

2021- 2022

CAMP GRIZZLY

INTEGRITY

RESPECT

PERSERVERANCE

#GRIZZLYVALUES



WEST BRIAR MS

STUDENT HANDBOOK PRESENTATION

DEAN FOREMAN'S EXPECTATIONS

- Arrival to campus
- Walking in hallways (RIGHT SIDE ALWAYS)
- NO Running in hallways at any time!
- Electronic usage (cell phones, iPads, etc.)
- Entering cafeteria for lunch- LISTEN and follow directions for seating
- CHAMPS hand signaling! When one hand goes up, mouths are closed. Track the speaker using your EYES and EARS.
- No open containers of food, chips, candy, etc are allowed in the hallways.

DEAN FOREMAN'S EXPECTATIONS

- Hallway transitions to class- 4 minutes! I expect no TARDIES to class.
- I.D. are a non-negotiable in Grizzlyland. All students must wear their I.D. badges every day during the school day.
- RESPECT and being KIND will be displayed every day to your peers and teachers.
- West Briar Middle School is BULLY FREE ZONE school!
- No horseplaying is allowed; please keep your hands to yourself.
- Always report to the teacher, dean or Mrs. Taylor any problems that you may have. WE are here to help.
- Dismissal from school.



DRESS CODE

&

UNIFORMS



SHIRTS / TOPS

ONLY WHITE UNDERSHIRTS or UNDERSHIRTS
THAT ARE THE COLOR OF THE GRADE LEVEL.



6th
Grade



7th
Grade



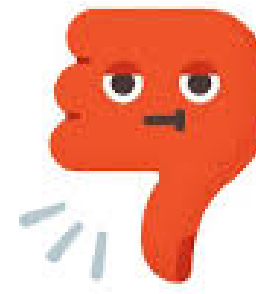
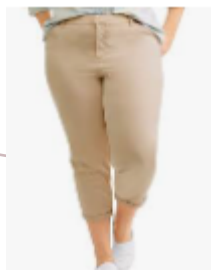
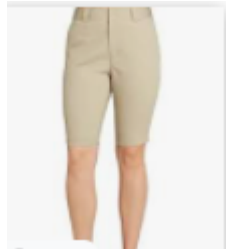
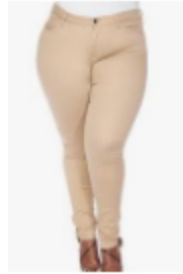
8th
Grade



PANTS, CAPRI PANTS, SKIRTS, SKORTS, AND SHORTS

Do's

Don'ts



SHOES

Do's



Don'ts



ALL CLOTHING



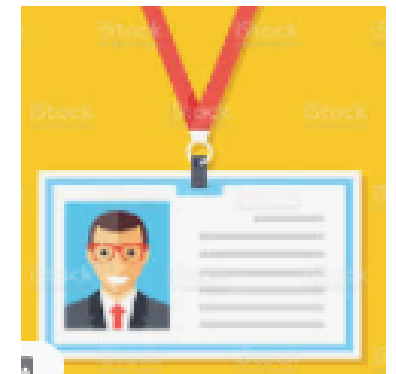
Clothing must NOT contain rips, holes, cuts, etc.



Clothing must be properly fitted

ID BADGES

- Must be attached to a **lanyard**
- Must be worn around the students' necks
- Must be always **visible**
- Students are **NOT** allowed to **deface their IDs**
- **Replacement** ID cards cost \$5.00
- Replacement lanyards cost \$1.00
- Temporary ID badges must be worn on top layer shirt/top



OUTER GARMENTS

- West Briar sweatshirts may be worn in the classroom
- Hooded sweatshirts may **NOT** be worn inside the classroom **except on Fridays** when students may wear WBMS hooded sweatshirts.
- Sweaters and jackets of any style and color may be worn **before and after school**. They cannot be worn in the building, classrooms, hallways, or community area between 8:00 a.m. and 4:00 p.m.





OTHER DRESS/GROOMING RULES

- Wallet chains and fanny packs are NOT allowed.
- Hair must be of a color that appears as a natural hair color.
- Head wear (hats, caps, bandanas, scarves, headbands wider than two inches, etc) are NOT allowed.
- Sunglasses are NOT allowed.
- Tattoos or a marking from markers or pens on exposed skin is NOT allowed
- Only piercing in the ears is allowed.

FREE DRESS DAYS



- A shirt with sleeves must be worn and shirts cannot be sheer or low-cut.
- Clothing may not have any disruptive or offensive designs.
- Sweatpants, fleece pants, pajama pants, spandex pants, etc are not allowed.
- Skirt/skort/shorts length must be no shorter than three inches above the knee.
- Oversized, undersized, tight-fitting, spandex, torn pants/shorts/shirts will not be permitted.



BACKPACKS



Lockers will not be used; therefore, backpacks are highly encouraged.

- Teachers/Staff can ask that backpacks be kept at a certain location in their classroom/space - that is not necessarily the student's desk.
- If backpacks not at student's desk, small purse or pencil bag (8.5 X 11 inches or smaller) are allowed at the student's desk.



