

HOUSTON INDEPENDENT SCHOOL DISTRICT

Spring 2024 Consultation Meeting – Private Non-Profit Schools

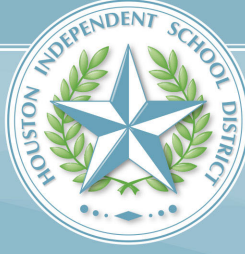
ESSA & ESSER Federal Programs:
Title I, Part A – Title II, Part A – Title IV, Part A – CARES Act ESSER I

External Funding
Fundamentally Focused, Support Driven

Date: Wednesday, April 17, 2024

Presenters:
*Pamela Evans, Officer of External Funding &
Grant Development Department*

Catapult Learning



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Introductions

- **External Funding Department**
 - Titles I, II and IV, Part A
 - CARES Act ESSER I
- **Multilingual Department**
 - Title I, Part C – Migrant
 - Title III, Part A – Immigrant and English Learners (EL)

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Attendance Tracker

Please scan the QR
Code below to register
your attendance



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About Consultation

- Consultation meetings between private non-profits and school districts are required by USDE and TEA
- Must be timely and meaningful
- Must occur before school districts make any decision that affects the opportunities of private school children and teachers
- Must allow schools a genuine opportunity to express their views
- Should result in a quality program designed to meet the needs of private school participants
- Must sign in and out for attendance.
- Must be ongoing as Catapult Learning visits private non-profits, in-person and virtually, to discuss the Campus Needs Assessment (CNA), Program Description, and Comprehensive Campus Professional Development Plan and HISD responds to questions and concerns in person, by phone, or via email.
- Houston ISD requires the private non-profit principal to attend due to being the instructional leader. The leader bears final responsibility for the strategic instructional plans of the school for student achievement and for teacher and staff quality.

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Agenda

- **2023-2024 Close Out**
 - Available Budget
 - Close-Out Checklist
 - Important Dates
 - Carryover
 - Use of Funds
 - Summer Programming
 - Compliance Report
- **2024-2025 Participation**
 - Participation Update
 - Student Eligibility – Next Steps
 - Available Budget
 - 2024-2025 Fall Consultation Meeting
- **CARES Act ESSER I**
 - Inventory Check
 - Storing Inventory

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Consultation Requirements

Shall include:

- How the children's will be identified
- What services will be offered
- How, where, and by whom the services will be provided
- How the services will be academically addressed and how the results of that assessment will be used to improve those services
- Size and scope of equitable services to be provided to the eligible private school children, the proportion of funds that is allocated for such services, and how that proportion of funds is determined
- How and when the LEA will make decisions about the delivery of services to such children, including a thorough consideration and analysis of the views of the private school officials on the provision of services through a contract with potential third-party provider

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Consultation Requirements Continued

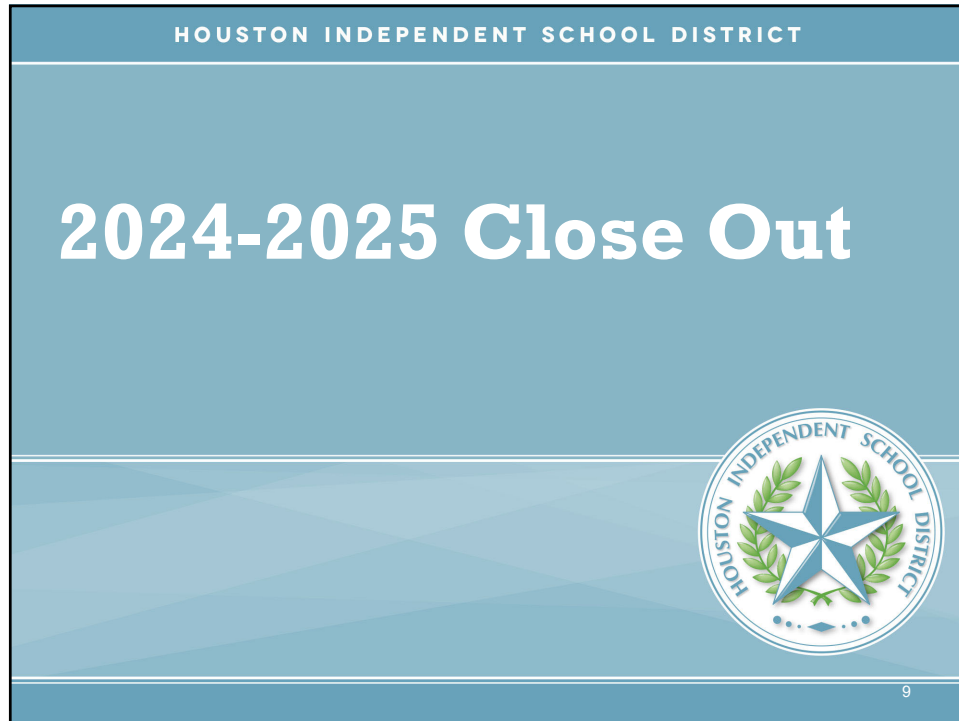
- Whether the LEA shall provide services directly or through a separate government agency, consortium, entity, or third-party contractor
- Whether to provide equitable services to eligible private school children –
 - By creating a pool or pool of funds with all the funds allocated based on all the children from low-income families in a participating attendance area who attend PNP schools; or
 - In the LEA’s participating school attendance area who attend private schools with the proportion of funds allocated based on the number of children from low-income families who attend private school

