

Alexander Hamilton Middle School

"Destined for Greatness"
October 27, 2020

SDMC Agenda

Attendees: Alderete, E; Charlton, M; Cummings, Z.; Elliott, C; Hawkins, J.; Johnson, M; Michaels-Johnson, R.; Saldana, Rocio; Scott, L; Yates, T.; Aguilera, G.;

- I. Welcome/Check In
- II. SIP Review and Approval: Approved by Committee
- III. Health/Safety: Should procedure be adjusted? Committee agrees that our current procedure is the safest option for now.
 1. Scott, Lakenya S Clarification will be sent out regarding transitions between classes to ensure time for cleaning workspace.
- IV. Late Work and Absenteeism: Update from Cummings Committee. Cummings, Zachary A will work with his sub-committee to draft resolutions/suggestions for these issues noted.
 1. Penalty for Late Work:
 1. Best Practice: Students should notify teachers when late work has been submitted.
 2. Best Practice: Assignment Names should match in the HUB and PowerSchool
 2. Hard and fast deadlines for students
 3. Clear and Consistent Submission Procedures - starting from the HUB and going from there.
 4. Educating Parents and How to Use HUB and PowerSchool. Saldana, Rocio D to look into leading a course for parents.
 5. Internet Difficulties
- V. Planning Time
 1. Teachers are allowed the time required by law
- VI. Communication
 1. Streamline Communication:
 1. Faculty Calendar: Everyone has access; Need to open in MS Outlook.
 2. Husky Herald: Alderete - add a section for Peer Tips and create a link for teachers to upload their tips and insights in lieu of an email
 3. Emails: Check a min. 3 times - Morning, afternoon, and end of day
 4. Calendar Requests
 5. Social Media (Twitter, IG)
- VII. Gifted and Talented Education Supporters (GATES) Committee: 3-4 meetings for the academic year.
 1. Volunteers for the Committee: Yates
 2. Recommendations: Gonzalez (math)
- VIII. Adjournment