SPORTS **EQUIPMENT**



- Students are not allowed to bring sports equipment (soccer balls, basketballs, footballs, tennis balls) that is not required for school sponsored activities.
- West Briar will provide sports equipment for any time that it would be an option (morning, lunch, PE classes, etc.)



SCHEDULES



BELL **SCHEDULE**

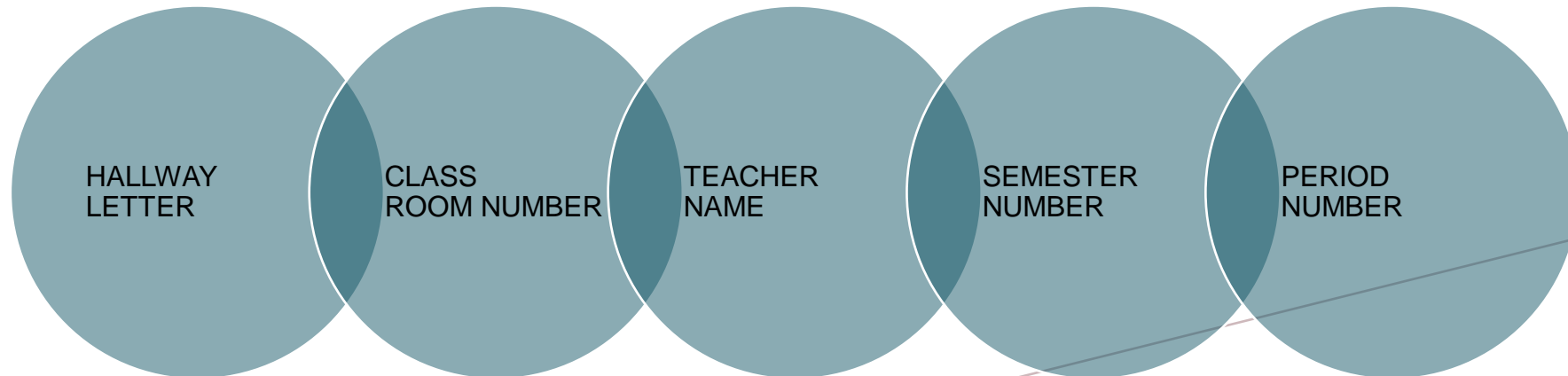


West Briar MS 21-22 Bell **Schedule**

- 1st Period 8:30 - 9:25
- 2nd Period 9:30 - 10:25
- 3rd Period 10:30 - 11:25
- 4th Period 11:30 - 12:55
 - A Lunch 11:25 - 11:55
 - B Lunch 11:55 - 12:25
 - C Lunch 12:25 - 12:55
- 5th Period 1:00 - 1:55
- 6th Period 2:00 - 2:55
- 7th Period 3:00 - 4:00

HOW TO READ YOUR SCHEDULE

Exp	Trm	Crs-Sec	Course Name	Teacher	Room	Enroll
1(A)	21-22	HADV1073V-9	ENG 7 HISDADV VG	Childs, Molly J	D206	08/23/2021
2(A)	21-22	THR7322Y-5	THTRE ADV 2Y	Maneen, Salvatore P	A125	08/23/2021
3(A)	21-22	HADV3073V-21	TEX HIST7 HADV VG	Jackson, Jonathan C	B103	08/23/2021
4(A)	S1	SPN5770F-3	SPANISH 7F	Chavez, Ana M	D211	08/23/2021
4(A)	S2	SPN5770S-3	SPANISH 7S	Chavez, Ana M	D211	01/19/2022
5(A)	S1	HADV2150A-3	ALG 1A HADV MS	Shaw, Jordan A	B200	08/23/2021
5(A)	S2	HADV2150B-3	ALG 1B HADV MS	Shaw, Jordan A	B200	01/19/2022
6(A)	21-22	DNC8922Y-11	DANCE 2Y MS	Demny, Leslie M	E115	08/23/2021
7(A)	21-22	HADV4073V-18	SCI 7 HISDADV VG	Milder, Elizabeth J	B104	08/23/2021



