need to re-enter your password to ensure that it’s you choosing it and not a hacker’s (ro)bot. This is why it also asks you to insert two random words at the bottom of the page – this is a CAPTCHA code. You can skip this step if you don’t want to type in the CAPTCHA code but you will need to verify via a mobile phone if you don’t.

Step 7: Once you have completed this page fully, clicking Next Step will take you to the Create Profile Page. If you don’t wish to have a picture on the web, click Next Step to complete setting up your email. If you do, Click on Add Profile Photo and find a photo to add. Then click Next Step.
Step 8: You will now have set up your account. You can go straight to your inbox and get started, or you can set up a photo to show as your profile picture.

Click on Add a photo to upload a photo and select a photo.
1. Open Google Chrome

2. Go to the Houston ISD Student Portal at https://www.houstonisd.org/studentportal

3. Click on the Office 365 icon.
4. Log into the HISD Sign On page with your HISD email and password.
   Username: SXXXXXXXX@online.houstonisd.org
   #X's represent your ID Number.

   Password: ################
   #'s represent your password

5. Click on Teams to open Microsoft Teams.
Join by link

All you need to join a Teams meeting is a link.

Select **Join Microsoft Teams Meeting** in your meeting invite to be taken to a page where you can choose to either join on the web or download the desktop app. If you already have the Teams app, the meeting will open there automatically.

If you don’t have a Teams account and the organizer has allowed it, you may have the option to enter your name to join the meeting as a guest. If you do have a Teams account, select **Sign in** to join with access to the meeting chat and more. Then, depending on the organizer’s settings, you may join the meeting right
away or go to the lobby where people in the meeting can admit you.

Join from calendar

Select **Calendar** on the left side of the app to see your meetings. Find the meeting you want, and then select **Join**.

[Image]

Or, if someone starts the meeting, you'll get a notification you can use to join.

Join in a channel

If a meeting takes place in a channel, you’ll see an invitation to join, relevant content, and who’s in the meeting right in the channel. Just select **Join**.
Join from chat

If the meeting has already begun, it appears in your recent chat list. Select the meeting in your chat list and then select **Join** at the top of the chat.

Call in

If you're unable to use the Teams app or Teams on the web, you can join some meetings by calling a phone number.
If there's a phone number and conference ID in the meeting invite, just dial the number to join.

+1 323-849-4874  United States, Los Angeles (Toll)
(866) 679-9995  (Toll-free)
Conference ID: 000 000 00#

The number in your invitation may not be local to you. Select **Local numbers** to find one that is.
2020-2021 Academic Calendar
Houston Independent School District

Key
- Holidays
- Teacher Preparation Days (no students)
- Teacher Service Days (no students)
- Academic Boot Camp Option* (targeted remediation by invitation (select students))

School Day Start and End Times
- 7:30-3:00 Elementary
- 8:30-4:00 K-8 and Middle School
- 8:30-4:10 High School

Significant Dates
- August 24, 2020: Teachers report to work
- September 8, 2020: First day of school
- January 29, 2021: Last day of first semester
- February 1, 2021: First day of second semester
- June 11, 2021: Last day of school for students
- June 14, 2021: Last day for teachers

Grading Periods
- Sept 8-Oct 16
- Oct 19-Dec 4
- Dec 7-Jan 29
- Feb 1-March 12
- March 22-April 30
- May 3-June 11

Report Card Dates
- October 23, 2020
- December 11, 2020
- February 5, 2021
- March 26, 2021
- May 7, 2021
- June 11, 2021 (ES/MS)
- June 18, 2021 (HS)

Holidays
- September 7, 2020
- September 28, 2020
- November 23-27, 2020
- December 21, 2020 - January 1, 2021
- January 18, 2021
- March 15-19, 2021
- March 29, 2021
- April 2, 2021
- May 31, 2021

Labor Day: September 7, 2020
Fall Holiday (Students Only): September 28, 2020
Thanksgiving: November 23-27, 2020
Winter Break: December 21, 2020 - January 1, 2021
Martin Luther King, Jr. Day: January 18, 2021
Spring Break: March 15-19, 2021
Chavez-Huerta Day: March 29, 2021
Spring Holiday: April 2, 2021
Memorial Day: May 31, 2021

Report Card Dates
- October 23, 2020
- December 11, 2020
- February 5, 2021
- March 26, 2021
- May 7, 2021
- June 11, 2021 (ES/MS)
- June 18, 2021 (HS)
CALENDARIO ACADÉMICO 2020-2021
Distrito Escolar Independiente de Houston

Julio 2020

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### Clave

- **Feriados**: Feriados
- **Días de preparación para maestros**: Días de preparación para maestros
- **Días de servicio (solo maestros)**: Días de servicio (solo maestros)
- **Oportunidades de enriquecimiento**: Oportunidades de enriquecimiento

**21 de agosto al 3 de septiembre - se ofrece virtualmente**

### Feriados

- 7 de septiembre 2020
- 28 de septiembre 2020
- 23-27 de noviembre 2020
- 21 de diciembre 2020 - 1 de enero 2021
- 18 de enero 2021
- 15 -19 de marzo 2021
- 29 de marzo 2021
- 2 de abril 2021
- 31 de mayo 2021

### Día del Trabajo

- Feriado de otoño (solo estudiantes)

### Acción de Gracias

- Vacaciones de invierno

### Día de Martin Luther King, Jr

- Vacaciones de primavera

### Día de Chavez y Huerta

- Feriado de primavera

### Día de los Caidos

### Horario escolar

- 7:30-3:00 Primaria
- 8:30-4:00 K-8 y secundaria
- 8:30-4:10 Preparatoria

### Fechas importantes

- **Ciclos**
  - 8 de sept.-16 de oct. 26 días
  - 19 de oct.-4 de dici. 29 días
  - 7 de dici.-28 de enero 28 días
  - 1 de feb.-12 de marzo 29 días
  - 22 de marzo-30 de abril 28 días
  - 3 de mayo.-11 de junio 29 días

- **Boletas de calificaciones**
  - 23 de octubre 2020
  - 11 de diciembre 2020
  - 5 de febrero 2021
  - 26 de marzo 2021
  - 7 de mayo 2021
  - 11 de junio 2021 (ES/MS)
  - 18 de junio 2021 (HS)