



Project Advisory Team Meeting Minutes

Davis High School

MEETING NO.: 005

LOCATION: Davis High School

DATE / TIME: September 16, 2013, 3:45 pm

ATTENDEES: Julissa Alcantar-Martinez, Principal; Rebecca Wells, Dean of Instruction; Hugo Mojica, Alumni; Emily Cole, Community Member; Carmen Nuncio, Community Member; Sandra Reyna, Teacher; Amy Grimes, Teacher; Mark French, Bay-IBI; Daniel Brewster, Bay-IBI; Frances Robinson-Hunt, Parents of Public Schools; Princess Jenkins, HISD-Facility Planning; Sue Robertson, HISD-Facility Planning; Louisa Meacham, Teacher; Mario Martinez, Alumni; Representative, Avenue CDC; Richard Galindo, Community Member; Angela Y. Byrd, JROTC; Nestor Amaya, Student; Culinary and Dance Students; Various Grades; Officer police

PURPOSE: The purpose of this meeting was to review the Capacity Model and discuss the draft Space Requirements for Davis High School.

AGENDA ITEMS:

- Introductions
- Review the Capacity Model
- Discuss the draft Space Requirements
- What to expect at the next PAT Meeting

NOTES:

Discussion

1. Principal Alcantar discussed Union Pacific and Metro Rail introducing two new pathways for career readiness to Davis High School that would offer programs and internships to the students.
2. Principal Alcantar told the PAT that she and Mr. Garza talked about a grill for a student based catering company (job training/ apprenticeship). The PAT would need to plan spaces for an extra kitchen and larger space in the new building to accommodate the program.
3. The band has doubled in size this year to 90 students. Davis High School is hoping the department grows to 150 students in the next 2 years.
4. Members of the PAT asked to discuss the Parson's Report from 2012 which was a needs assessment of the current Davis HS facility. It can be discussed; however it was noted that some of the needs identified in the report will be addressed with the new building.
5. Capacity Model/Space Requirements
 - a. Ms. Robertson reviewed the planning process which will identify the needs for the new building. All decisions on the building will be based on the priorities of the PAT. HISD will assist and advise the PAT throughout the process but ultimately decisions will be made by the PAT.
 - b. The planned capacity of the new building is 1,500 – 1,700 students. Currently, Davis HS has an enrollment of 1,630 students. It was recommended that Michael Webster be invited to the next meeting.
 - c. Ms. Robertson reviewed the various learning spaces typically included in a new school and discussed how they could be used.
 - d. The PAT noted that the current Media Tech program had two classrooms and a greenroom. A taller greenroom would be needed in the new building because the current space is inadequate to create quality productions. A member of the PAT informed the group that Westside High School has a film studio that they should visit. There is also a film studio at Hattie Mae White Administrative Building that can be visited, as well.
 - e. The PAT stated that Davis HS has one of the most comprehensive music programs in the district. It includes: Band, Jazz, Mariachi, Orchestra, Glee Club.
 - f. It was stated that Davis needs a new auditorium; however, there are some elements of the current auditorium such as the art-deco style artwork that should be preserved.

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- g. Currently, in the basement of the building there is a bomb shelter.
 - h. The PAT would like space added for an Archive Room near the library. The school's collection of memorabilia is growing and they would like that aspect of their current school culture to carry over to the new building.
- 6. Additional land will be purchased to address the fact that the school is land-locked.
 - 7. The PAT would like a shared garden with the middle school.

Questions and Answers

- 1. IS HISD attempting to build the school without any consideration of the growth of the community?
 - a. The 200 additional student capacity included in the dining commons calculation and master planning for an addition will both address future growth.
- 2. Is the Davis High School budget paying for a year's worth of planning for a project that will not be constructed this year? What are the fixed costs?
 - a. The planning costs are the same no matter when accomplished as they are fixed salaries of HISD personnel. The budget for the soft (fixed) costs is not broken down by activity.
- 3. Will there be a location for our growing Archive Room?
 - a. This space can be allocated during planning.
- 4. Will there be a school tour for the PAT?
 - a. Yes. HISD is working to get school tours planned. Members of the PAT recommended that HISD consider MacArthur High School as it has similar demographics to Davis. Additionally, Reagan High School was noted as a good model of preserving the historic building while addressing 21st Century Learning.
- 5. Will the PAT see a mock-up of the new building?
 - a. Yes, during the design phases.
- 6. Can Davis High School not use disposable trays in the new Food Court?
 - a. This option can be explored, however, the main issue in using disposable trays is the staffing required to operate the dish machines.
- 7. In the new design, will we keep the bridge?
 - a. This will be explored during the design phase.

What to Expect Next PAT Meeting

- 1. Continued discussion of draft Space Requirements

ACTION ITEMS:

- 1-01 Update draft Space Requirements (HISD – Facilities Planning)
- 1-02 Contact various Davis High School departments to get an idea of their programming and space needs. (HISD – Facilities Planning)

NEXT MEETING: October 21, 2013 at 3:45 pm.

Please review the meeting minutes and submit any changes or corrections to Princess Jenkins. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Princess Jenkins, MUPEP
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attachment:

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