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Purpose and Intent of Grants

- **Title I, Part A – Improving Basic Programs**
 - Provide supplemental funding to acquire additional education resources at schools serving high concentrations of students from low-income homes
 - Resources are used to improve the quality of education programs and ensure students from low-income families have opportunities to meet challenging state assessments
- **Title II, Part A – Supporting Effective Instruction**
 - Increase student achievement consistent with the challenging State academic standards
 - Improve the quality and effectiveness of teachers, principals, and other school leaders
 - Increase the number of effective teachers, principals, and other school leaders who are effective in improving student academic achievement in schools
 - Provide low-income and minority students greater access to effective teachers, principals and other school leaders
 - Support educators in their work to improve the overall quality of instruction and ensure equity of educational opportunity for all students
- **Title IV, Part A – Student Support and Academic Enrichment**
 - Increase the capacity of state education agencies, local educational agencies, campuses and communities to meet the following goals:
 - Provide all students access to a well-rounded education
 - Improve school conditions for student learning (safe and healthy students)
 - Improve the use of technology to improve the academic outcomes and digital literacy of students
- **Coronavirus Aid, Relief, and Socioeconomic Security (CARES) Act ESSER I**
 - To prevent, prepare for, and respond to the coronavirus

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Titles I, II and IV, Part A

- Available Budget
- Close-Out Checklist
- Upcoming Important Dates
 - Pool Date
 - Reimbursement Date
- Carryover

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Titles I, II & IV, Part A – Available Budget

- Catapult Learning sends every 30 days to each private non-profit their available balances for each grant.
 - Will continue to send for April through July 2024 at the end of each month.
 - Please be sure all funds for the current school year are spent down!

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Titles I, II & IV, Part A – Close-Out Checklist

- **Due Date:**
 - Friday, June 7, 2024
- **Send To:**
 - HISDPNP@houstonisd.org
- **Subject Line:**
 - Name of private non-profit
 - Close-Out Checklist

HISD External Funding Titles I, II & IV FUNDAMENTALLY FOCUSED SUPPORT GRANTS 2023-2024 CLOSE-OUT CHECKLIST (Closing/Ending Participation) PNP Schools		
Campus Name: _____		
All PNP schools that participated in the current school year must complete this form.		
MARK BOX	GRANT	DESCRIPTION
<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	All Grants	Provide plastic documentation bins to Catapult Learning to transfer to cardboard Bankers Boxes for Storage. The plastic bin will be returned to HISD. Schools: Closing or Ending Participation
<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	Title I, Part A Grant	Return the materials to Catapult Learning that were provided for your instructional program. Schools: Closing or Ending Participation
<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	All Grants	Be sure all compliance documentation is uploaded to the Documentation Crate. All remaining documentation must be placed in documentation bins or stored electronically. (See PNP Schools Handbook – Compliance Tab) Schools: All Schools
<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	All Grants	Be sure all required compliance documents are completed for the year and submitted to HISD. (e.g., ESSA Compliance Report, EOI Survey, CNA, Spending Plans, etc.) Schools: All Schools
<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	All Grants – Professional Development	Be sure all reimbursements have been processed for your campus personnel prior to your school closing or discontinuing participation. Schools: All Schools
DATE		SUBMITTED BY (Type the name below.)
Click on help to enter a date.		_____
Return via email to HISDPNP@houstonisd.org no later than Friday, June 7, 2024 .		

