



**Project Advisory Team Meeting Minutes**

**Furr High School**

**MEETING NO.:** 001

**LOCATION:** Furr High School

**DATE / TIME:** May 2, 2013, 9:00 am

**ATTENDEES:** Herminia Bernabe; Maria Flores; Micaela Zomudio; Araceli Correa; Rosanette Luther, Teacher; Matthew Lawrence, Teacher; Cornell Gray, Teacher; Lucy Cano, Parent; Angeline Avila; Maria Hernandez; Virginia Guillen; Milvia Montalvo; Silvia Rodriguez; Keondre Osbourne, Student; Silvia Ramirez; Rosa Maria Cavazos; Veronica Castillo; Dora Rios; Edna Fajardo; Maria Victoria Aguirre, Parent Engagement; Hanna Aranda; Sandra Celedon; Lurlean Dixon, Community Member; Tomasita Garza; Diana Marroquin, Secretary; Carl Johnson, Parent; Tracy Clark, Customer Service Representative; Maria Martinez; Elva Gregardo; Elva Martinez; Diana Epuose; Rosalba Aguilar; Patricia Duffie, Teacher; Eva Jackson, Community Member; Nelly White, PTSA; Dr. Bertie Simmons, Principal; Kedrick Wright, HISD, Facilities Planning; Princess Jenkins, HISD, Facilities Planning

**PURPOSE:** The purpose of this meeting was to introduce and discuss the roles of HISD Facility Planning and the Project Advisory Team.

**AGENDA ITEMS:**

- Introductions
- What is an Educational Specification
- Overview of the Planning Process
- Project Advisory Team's Involvement

**NOTES:**

**Discussion**

1. The Furr PAT has been disillusioned by the architecture selection process.
2. Indoor air quality is a top priority for Furr HS due to their proximity to refineries and other manufacturing facilities.

**Question and Answer**

1. Did HISD choose the architect based on costs?
  - a. No. Architects are chosen based entirely on qualifications.
2. During the interview, ERO did not address infrastructure needed to ensure space flexibility.
  - a. 21<sup>st</sup> Century schools are flexible. If furniture can be movable it will be movable. Stub ups for plumbing may be designed into the building to increase flexibility.
3. Is HISD listening to the Furr HS community?
  - a. The Project Advisory Team should consist of at least one member from each stakeholder group; including the community. The monthly PAT meetings are open to the public. The PAT will be involved in all major design decisions.
4. Is it too late to select a different architect?
  - a. The board has approved HISD to negotiate a contract with the architect assigned to Furr.
5. Will there be a project schedule that is shared with Dr. Simmons or the PAT?
  - a. Project schedules and completion dates will be discussed at the PAT meetings. The Master Schedule is being developed and will be shared as soon as it is completed.
    - i. There will be community wide meetings at 3 critical milestones: Schematic Design, Design Development and when construction is about to begin.
6. What does HISD believe are Furr's needs?
  - a. The purpose of the stakeholder engagement in the PAT is to enable HISD to understand Furr's needs.

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7. Does HISD know the needs of Furr HS?
  - a. HISD Facilities Planning will work with the Furr PAT and the architect to develop Site Specific Educational Specifications (Ed Specs) that describe the educational program at Furr HS and provide details for a building that will support that program. The Site Specific Ed Specs will be approved by the PAT before they are implemented.
8. Is it possible to partner with corporations to offset the additional costs associated with providing "hospital level" air quality?
  - a. HISD is open to all conversations regarding such partnerships.

**ACTION ITEMS:**

1-01 Develop Guiding Principles (Furr PAT)

**NEXT MEETING:** June 6, 2013 at 1:00pm.

Please review the meeting minutes and submit any changes or corrections to Kedrick Wright.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Kedrick Wright  
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HISD – Construction & Facility Services  
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