FIRST DAY PLAN



All students will report to ADVOCACY



Students will be assigned an ADVOCACY by
LAST NAME



You will get your ADVOCACY room number on
the FIRST DAY



Students will receive their official schedule in
ADVOCACY



GRADING PERIODS

2021-2022

1	Aug 23 – Oct	Cycle 1
	Oct – Nov 12	Cycle 2
	Nov 15 – Jan 14	Cycle 3
	Jan 19 – Feb 25	Cycle 4
	Feb 28 – April	



2021-2022 ACADEMIC CALENDAR

Houston Independent School District

July 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

March 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Key		Holidays	
	Holidays	September 6, 2021	Labor Day
	Teacher Preparation Days (no students)	September 16, 2021	Fall Holiday
	Teacher Service Days (no students)	November 22 - 26, 2021	Thanksgiving Break
	Enrichment Opportunities	December 20 - 31, 2021	Winter Break
School Day Start and End Times		January 17, 2022	MLK Day
7:00-3:00	Elementary	February 21, 2022	Presidents' Day (students only)
8:00-4:00	K-8 and Middle School	March 14 - 18, 2022	Spring Break
8:00-4:10	High School	March 28, 2022	Chavez-Huerta Day
		April 15, 2022	Spring Holiday
		May 30, 2022	Memorial Day
Significant Dates		Grading Periods	
August 16, 2021	Teachers report to work	Aug 23-Oct 1	27 days
August 23, 2021	First day of school	Oct 5-Nov 12	29 days
January 14, 2022	Last day of first semester	Nov 15-Jan 14	30 days
January 19, 2022	First day of second semester	Jan 15-Feb 23	27 days
June 7, 2022	Last day of school for students	Feb 28-April 21	23 days
June 8, 2022	Last day for teachers	April 25-June 7	31 days
		Report Card Dates	
		October 8, 2021	
		November 19, 2021	
		January 21, 2022	
		March 4, 2022	
		April 29, 2022	
		June 7, 2022 (ES/MS)	
		June 15, 2022 (HS)	

HISD CALENDAR

GRIZZLY NORMS



ARRIVAL

- Car riders are to be dropped off by the cafeteria
- Bus riders are dropped off at the front of the school and will walk on the sidewalk to their grade level entrance
- Students may enter the building starting at 8:00
- Once a student has arrived on campus, they are expected to stay on campus until dismissal (unless checked out by parent/guardian)
- 6th grade- enter at the gym entrance
- 7th grade- enter through the cafeteria
- 8th grade- enter at the auditorium
- Student breakfast is provided from 8:00-8:30
- Students who arrive after 8:30 enter at the front office



DISMISSAL



SCHOOL ENDS AT 4:00



ALL STUDENTS WILL EXIT
THROUGH THE CAFETERIA
HALL



BUS RIDERS WILL REMAIN IN
THE CAFETERIA UNTIL THEIR
BUS ARRIVES



CAR RIDERS & WILL EXIT THE
CAFETERIA AND WAIT UNTIL
THEIR RIDE ARRIVES



STUDENT SHOULD BE PICKED
UP BY 4:30



SUPERVISION IS NOT
GUARANTEED AFTER 4:30
UNLESS PARTICIPATING IN A
SCHOOL ACTIVITY

BUS RIDERS

- Students may not ride any bus other than their assigned bus.
- Transportation is a privilege, and students are required to follow appropriate safety and conduct rules to remain eligible for transportation services.



CAR RIDERS

- Car riders are to be picked up/dropped off in the carpool lane on Park Bayou by the cafeteria
- Students are to wait outside the cafeteria until their ride arrives





HALLWAYS/TRANSITIONS

Walk the RIGHT way

Always walk on the RIGHT side of the hallway

Stairs- Use the correct stairs.

Main hallway- UP

Grade Level hallway- DOWN

Use Time Wisely

5 minutes between classes

Restrooms- May be used during passing periods.

WALK, DON'T RUN.

10/10 RULE

Students are not allowed to leave the classroom the first ten minutes of class and the last ten minutes of class.



HISD

Information Technology

TRANSFORMING EDUCATION THROUGH TECHNOLOGY

HISD TECHNOLOGY



HISD LAPTOPS & DEVICES



Property of HISD being loaned to you

Assigned later in the year & will explain how to log-in

EDUCATIONAL USE ONLY- All students are required and expected to adhere to the HISD Code of Student Conduct concerning the use of technology resources, including using laptops, Wi-Fi, and other technology systems.

reporting all observed or suspected technology security problems immediately to a teacher or administrator

Please be aware, there is no privacy on HISD school computers, in that teachers and administrators may easily and legally view files stored on school computers at any time.

Personal Laptops are not permitted on campus, ONLY HISD issues laptops are approved on campus

Students are furthermore asked to follow these rules:

Do not open other people's files, or violate copyright laws by copying other people's work, whether that work is stored on a school computer or on the Internet.

Do not download or install any program, whether it is commercial, shareware, or freeware, onto any school computer.

Do not view, send, access, download or store offensive web sites, messages, pictures, or other material on school computers. This includes material which is vulgar or pornographic or which promotes violence or hate. **If you don't want teachers, deans, parents, or the principal to see it, then avoid it yourself.**

Do not go into chat rooms, hangouts, video chats, nor use instant message programs except when directed as part of a teacher-led activity.

Do not submit or reveal your real name or any other personal information (phone numbers, addresses, birth dates, etc.) about you or others through any web site, chat, email, or app unless asked to do so by your teachers or parent.

Students are furthermore asked to follow these rules:

Do not print without permission.

Keep your password a secret; don't share it with anyone. Change your password from the default.

You may not use a computer to harm other people or their work.

You may not damage any part of the computer or network in any way.

You may not exceed any storage space you may be given on a school computer.

You may not manage a personal or commercial web site using school computers.

