



Project Advisory Team (PAT) Meeting Minutes

Condit Elementary School

MEETING NO.: 011

LOCATION: Condit Elementary School

DATE / TIME: December 05, 2013, 1:00pm

ATTENDEES: Dan Greenberg, Principal; Julia Tamm, Parent; Michelle Driscoll, Faculty; Meg Pieri, Teacher; Sally Reed, Community Member; Fred Boyer, Community Advisor; Pegi Newhouse, PTO Pres./ Parent; Princess Jenkins, HISD, Facilities Planning; Eric Ford, HISD-Facilities Design; Todd Lien, VLK Architects, Design Architect; Richard Hunt, VLK Architects, Design Architect, Design Architect; Steven Gee, TCM, LLC., Program Manager; Troi Taylor, TCM, LLC., Program Manager

PURPOSE: The purpose of the meeting is to discuss the development of floor and site plans for Condit Elementary School.

AGENDA ITEMS:

- Review site plan updates
- Review floor plan updates
 - Focus on Learning Commons layout
- Present 3 preliminary exterior options
 - Present preliminary vertical elevations
- What to Expect at the next PAT Meeting

NOTES:

Discussion:

1. Development of the site plan was presented by VLK Architects. Comments include:
 - a. Consider elevating crosswalk between S. Third Street and main entry.
 - b. Off street parking will not count towards parking count.
 - c. Concern was expressed about cars backing out of parking spaces into the main drop off lane.
 - d. Consider dedicated drop-off for Kindergarten students in the north parking lot.
2. Further development of the floor plan was presented to the group. Comments include:
 - a. Further development of book stacks to give all classrooms equal access to the learning commons was presented. The architects were asked to consider opening up some learning centers.
 - b. Concern was expressed about kids jumping from second floor to the first floor.
 - c. Concern was expressed over the location of storage rooms. VLK told the PAT that the floor plans still need to be adjusted to add one or two storage rooms.
 - d. Desire to expand the roof garden was expressed by the PAT. Seating will be shown on future plans with further development of the roof garden landscape.
 - e. The Clinic will be accessed from the main reception. The Architects were asked to relocate the New Mothers Room and Crossing Guard Storage to the main corridor.
 - f. Concern was expressed over not having a door between the main reception and the secure vestibule. The Architect will look into options in this area.
3. Further development of the exterior elevations was presented to the group. Comments include:
 - a. Concern was expressed about the modern feel of the exterior design in context with the neighborhood.
 - b. The PAT proposed using limestone and expressing the Texas vernacular on the exterior.
 - c. Concern was expressed about the amount of glass near the playground areas.
 - d. The Architects need to develop the main entry further to show the gathering area with benches and landscaping
 - e. The PAT gravitated towards Main Entry Option 2. They suggested that the Architects remove the sloped columns.

Customer Focused . . . Always Responsive!

- f. The Architect needs to ensure that no mechanical units are visible from street level either on the roof or on the ground.

What to Expect at the Next PAT Meeting:

1. Further development of the site and floor plans will be presented.
2. Review results from the City of Bellaire Board of Adjustments.

NEXT PAT MEETING: The next PAT meeting will be held on Thursday, January 30, 2014 at 1:00 pm.

Please review the meeting minutes and submit any changes or corrections to Steven Gee.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Program Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (713) 556-9261

Email: sgee@houstonisd.org

Customer Focused . . . Always Responsive!

Office: 713-556-9299

Fax: 713-676-9582