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Titles I, II and IV, Part A – Important Upcoming Dates

Type	Date
Pool	Friday, April 5, 2024
Reimbursement*	Friday, June 28, 2024

*Private non-profit schools with reimbursements submitted by or on Friday, June 28, 2024 will be reimbursed within 30 days by Monday, July 29, 2024.

It is highly encouraged to submit receipts by or before Friday, June 28, 2024 to ensure a smooth and easy processing of paperwork for reimbursement.

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Title I, Part A

- Carryover
- Instructional Services
- Summer School
- Compliance Report

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Title I, Part A – Carryover

- Total 2022-2023 carryover is \$211,205.
- Funds will be used for **instructional services**.
- Unspent funds will not carryover into the 2024-2025 school year.

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Title I, Part A – Instructional Services Submission Window

April 2024	
Date	Action
Monday, April 1, 2024 – Friday, April 5, 2024	Submission Window for Student Eligibility Rosters
Friday, April 12, 2024	Final Correction Date
May 2024	
Monday, May 6, 2024 – Friday, May 10, 2024	Submission Window for Student Eligibility Rosters
Friday, May 17, 2024	Final Correction Date

Important Notes:

April 2024

1. This is an important window because students must be verified as eligible to receive instructional services during the academic school year in order to attend the 2024 Summer School funded with Title I, Part A Funds for the extended school year. This is the last window of this school year for currently enrolled students to be verified. Extra time is provided to prepare your student submission for those demonstrating a need for intervention and reinforcement.

May 2024

1. Only for new students enrolled after April 19, 2024 to allow for them to participate in 2024 Summer services. These are the only students that can be submitted during the May 2024 submission window.

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Title I, Part A – Summer School

Catapult Learning – Sally Paz

- Met with private non-profits in February and March 2024 to discuss commitments for summer school including:
 - Programs Offered
 - Funding for Summer Services Finalized
 - Monday, April 8, 2024
 - Parent Workshops – Learning at Home
 - Learning Bags – Reading and Math

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Title I, Part A – Summer School

Catapult Learning – Sally Paz

- Participating Private Non-Profits and Services

Private Non-Profit	Summer Services		Private Non-Profit	Summer Services
Al-Hadi Richmond/ Voss	Summer Journey		St. Francis de Sales	Summer Journey
Assumption Catholic	Summer Journey		St. Ambrose	Summer Journey
Corpus Christi	Summer Journey		St. Augustine	Summer Journey
Holy Ghost	Summer Journey		St. Christopher	Summer Journey
Iman Academy	Summer Journey		St. John Paul II	STEM
The Imani School	STEM		St. Mary's Purification	Summery Journey
Muhammed University	Interventions		St. Pius	Summer Journey
Our Redeemer	Tutoring		St. Thomas More	Summer Journey
Our Lady of Guadalupe Catholic	Summer Journey		Torah Day School	Summer Journey
San Francisco Nativity	Interventions		Yeshiva Torat Emet	Summer Journey

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Title I: Professional Development Library

Catapult Learning – Ashley Leverett

- Each Title I staff member will receive a Professional Development library.
- Campus administrators will receive a link on April 18th to share campus staffing data.

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Title I, Part A – Compliance Report

- **2023-2024 Compliance Report**
 - This document captures data about the students receiving Title I instructional services at the PNP school.
 - HISD reports this to TEA at the end of the academic school year in the ESSA Consolidated Compliance Report.
- **Via google doc submission**
- **Due Date:**
 - Friday, May 17, 2024

2023-2024 ESSA CONSOLIDATED COMPLIANCE REPORT TITLE I, PART A

2023-2024 TITLE I, PART A, STUDENT PARTICIPATION
Totals for 'By Grade', 'By Gender', and 'By Ethnicity' must MATCH.

DUE BY FRIDAY, MAY 17, 2024

MAILTO:houstonisd.org@titlei.account

* Indicates required question

Email *

Your email

Private Nonprofit School *

Your answer

By Grade
Please enter the total number of Title I, Part A students for your Campus.
EXAMPLE:
(GRADE) PNP=4
(Answer) 7

PNP=4 *

Your answer

Kindergarten *

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Title I, Part A Questions?



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Title II, Part A

- Carryover
- Professional Development Services
- Summer Learning Institute

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Title II, Part A – Carryover

- Total 2022-2023 carryover is \$318,197
- Funds will be utilized for the **summer learning institute** occurring in June and July 2024.
- Unspent funds will not carryover into the 2024-2025 school year.