IMPORTANT APPS/PLATFORMS

HISD CONNECT

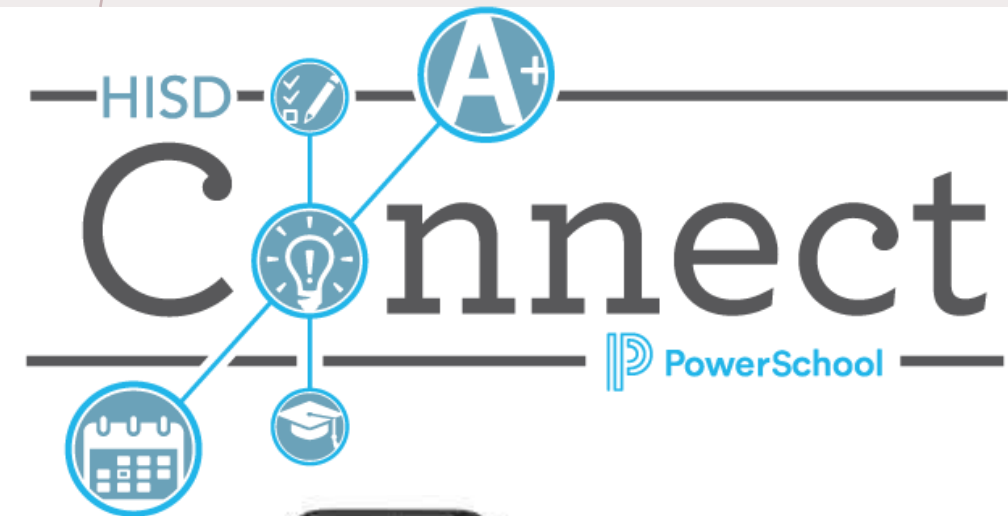
THE HUB

MICROSOFT OFFICE

- TEAMS
- HISD EMAIL
- WORD
- ONE DRIVE
- ONE NOTE



HISD CONNECT/ POWER SCHOOL



- Student & Parent access to most current grades, attendance, missing assignments, etc...
- Download the free Powerschool
- School staff can provide access code

**DOWNLOAD
THE APP
TODAY!**

PowerSchool



Mobile App



THE "HUB"

THE HUB



VIRTUAL
CLASSROOM



FIND CLASS
ASSIGNMENTS



SUBMIT
ASSIGNMENTS



The HUB



CONTACT/MESSAGE
TEACHER



EACH CLASS WILL
HAVE A PAGE

<https://houston.itslearning.com/>



Microsoft OneNote
Type Notes
Save Class Notes



HISD Email
Communicate with
teachers and
others in HISD



OneDrive
Save and store files
Access on any HISD
device
Cloud storage

Microsoft Word
Create typed
documents
- Essays
- Papers
- Projects
- Save file to
submit



Microsoft
TEAMS
Virtual
Teaching
Class Lessons

STUDENT LOG-IN



Go to:

- office365.houstonisd.org

Enter your HISD Log In:

- Username: student\s#####
(#=HISD Student ID Number)
- Password: MMDDYYYY (student's
8 digit birthday)

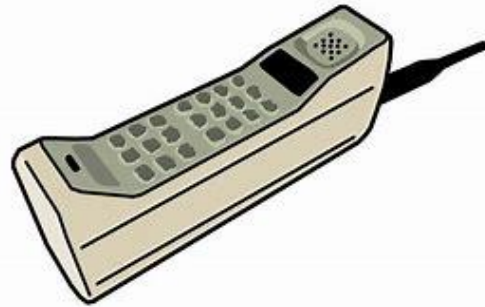
Stay Logged In:

- Click to “Stay Signed in.”

CELL PHONE USE / RESPONSIBILITY



WBMS CELL PHONE RULES



- Cell phones can be used before and after school.
- **Cell phones are not to be visible in the hallway.** Phones can be confiscated in the hallway by any adult that works at West Briar (administrator, teacher, staff).
- Using the phone without permission will cause phones to be confiscated and submitted to the main office.
- Students must pay \$15 to get cell phones at the end of the school day.
- Devices may not be used to record audio or video footage of teachers or students.

IMPORTANT

You do not **NEED**
a phone at school

Phones may **ONLY**
be used in class if
the teacher gives
permission

Your phone is
YOUR
responsibility



YOUR RESPONSIBILITY

- If you choose to bring it, you are responsible for it
- Do not let other people use your phone, earbuds, smartwatch, laptop, etc.
- Keep your things with you at all times
- Do not leave items unattended



INCLUDING:

