



Project Advisory Team (PAT) Meeting Minutes

Condit Elementary School

MEETING NO.: 010

LOCATION: Condit Elementary School

DATE / TIME: November 21, 2013, 1:00pm

ATTENDEES: Dan Greenberg, Principal; Julia Tamm, Parent; Michelle Driscoll, Faculty; Meg Pieri, Teacher; Bill Johnson, Faculty; Sally Reed, Community Member; Lenette Pruetz, IT Manager; Swati Narayan, Parent; Princess Jenkins, HISD, Facility Planning; Eric Ford, HISD-Facility Design; Tim Kunz, VLK Architects, Design Architect; Richard Hunt, VLK Architects, Design Architect; Chad Davis, VLK Architects, Design Architect; Steven Gee, TCM, LLC., Program Manager

PURPOSE: Discuss develop of floor and site plans for Condit Elementary School.

AGENDA ITEMS:

- Review site plan updates
- Review floor plan updates
- Focus on Learning Commons layout
- Present 3 preliminary exterior options
- What to Expect at the Next PAT Meeting

NOTES:

Discussion:

1. Development of the site plan was presented by VLK Architects. Comments from the PAT include:
 - a. Locate the larger playground near the cafeteria.
 - b. Possibly relocate the sidewalk near the playground to make more green space.
 - c. VLK to review impact of angled parking at front loop. (Does it gain any space for the building footprint?)
 - d. The playground designated for 3rd through 5th looks correct in size.
 - e. Create a clear pedestrian access path from neighborhood on the east to the main entrance.
 - f. For future presentations, VLK will show all of the existing and proposed new trees in the renderings to correctly represent the screening of the parking lot from 3rd Street.
 - g. VLK will consider making the covered play area an extension of the main building structure.

2. Further development of the floor plan was presented to the group. Comments from the PAT include:
 - a. Consider 2 entrances/exits to the Dining Commons.
 - b. The group discussed the safety and security of access from the proposed loop drive off South Rice Street to the building. The connection shall be clear, but should not be perceived as the main entry.
 - c. Learning Commons:
 - i. VLK will investigate the use of moveable walls.
 - ii. VLK suggested 3 locations for semi-contained space within the Learning Commons. The users expressed concern with all of them. VLK will propose an alternate location.
 - iii. The use of computers could be incorporated into the seating areas. The PAT suggested lockable tables for personal computers.
 - iv. VLK will further develop stack spaces, seating, etc. for future meetings.
 - v. It was suggested that the librarian could move throughout the Learning Commons to teach the different grade levels.
 - d. The roof garden was discussed and will continue to be refined with input from the PAT.
 - i. The PAT expressed that water collection at the roof garden spaces would be nice.
 - ii. VLK will review size limitations for the roof gardens with regards to exiting requirements.

3. Three options for the exterior facade were presented to the group. Comments include:

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- a. The group preferred exterior design Option 1.
- b. The Architect discussed how windows in Option 1 will be different in every room but the size and amount would be consistent.
- c. VLK will bring photo examples of similar projects / exteriors to better illuminate the design intent.
- d. The PAT liked the idea of representing "21st Century Learning" on the interior and exterior of the building.
- e. VLK will continue to develop and explore options to emphasize the main building entrance.
- f. VLK will continue to develop and explore options for the window wall of the Multipurpose Activity Room.

What to Expect at the Next PAT Meeting:

1. Further development of the site and floor plans will be reviewed.
2. Further development of the exterior elevations and massing will be discussed including photographs of facilities with similar systems.

NEXT PAT MEETING: Thursday, December 5, 2013 at 1:00 pm.

Please review the meeting minutes and submit any changes or corrections to Steven Gee.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

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