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Title II, Part A – Summer Learning Institute

Catapult Learning – Ashley Leverett

- **When**
 - Week 1: June 4-6, 2024
 - Week 2 : June 11-13, 2024
 - Week 3 : July 9-11, 2024
 - Week 4: July 16-18, 2024
 - Virtual Institutes will be held through June and July
- **Where**
 - Hilton Garden Inn Galleria
- **Resources**
 - Professional development books for attendees
 - Lunch will be provided for face-to-face attendees
 - Title I schools will receive additional PD books for their staff
 - Registration will open Friday, April 19,2024

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Title II, Part A – Summer Learning Institute

Registration

- Administrators will be sent a link to register. Please forward the email to your teachers.
- Registration is ongoing and will close two days before the workshop starts.
- Each workshop is limited to 45 attendees.

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Title II, Part A Questions?



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Title IV, Part A

- Carryover
- Use of Funds

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Title IV, Part A – Carryover

- Total 2022-2023 carryover is \$62,748
- Funds must be utilized for **student services**.
- Unspent funds will not carryover into the 2024-2025 school year.

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Title IV, Part A – Use of Funds

- Carryover and pooled funds will be utilized for the following:
 - Student Enrichment Programing: Sally Paz
 - Professional Development: Ashley Leverett
 - Field Lessons: Ashley Leverett

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Title IV, Part A Questions?



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2024-2025 Participation



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2024-2025 Participation

- Participation Update
- Student Eligibility – August 2024 Next Steps
- Available Budget
- Fall 2024 Consultation Meeting

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2024-2025 Participation Update

- Two new schools will be participating in 2024-2025.
- Participation forms were due Friday, March 22, 2024 to participate in the 2024-2025 school year.
- Houston ISD notified all private non-profits that have not submitted their participation forms or revisions.

Grant	Required Forms
Title I, Part A	1. Campus Eligibility Roster 2. School Directory
Title II, Part A	1. Professional Development Participation Form
Title IV, Part A	1. Student Support and Academic Enrichment Participation Form

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2024-2025 Student Eligibility – August 2024 Next Steps

- Title I, Part A
 - Student documentation cannot be more than a year old
 - Sally Paz and her team will contact private non-profit principals to review documentation to ensure compliance is met in order for instructional services to be provided to students beginning in the 2024-2025 school year
 - Existing principals: May and June 2024
 - All principals: July 2024

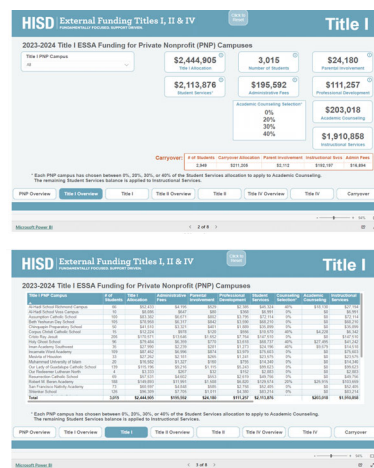
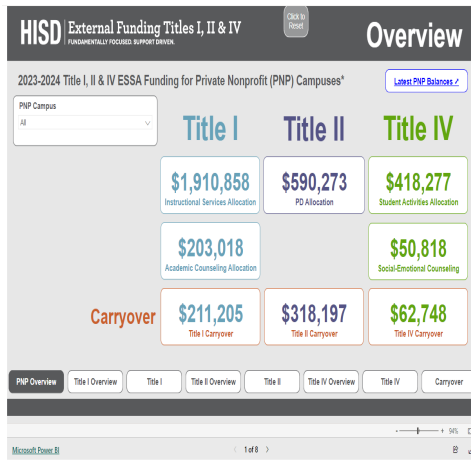
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Titles I, II & IV, Part A – Available Budget

- Beginning August 2024, PNP campuses will have access to the New PNP –Dashboard which will house all campus financials such as:
 - 2024-2025 Entitlement
 - Counseling Re-Allocated Funds
 - TIA, Academic Counseling and TIVA, Social and Emotional Counseling
 - Carryover (if applicable)
 - Catapult Learning Monthly campus Title Balances

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PNP – Dashboard Preview



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Titles I, II & IV, Part A – Fall 2024 Consultation Meeting

- Houston ISD will host the Fall 2024 consultation meeting for private non-profits on **Wednesday, August 21, 2024**.
- **Location**
 - Hattie Mae White Educational Center: 9955 % %
6=ym%yMtzxytS.B] %<5>7
 - Room 1E01 and 1E02
- **Time**
 - 9:00 AM – 11:30 AM
 - 1:00 PM – 3:30 PM
- Required to **attend at least one** offering

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2024-2025 Participation Questions?