- AirPods/earbuds
- Laptops
- Smartwatches



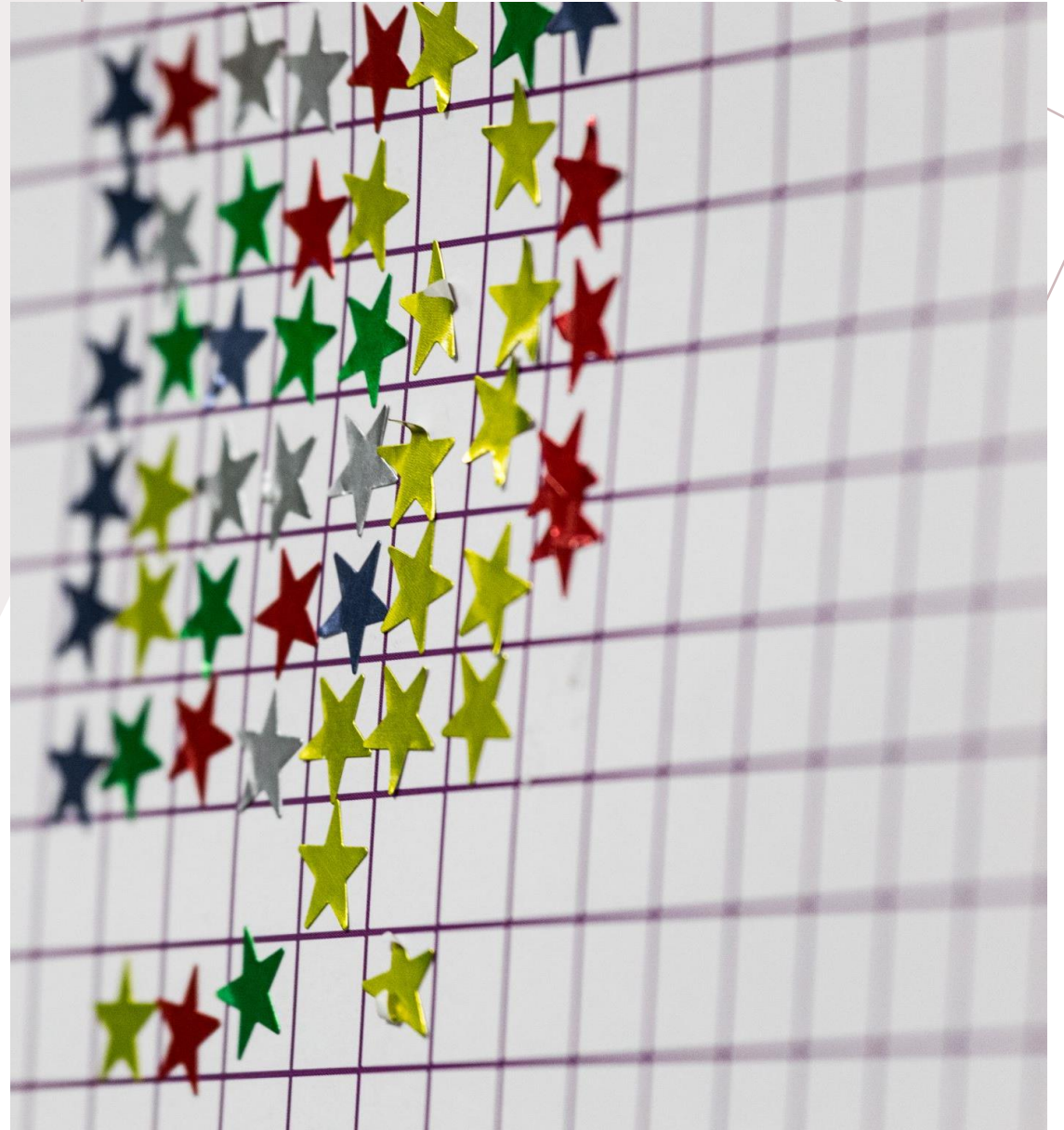
SOCIAL MEDIA AWARENESS

- Be mindful of what you post
- Social media activity that interrupts the school day can result in disciplinary consequences
- Examples:
 - Bullying
 - Threats
 - Inappropriate posts
- This is true even if it was not





ATTENDANCE



Daily
Attendance
taken at 10
a.m. each day

Students who
leave school
before 10
a.m.

Counted
absent for the
entire day

Unless an
excuse is
provided

Tardies

Arrival after
8:30

Arrival at
class after the
bell rings

Multiple
tardies can
affect
attendance

Checking
In/Out

Students
must be with
an adult

Adult must be
on their
contact list

HISD
Attendance
Policy

More info



**ATTENDANCE
POLICY**

IMPORTANT TIMES TO REMEMBER

8:30

- 1st period

4:00

- Dismissal

10:00

- Daily Attendance Taken

8:00

- Building Opens

4:30

- Time to be picked up/Limited Supervision

ABSENCES

Attendance matters for success in school and in life, and absences can easily add up to academic trouble. At HISD, missing more than 10 percent (or 17 days) of school a year can lead to a student **not receiving a grade or being retained**, but more importantly, it represents lost time in the classroom and a lost opportunity to learn.



HISD

TARDIES

Children who arrive to school after 8:30 AM are tardy.

Tardy slips will be issued from the grade level secretary or front office beginning at 8:30 AM.

Students who are late to class will go to their GRADE LEVEL secretary to receive a tardy before going to class.

Arrival to a class after the bell rings will result in a tardy.



