



**Title III, Part A  
Consultation  
Private Non-Profit Schools  
April 17, 2024**

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**Who is eligible to participate in Title  
III, Part A?**

Officially identified emergent bilingual students who attend private non-profit schools located within HISD boundary lines are eligible to participate.

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## How are emergent bilingual (EB) students identified?

Parents must complete a Home Language Survey form.

If they indicate a language other than English then proficiency testing is initiated.

Home Language Survey forms must be kept on file for all identified EB students. This is an auditable document.

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## Potential EB student identification testing

- ▶ Schools must have staff trained to administer the state mandated tests for identification of EB students. The preLAS is used for PK/Kindergarten and LAS Links for grades 1-12. Both tests are online.
- ▶ HISD's Multilingual Programs Department provides online links to this training. Administrators, teachers or paraprofessionals may be trained to administer these tests. Let me know if you have new staff members who need to be trained.
- ▶ Potential EB students must be tested with preLAS or LAS Links.
- ▶ **Pre-K and Kinder students must be tested with the preLAS.**
- ▶ **All other grade levels must be tested using LASLinks.**
- ▶ **Previously identified EB students must be retested with preLAS/LAS Links to determine if they still qualify for Title III program support.**

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## How does a student qualify for Title III service?

If a student receives a designation of Non-English Speaker (NES) or Limited English Speaker (LES) on the preLAS or LAS Links he/she qualifies for Title III services. Students who score 4 or 5 on all required language domains do not qualify.

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## What types of services are provided through Title III? Who provides the service?

- ▶ Title III services must be used to support English language development (listening, speaking, reading, writing). Supplemental materials and services must be focused on this goal. Title III services may only be used by identified emergent bilingual students.
- ▶ HISD's Multilingual department administers and coordinates the program.

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## Funding Allocations

- ▶ Private schools may not receive funds directly. HISD administers the program, maintains an inventory and exercises continuing administrative control over all materials purchased with Title III funds.
- ▶ Funding allocations are based on the number of officially identified emergent bilingual students.
- ▶ Title III funds/services must be used during the 2024-2025 school year. Funds cannot be carried over.
- ▶ **NOTE: When a school chooses not to participate in Title III the next school year, the Multilingual department is required to collect all materials purchased with Title III funds.**

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## Purchase Requisition Process

- ▶ Once a final roster of identified EB students has been received, the Multilingual department will calculate and email the funding allocation with a list of HISD approved vendors. Once you have submitted your choice of materials/services on the Requisition form the Multilingual department will begin the purchasing process for materials/services.
- ▶ Title III does not use a third party contractor to provide services.
- ▶ Materials will be delivered when they have been received from every vendor.

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## Title III Support for Families and Teachers of EB students

- ▶ Title III support for families and teachers of emergent bilingual students is an important goal of the program.
- ▶ We hope to work with you to implement strategies/activities that engage families with EB students and provide the support their children need to acquire English.
- ▶ Funding allocations may also be used for teacher professional development. The Region 4 Educational Service Center offers many training opportunities for teachers of EB students.

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## How are program services assessed and evaluated?

- ▶ Standardized norm referenced test scores with reading/lang. arts subtests will be used. Schools must upload copies of these scores at the end of the school year to the Google drive account set up for your school by the Multilingual department.
- ▶ Schools must also evaluate the program's effectiveness at the end of the school year through an End of Year Evaluation.

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## Title III, Part A Immigrant Grant

The Title III immigrant grant is available for PNPs if the local education agency meets certain criteria. HISD met the criteria for the 2023-2024 school year. However, every year is different.

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## Title III, Part A Immigrant Grant

Immigrant children and youth are defined as individuals who:

- ▶ are aged 3 through 21 and
- ▶ were not born in any state and
- ▶ have not been attending one or more schools in one or more states for more than three full academic years

Funding allocations are based on the number of identified immigrants.

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## Complaint Procedure

If a disagreement occurs between the local education agency (HISD) and a private school, HISD must maintain written documentation (i.e. policy, emails, forms, meeting notes or training agendas/handouts) explaining the rationale behind a decision or when the school was informed of a certain process.

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## Questions?

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