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CARES Act ESSER I Update



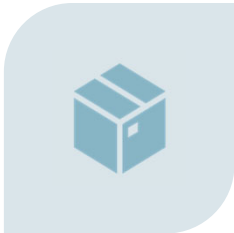
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CARES Act ESSER I Update



INVENTORY CHECK



STORING INVENTORY

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Spring 2024 – Inventory Check

- Houston ISD completed the CARES inventory check for technology and building equipment with the private non-profit campuses on March 18 – 22, 2024.
- External Funding will be contacting principals with follow up information if applicable.

Summer 2024 – Storing Inventory

- Per guidance, private non-profits are to secure and properly store, at the school, all technology and indoor property that was purchased with CARES Act ESSER I funds during the following time periods:
 - Summer Break
 - Winter Break
 - Spring Break

Fall 2024 – Inventory Check

- Houston ISD will be visiting private non-profits to perform the Fall 2024 inventory check for technology and building equipment.
- External Funding will be contacting principals to schedule a date and time in September 2024 to schedule a date to perform the inventory in October 2024.
 - Inventory check may be virtual or in-person.

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CARES Act ESSER I Questions?



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Spring 2024 Consultation Meeting Evaluation

- **Due Date:**
 - Wednesday, April 17, 2024
- **Send To:**
 - HISDPNP@houstonisd.org
- **Subject Line:**
 - Name of private non-profit – Spring Meeting Evaluation

HOUSTON INDEPENDENT SCHOOL DISTRICT
PNP Schools' Spring Consultation Meeting
April 17, 2024
1:00 PM – 3:00 PM
MEETING EVALUATION

Everyone attending should complete an evaluation of the meeting; however, providing your name is optional.

Name: _____
Position: _____
Private School/Consortium: _____

Click on the box by the number that best represents your response.
(5) Strongly Agree (4) Agree (3) Neutral (2) Disagree (1) Strongly Disagree

1. The presentation had clearly identified objectives/goals.	5	4	3	2	1
2. The presenter's knowledge and preparation were sufficient to meet the objectives.	5	4	3	2	1
3. The materials were adequate and useful.	5	4	3	2	1
4. The presenter allowed opportunities to ask questions and express feedback.	5	4	3	2	1

Additional Comments (optional):

Please complete and return 📧

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Contacts

Name	Email	Phone
Houston ISD – External Funding		
Houston ISD Private Non-Profits	HISDPNP@houstonisd.org	Not Applicable
Barbara Hill – PNP Coordinator I	bhill7@houstonisd.org	713-556-6928
Catapult Learning		
Annette Charles – Territory Vice President	annette.charles@catapultlearning.com	817-914-4376
Greg Groenke – Regional Director	greg.groenke@catapultlearning.com	346-208-2116
Sally Paz – Area Manager	sally.paz@catapultlearning.com	713-301-5993
Ashley Leverett – PD Manager	ashley.leverett@catapultlearning.com	281-905-4306
Srijana Adhikari – Sr. Billing Specialist	Srijana.adhikari@fullbloom.org	919-516-9549

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Websites

- Houston ISD Private Non-Profits

EXTERNAL FUNDING

- Home
- Titles I, II & IV, Part A
- ESSER I, ESSER II & ESSER III
- Parent and Family Engagement
- Private Nonprofit Schools**
- Title I, Part D
- Title II, Part A
- Title IV, Part A
- ESSER Grant - The CARES Act
- Department SharePoint Site
- Parent Notifications

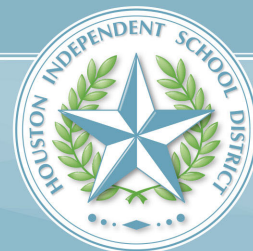
PRIVATE NONPROFIT SCHOOLS AND NEGLECTED AND DELINQUENT FACILITIES PARTICIPATION WITH HISD IN FEDERAL PROGRAMS



Private Nonprofit (PNP) Schools in the City of Houston and surrounding areas are given the opportunity every year to participate with Houston ISD to receive equitable services from specific federal grant programs. The Department of External Funding provides guidance for three of the six federal programs. Click on the links below to view the program information.

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Thank You!



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