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CHECK-IN/CHECK-OUT **PROCEDURES**

Front Office
Only

Students must
be with an adult

Adult must be
on their contact
list & have
proper ID

Must bring an
excuse for any
classes missed

Unexcused
absences can
affect your
grade

Excessive
absences can
result in a court
warning

STUDENT SUPPORT STAFF





Dr. Mishlan



PRINCIPAL EXPECTATIONS



#1 Goal – Student Learning

- Integrity-
 - Listen first.
- Respect-
 - #RAK
- Perseverance-
 - Ask for Help

Attendance

Grades

Intervention

6th Grade

- Administrator: Dean Foreman
- Office: F204
- Email: TFOREMAN@HOUSTONISD.ORG
- Ms. Rodriguez
 - 6th Grade Secretary



SPECIAL Populations

- Administrator: Dean Stokes
- Office: A129
- Email: KENDRA.STOKES@HOUSTONISD.ORG
- Secretary: Mrs. Aguilar





Administrators:

- Dean Hoyt
 - Email: NHOYT@houstonisd.org
- Dean Maddocks
 - Email: ANDREW.MADDOCKS@houstonisd.org
- Office: D204
- Secretary: Ms. Young





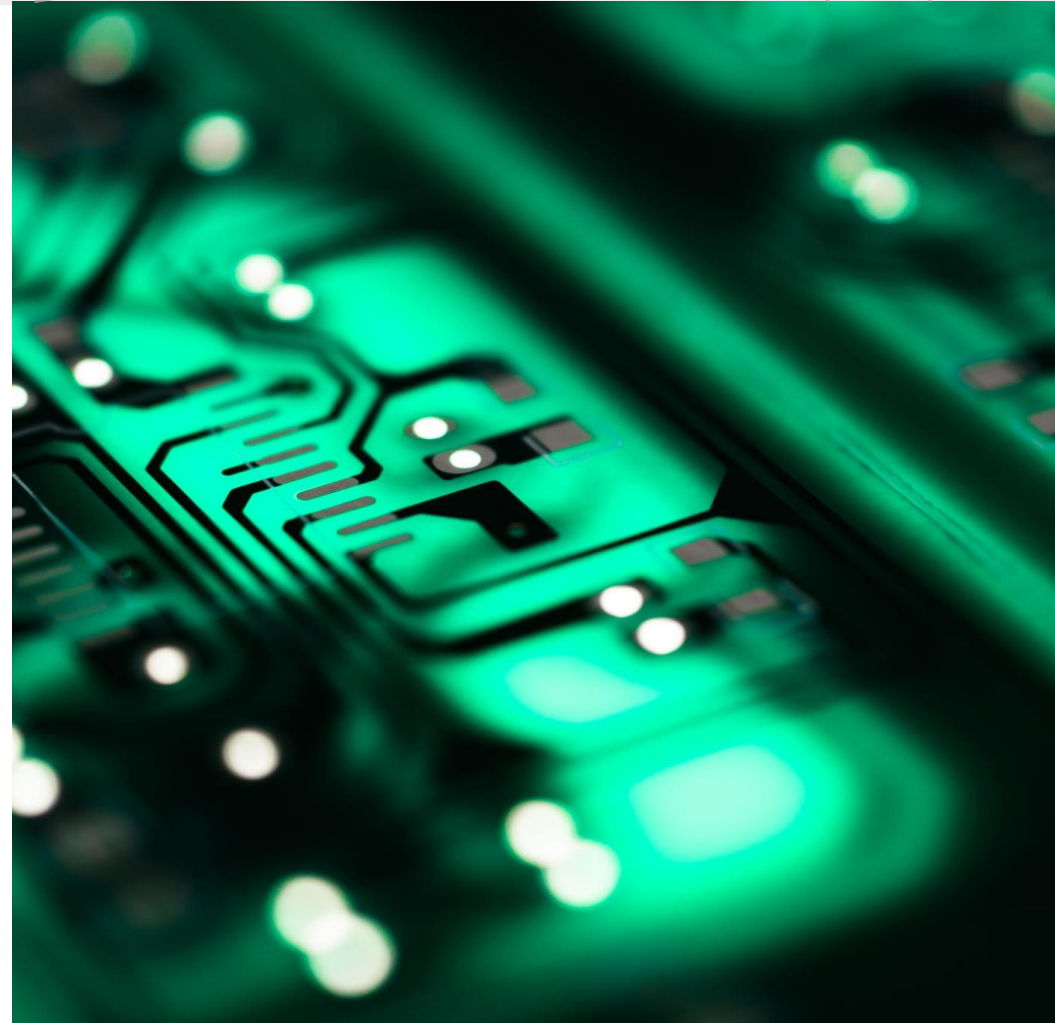
Administrators:

- Dean Trevino
LTREVIN3@houstonisd.org
- Dean Johnson
DJOHNS41@houstonisd.org
- Office: B204
- Secretary: Ms. Burns

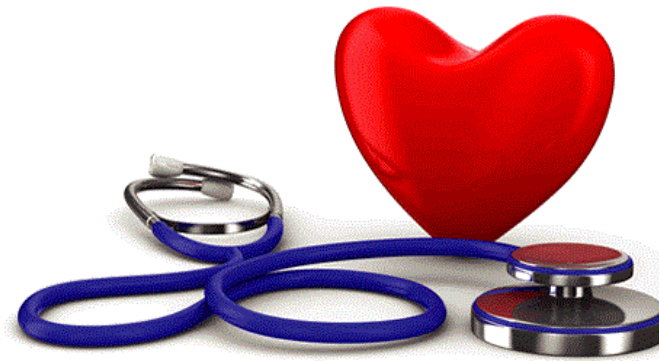


TECHNOLOGY

- Mr. Mena
- Email:
OMENA@houstonisd.org
- C100.1
- Laptops
- Technology Support & Help



