



Heights High School Off Campus Lunch Permit Request 2020-2021



Last Name	First Name
Grade Level	Student ID

Eleventh and twelfth grade students may leave Heights High School campus for Off Campus Lunch **ONLY** if a parent or guardian grants notarized, written permission and the student meets all requirements. Failure of the student to abide by the policy and maintain good standing as a student will result in the privilege of Off Campus Lunch being revoked.

Students must return this request form to their grade level principal for approval. A new ID will be issued once approval is granted.

The criteria for off campus lunch consideration include, but are not limited to:

- 1. Student must be classified as either in 11th or 12th grade (as per student database).**
- 2. Student must have NO outstanding credit recovery or any NGs reflected on the student's transcript. (Once all NGs are cleared, the student may request off campus lunch.)**
- 3. Student must maintain a satisfactory discipline record for the current year, as determined by the grade level principal.**
- 4. Student must not have excessive unexcused absences or tardies.**
- 5. Student must submit a completed Off Campus Lunch Permit Request form, signed by the parent/guardian and NOTARIZED.**
- 6. Student must obtain a parking permit by showing a valid driver's license AND proof of insurance (if student is driving). Parent/guardian must indicate on the request form whether student will be walking or driving for off campus lunch.**
- 7. Student must park in the student designated lot only.**
- 8. Student must exit and return to the school through approved doors/gates and show off campus lunch ID upon request. Student may not be allowed to leave campus if he/she cannot produce a valid off campus lunch ID.**
- 9. Student must pass all classes on report cards and have no NGs EACH CYCLE.**
- 10. Student must pay \$5 for the Off-Campus Lunch Campus ID. The student must pay \$20 for lost off campus lunch campus ID. There will be no replacement for the second lost card. At that time, the off-campus lunch privilege will be revoked.**
- 11. Students must wear PPE when leaving campus for lunch AND upon returning. Temperatures will be checked at the front doors upon return.**

My son/daughter _____ has my permission to eat lunch off campus. I relieve the Houston Independent School district of all responsibility for his/her safety. All guidelines in the HISD Code of Student Conduct apply during the daily off campus lunch period. I understand that if my child goes to lunch at any location other than the residence on file with the school, he/she will be in violation of the Houston and Harris County's daytime curfew, which

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may result in a citation being issued by the police if the student is apprehended. If a student accrues an excessive number of tardies for 5th or 6th periods, this privilege may be revoked, for a period of time as determined by the grade level principal. Students with off campus lunch permission MAY NOT take underclassmen off campus or any other student who does NOT have a valid off campus lunch ID.

I have reviewed the school criteria above for maintaining this privilege and agree that the grade level principal will terminate the permit at any time if my child does not continue to meet the conditions outlined on page 1 of this document, throughout the 2020-2021 school year. **I further understand that the Heights High School administration reserves the right to revoke this privilege as a discipline consequence for any violation to the HISD Code of Conduct for a period of time as deemed appropriate by administration.** If my child's off campus lunch privilege is revoked, I understand that another application may need to be completed to have the privilege reinstated and a new student ID must be purchased for \$5.00.

Address	City	Zip Code
Parent Phone	Student Phone	Parent Email
Student Signature		Date
Parent Signature		Date
Walking	Driving	

GRADE LEVEL PRINCIPALS

11th Grade—Darlene Blasco A220

12th Grade—Byronica Pickney M331

Signed this _____ day of _____, 20____ Notary seal: Notary Signature: _____
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Administrator Signature	Date	Date Verified/Granted
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