



Project Advisory Team Meeting Minutes

Furr High School PAT

MEETING NO.: 005

LOCATION: Furr High School – Coffee House

DATE / TIME: August 23, 2013 9:00 am

ATTENDEES: Dr. Bertie Simmons, Principal; Maria Aguirre, Parent Engagement; Patricia Duffie, Teacher; Mary Fontenot, Parent; Eva Jackson, Community Member; Kenneth Linton, Parent; Diana Marroquin, Secretary; Nelly White, PTSA; Donald White, Community member; Sue Robertson, General Manager-Planning; Princess Jenkins, Planner; Tracey Clark, Cust. Service Rep; Lurleen Dixon, Community Member; Cornell Gray, Teacher; Rosanette Luther, Teacher; Fredalina Pieri, Teacher; Marjorie Martinez, Assistant Principal; Allison Copony, Teacher; Jim Rice, Rice & Gardner Consulting (program manager); Octavio Cantu, ERO Architects; Eli Ochoa, ERO Architects; Gloria Barrera, Rice & Gardner Consulting (planning); Anita Suson, Instructional Coordinator; Sharon Brown, Faculty; H. Sonny Fletcher, Rice & Gardner Consulting (Program Manager); Gabriel Cabral, Administration; Karnetta Watts, Administration; Tomasita Garza, Parent; Milvia Montalvo, Parent; Tiphaine Shaw, Counselor

PURPOSE: The purpose of this meeting was to discuss and refine the Capacity Model that was started in the previous meeting and to begin discussion about the Draft Space Requirements.

AGENDA ITEMS:

- **Finalize the Capacity Model.**
- **Finalize the Space Requirements**
- **Review and discuss Room Descriptions.**
- **What to expect at the next Project Advisory Team meeting**

NOTES:

1. The meeting started with Jim rice making introductions of the Architects, Program Managers and HISD Planning staff.
2. PAT members broke into groups each with a faculty and community/parent member in each group. The groups reviewed and marked up the room descriptions.
3. Dr. Simmons requested that the Teaching Theatre double as a meeting room for the teachers and have enough space to use tables and chairs as opposed to desks on risers. Architect presented pull-out risers that have desks attached so the Teaching Theatre will have tiered risers and space for tables and chairs.
4. Individual teams focusing on specific areas re-capped their comments to the room descriptions and specific needs of each individual area. These were then photocopied for the planning department to document the changes and/or additions to the room descriptions.
5. The group felt the facility needed another gymnasium; Sue Robertson explained that adding the gym put the facility over on square footage. Attendees again separated in groups and each group presented their opinion as to whether the gym or auditorium should stay in the program. In the end the group felt a Cafeteria/Auditorium (Auditeria) was the best blend of those two spaces and still have enough square footage allocation to keep the auxiliary gym.

6. The group felt that the Auditoria should have;
 - a. chairs with backs,
 - b. tier separation that minimizes potential sight line interference,
 - c. good (Not perfect) acoustic treatment,
 - d. stage lighting,
 - e. control booth, and
 - f. ample lighting control.
 7. Sue Robertson explained that the currency the planners work with is square feet; and she reviewed the Capacity Model and Space Requirements for Furr High School the goal to be at the target square footage based on the capacity model.
 8. Both the main gymnasium and auxiliary gymnasium square footages were adjusted by Sue Robertson, with input from the Furr High School coach, to keep the entire facility square footage on target, based on the capacity model.
 9. Sue Robertson clarified that a teaching station is defined as any place that has regularly scheduled full size class. Target utilization rate is 85%. This means a teaching station would be used 85% of the day. The gymnasiums count as teaching stations, two teaching stations in the main gymnasium and one teaching station in the auxiliary gym.
 10. REACH neighborhood needs space allocated for a Registrar and additional storage for the Registrar's records.
- What to expect at the next PAT Meeting?

1. Architect to have massing diagrams for the site that include phasing information.
2. Architect to provide Auditoria information and options to the group.

ACTION ITEMS:

1. Facility planning to document mark-ups of Room Descriptions.

NEXT MEETING:

The next meeting will be September 5th; exact time to be determined.

Please review the meeting minutes and submit any changes or corrections to H. Sonny Fletcher.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

H. Sonny Fletcher
Program Manager
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Attachment:

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