School Nurse



-
- Email: Phuong.Vu@houstonisd.org
- Clinic: A137
- Physical health and safety, medical intervention, medication needs, immunizations, health support





LIBRARIAN

- Ms. Miller
- Email: Paige.Miller@houstonisd.org
- C100
- Guru of all things READING! - Don't know what you want to read, she does!
- Exciting changes coming soon to our Library, stay



SCHOOL SOCIAL WORKER

- Ms. Taylor
- Email: madison.taylor@houstonisd.org
- Office: C 100.3 (back, right corner of library)
- Friend problems, family concerns, crisis intervention, mental health support, counseling, behavioral help, non-academic school needs, connection to various resources

Available when you need help, want to





- Attendance- Ms. Puente
- Registrar- Ms. Settle
- Administrative Assistance- Ms. Scott
- Student Information Rep- Ms. Lamar



- Business Manager- Ms. Araya



HISD
WRAPAROUND
SERVICES

Supporting Students. Uplifting Communities.

Resource Specialis

t

- Mr. Adams
- Email: staffon.adams@houstonisd.org
- Office: A103
- Connect with resource related to non-academic needs: Food insecurity, School Supplies, School uniform/Shoes, Lack of stable housing, Legal Safety, Physical health needs
- Complete a SAF





CAMPUS MAINTENANCE & CARE

Mr. Chacon,
Plant Manager
&
Ms. Day



CAFETERIA RULES/NORMS

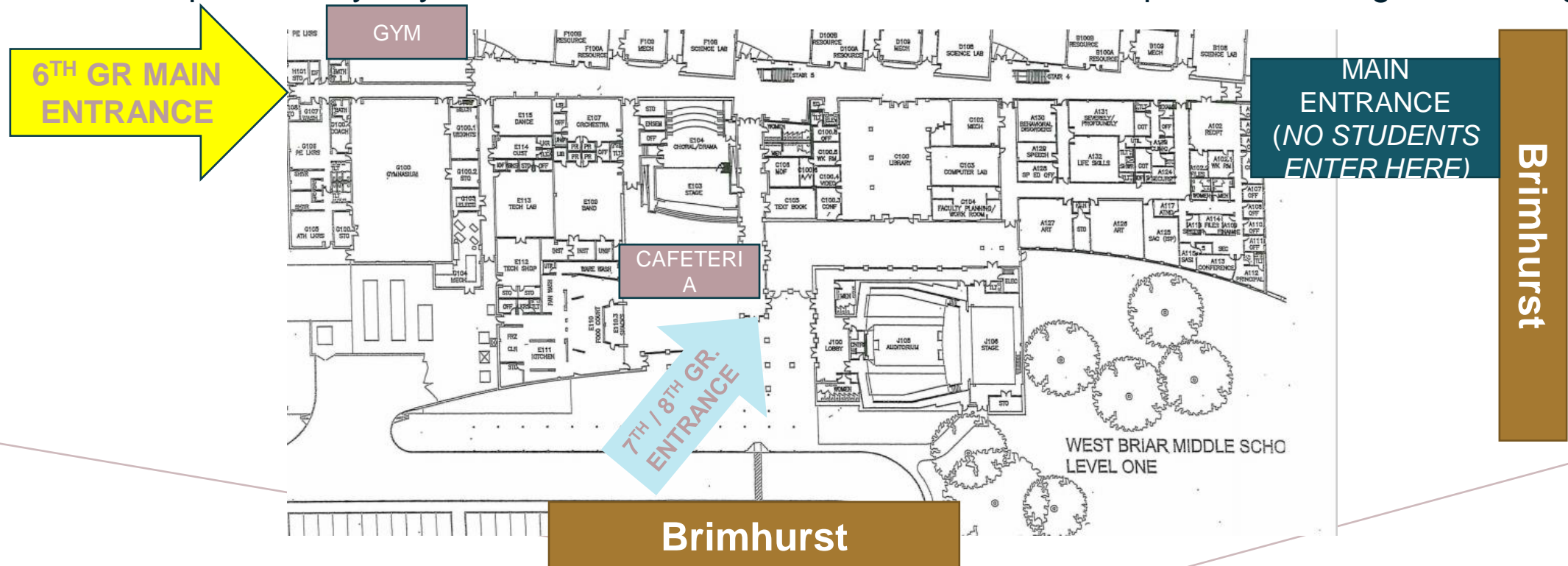


ENTER/EXIT

Students entering the building at 8:00 must do so through the side, gym entrance.

Students may eat a free breakfast provided from 8:00-8:20. If eating breakfast, 6th grade students will continue walking to the cafeteria. Other students sit in the Gym bleachers until they have been released to go to their 1st period class.

This will take place every day. Students must be in dress code, with an ID, prior to entering the building.





