



Meeting Minutes

DeBakey High School for Health Professions

MEETING NO.: 007

LOCATION: DeBakey High School for Health Professions

DATE / TIME: September 7, 2013, 8:00 am

ATTENDEES: Agnes Perry, Principal; Barbara Williams, Faculty; Raj Vadlamudi, PTA; Marie Bielamowicz, Teacher; Mary Hayes, Faculty; Bernice Shargey, Dean; Charlesetta Deason, Community Member; Doris Rios, Magnet Coordinator; Lana Hayes, Library Media Specialist; Chris Saikin, Teacher; Natalie Abrameit, Assistant Principal; Sue Robertson, HISD Facilities Planning; Clay Clayton, HISD Facilities Planning; Steven Gee, Program Manager, TCM; Troi Taylor, Program Manager, TCM; Neda Khan, Faculty; Nina Jolivet, Teacher/Technology; Greg Papay, Architect, Lake Flato; David Waggoner, Program Manager; Mary Le Johnson, Architect, WHR Architects

PURPOSE: The purpose of this meeting was to capture all comments to the Space Requirements and Room Descriptions for DeBakey High School.

AGENDA ITEMS:

- Review all comments on the Room Descriptions.
- Discuss what to expect at the Design Charrette.

NOTES:

Review and Discussion of Room Descriptions:

1. HISD Planners reviewed each modified Room Description with the PAT to ensure that all comments were recorded.

Questions:

1. Will changes be allowed to the Room Descriptions after the September 16, 2013 due date?
 - a. Yes. Changes will be allowed as necessary. However, in order for the Design Team to make progress the PAT is encouraged to make all desired modifications early in the design process.

Discussion of what to expect at the Design Charrette:

1. The next PAT meeting will occur at the Design Charrette Workshop; which is scheduled for Friday and Saturday, October 4-5, 2013. At the meeting, the design team will present room and departmental relationships and various options for how the required educational program spaces fit on the proposed site.

ACTION ITEMS:

- 1-001 The Program Manager will submit a milestone schedule overview.

NEXT MEETING: October 4, 2013 at 8:00 am (Design Charrette Workshop)

Please review the meeting minutes and submit any changes or corrections to Troi Taylor.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Troi Taylor
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