



Project Advisory Team Meeting Minutes

Davis High School

MEETING NO.: 007

LOCATION: Davis High School

DATE / TIME: December 16, 2013, 3:45 pm

ATTENDEES: Julissa Alcantar-Martinez, Principal; Rebecca Wells, Dean of Instruction; Hugo Mojica, Alumni; Emily Cole, Community Member; Chudi Abajue, Bay-IBI; Mark French, Bay-IBI; Frances Robinson-Hunt, Parents of Public Schools; Princess Jenkins, HISD-Facility Planning; Sue Robertson, HISD-Facility Planning; Troi Taylor, HISD-Program Manager; Louisa Meacham, Teacher; Mario Martinez, Alumni; Student Representative, JROTC; Carmen Nuncio, Community Member; Miguel Gil, Student/Band; Natalie Blasingame, HISD-SSO; Halee' Porter, Teacher/Magnet Coordinator; Angela Byrd, JROTC Teacher; Eric Jimenez, Band Teacher; Kandace Cortez, Student/Pantherette; Raven Cheeks, Student/Pantherette; Jazzmine Mendez, Student/Pantherette/JROTC; Timothy Richardson, Teacher/Band; Michael Gomez, Student/Band; Karla Garcia, Student/Band; Ivonne Castaneda, Student/Band; Christopher Quiroz, Student/Band; Erik Ponce, Student/Band

PURPOSE: The purpose of this meeting was to initiate discussions for the Room Descriptions and address frequently asked questions for Davis High School.

AGENDA ITEMS:

- Introductions
- Review Project-Related Frequently-Asked Questions
- Review 21st Century School Examples Previously Identified by the PAT
- Review and Discuss Room Descriptions
- Entertain Questions
- What to expect at the next PAT Meeting

NOTES:

Discussion

1. Troi Taylor, HISD Program Manager, was introduced as the primary contact for the 2012 Bond Project. Additionally, he is responsible for the management of PAT involvement, design and construction team performance, and overall project quality. Mr. Taylor will work closely with the HISD Planning/Design/Construction departments to deliver a 21st Century School.
2. Mr. Taylor produced a list of (9) frequently-asked questions (FAQs) related to the Davis High School (HS) project. In summary, the answers to those questions are as follows:
 1. The new building size will be determined after the space program and capacity model is completed. The commitment remains that the school will be sized to accommodate the programmatic needs for the campus.
 2. The Planning Phase began in the 4th Quarter of 2013. The Design Phase is expected to begin in the 1st Quarter of 2014. The Construction Phase is expected to begin in mid-to-late 2015.
 3. Although the new school will be designed to accommodate 1,700-students, the HISD Design Guidelines mandate that the facility have an expansion plan to accommodate future growth. This plan will be reviewed and approved by the PAT prior to beginning the Construction Phase.
 4. HISD will procure land for the new building after the site plan is completed; which will occur during the Schematic Design phase.
 5. New Construction for HISD 2012 Bond projects is estimated to cost \$160 per square foot. Renovation work is estimated to cost \$100 per square foot. Since Davis is a mixture of new and renovated space, the total budgeted construction cost is lower than completely new school projects.

6. During the space program development, the PAT and campus staff will decide the spaces that are needed to make the new school function as desired. The identified spaces will be balanced against the \$46,764,000.00 total budget.
 7. The Davis HS PAT will visit Houston-area 21st Century Schools in February 2014. Additionally, select PAT members will visit 21st Century Schools in Seattle, Washington, in January 2014.
 8. A copy of the \$46,764,000.00 budget breakdown was provided at the meeting.
3. Based on the FAQs, PAT members raised additional questions:
- a. Q: What happens if the student body exceeds 1,700-students before an expansion can be completed?
A: The school master schedule can be adjusted to stagger school operating times to accommodate the additional students. Additionally, the school is being designed to be flexible with “breakout” expansion teaching zones within the school.
 - b. Q: How can the PAT convince the HISD Administration to provide additional funding for a larger school?
A: Depending on the results of the completed space program and capacity model, the PAT can use the tangible data derived to justify any needed additional funds.
 - c. Q: Can the PAT have access to the demographic projections for Davis HS?
A: Yes, the demographic projections are located under the “Related Documents” section on the right-hand side of the following website: <http://www.houstonisd.org/Page/69425>. The document is called “Campus facility assessment data” and the Davis HS projections are page 4 of 7.
 - d. Q: Can the PAT obtain a previous assessment of the Davis HS structure?
A: Yes, the most recent structural assessment will be made available at the January 27, 2014 PAT Meeting.
4. Princess Jenkins, HISD Facility Planner, distributed sample room descriptions to explain the process of defining each room for the new school.

What to Expect Next PAT Meeting

1. The next meeting will be a working session to define requirements for various rooms within the new facility.
2. The PAT will present their findings on 21st Century Schools as well as provide preferences for Davis related to their research.

ACTION ITEMS:

- 1-01 Provide the most recent Davis HS structural assessment (HISD – Program Management)
- 1-02 Provide 21st Century School data and feedback to be used at Davis HS (Emily Cole – PAT Member)

NEXT MEETING: January 27, 2014 at 3:45 pm.

Please review the meeting minutes and submit any changes or corrections to Troi Taylor.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Troi Taylor

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