Breakfast

Served
8:00-8:30

6th
Grade

Enter
Small Gym

Cafeteria
to eat

7th
Grade

Enter at
Cafeteria

Remain
until
dismissed

8th
Grade

Enter
Auditorium

Eat in
Auditorium



A
Lunch

• 11:25 - 11:55

B
Lunch

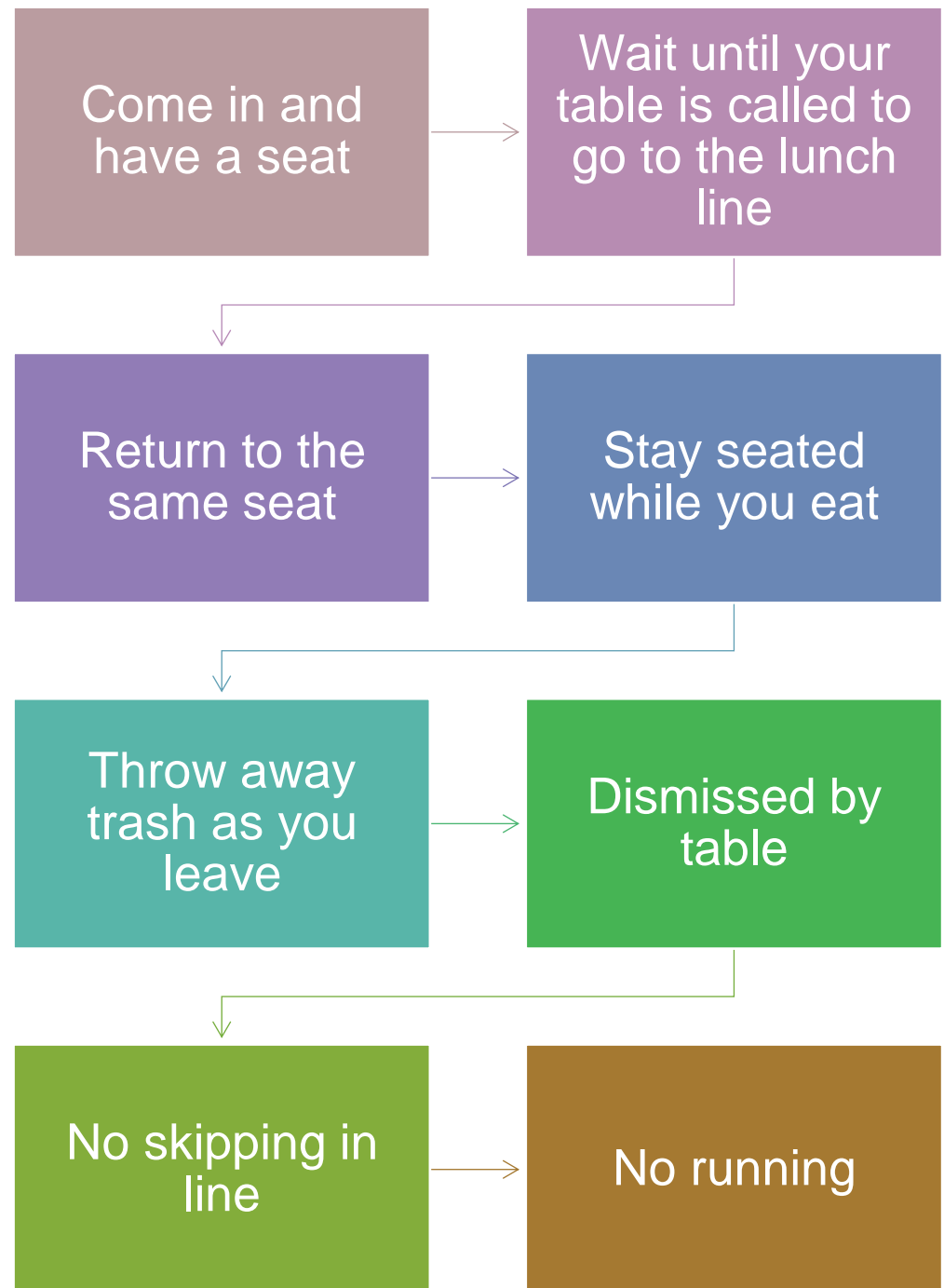
• 11:55 - 12:25

C
Lunch

• 12:25 - 12:55

**Students should ONLY go to their assigned
lunch time**

LUNCH ROUTINE



HISD FOOD & NUTRITION GUIDELINES

Students **may not bring** cupcakes, cakes, pizza, brownies, etc., for birthdays or special occasions.

Celebrations & Gifts—Delivery of gifts such as flowers, balloons, etc. to classrooms are **prohibited**.

Buying & Selling Items – Students are **not** permitted to buy or sell any items at school except for school- sponsored activities and events.



Healthy Food

TO DO & NOT TO DO



- No student can have open drinks or food in the hallways.
- All drinks and food must be enclosed in a lunch bag or lunch box.
- If a student is seen with an open container displaying food or drink, it will be confiscated or you will be asked to discard it in the trash can.
- Students do not throw or toss any food at any time in the cafeteria or in the hallways! This can lead to disciplinary action (detention, ISS or Suspension).
- Running is NOT ALLOWED inside the building at any time.

LUNCH DETENTION

- ❑ Lunch detention will and can be assigned to any student by any dean due to a discipline infraction.

(This means a student will have an assigned seat or room for eating their lunch.)

