

# The Barbara Jordan Career Center

## Student/Parent Responsibility Form

Student: \_\_\_\_\_ ID # \_\_\_\_\_ Date: \_\_\_\_\_  
*Please Print* *Please Print* *Please Print*

Home Campus: \_\_\_\_\_ Class / Program: \_\_\_\_\_  
*Please Print* *Please Print*

The Houston Independent School District (HISD) has a Student Code of Conduct that explains the standards for student conduct and the consequences for not meeting these standards. In addition, the Barbara Jordan Career Center (BJCC) has a Student Handbook that contains specific information relating to procedures on our campus. BJCC students and parents need to become familiar with the information in both documents to ensure success.

One of the main goals at BJCC is to prepare our students with a marketable technical skill and with personal skills to make them successful in industry or college. Our campus and our programs are unique in that students are treated as though they are on the job and the expectations for behavior are, therefore, much greater than at a regular high school. BJCC has imposed some additional expectations that go beyond the Student Code of Conduct and are explained in our Student Handbook. To prepare for success after graduation, all students will need to demonstrate the following personal skills:

- Attend school every day and arrive on time to class.
- Respect the teachers and other students.
- Maintain a good attitude.
- Be well groomed and properly dressed for their programs and/or internships.
- Use appropriate language.
- Use good judgment when working in potentially dangerous and critical situations.
- Commitment to BJCC is for one year to earn entire credit for math and science.

At the beginning of the school year students will be given a comprehensive unit on safety in the shops and classrooms. BJCC has “**ZERO TOLERANCE**” for safety violations. The most severe consequences will be enforced for safety violations.

The HISD “Acceptable Use Agreement for Student Internet Access” form must be signed and the rules will be enforced. Any student who uses the computers inappropriately or irresponsibly will lose computer privileges at BJCC and may also lose privileges at their home school.

If you have any questions throughout the year, please contact the BJCC teachers or office at 713-636-6900.

I agree to abide by the rules stated in the BJCC Student Handbook and HISD Code of Conduct.

\_\_\_\_\_  
Student Signature Date

As the parent/guardian, I have read and understand the BJCC Student Handbook. I understand that the rules in the Handbook as well as the HISD Student Code of Conduct will be enforced.

\_\_\_\_\_  
Parent/Guardian Signature Date Home Phone No. Work Phone No.

