



**Project Advisory Team Meeting Minutes**

**Furr High School PAT**

**MEETING NO.:** 6

**LOCATION:** Furr High School – Coffee House

**DATE / TIME:** September 5, 2013, 9:00 am

**ATTENDEES:** Dr. Bertie Simmons, Principal; Maria Aguirre, Parent Engagement; Patricia Duffie, Teacher; Nelly White, PTSA; Sue Robertson, General Manager-Planning; Tracey Clark, Cust. Service Rep; Lurlean Dixon, Community Member; Cornell Gray, Teacher; Rosanette Luther, Teacher; Fredalina Pieri, Teacher; Jim Rice, RGCI (program manager); Octavio Cantu, ERO Architects; Eli Ochoa, ERO Architects; Anita Suson, Instructional Coordinator; H. Sonny Fletcher, RGCI (Program Manager); Tomasita Garza, Parent; Edna Fajardo, Parent; Carolyn Harris, SPED

**PURPOSE:** The Purpose of this meeting was to finalize the Capacity Model/Space Requirements and review massing diagrams and auditorium concepts prepared by the Architect.

**AGENDA ITEMS:**

- Review and finalize the Capacity Model and Space Requirements and resolve square footages
- Architect will present massing / phasing diagrams of how the new facilities might be built and the possible impacts of each potential layout.
- Architect will present photographs, diagrams, sketches of Auditoria options

**NOTES:**

1. The meeting started with Jim Rice introducing the Architects, Program Managers, HISD Planning staff and HISD Design staff.
2. Sue Robertson presented the current capacity model.
3. Special education department spaces were discussed, necessary changing and restroom spaces were added.
4. Group reminded the team that the training room should be accessible to the community.
5. Ms. Robertson reviewed the gymnasium seating, in the capacity model, and the group felt that sufficient seating was included.
6. Locating the CTE Health Science classroom near the training room was discussed, these two facilities share similar needs and being located together might be beneficial.
7. The staff noted that a workroom to unpack new computers when they are delivered is needed. This space needs to have a lockable storage room and should be centrally located in the facility. Ms. Robertson noted that the IT department had requested two spaces be added to each school to support the 1:1 computing initiative and that these spaces would serve this function.
8. It was noted that the ordering clerk needs a storage space in which to place items being returned. A storage room was added to the administrative area.
9. Eli Ochoa of ERO presented a brief video about the Mission ISD Auditorium. This facility can be separated into three separate teaching spaces by operable partitions; each space has a sound system, projector and projection screen. This allows for instruction during the typical school day and could function as the teaching

theatre that was requested at Furr. The group requested the upper sections of seating be retractable to allow for a flat floor used with tables and chairs for meetings.

10. Mr. Ochoa reviewed the site analysis completed by ERO and reviewed one possible site/building layout option the option presented allowed for the existing facility to remain in operation while the new facility is built on the playfields. It was noted that this was a conceptual exercise to determine if it was possible for this to take place.
11. The staff noted that the South East corner of the property at Mercury always floods when it rains.
12. Ms. Robertson passed out CTE room descriptions and requested the CTE teachers review the descriptions and equipment and provide mark-ups back to Princess Jenkins of HISD Facilities Planning
13. Mr. Rice noted that the Design Charette is scheduled for September 26 and 27 and requested participation by the PAT in the sessions.

**ACTION ITEMS:**

1. CTE teachers to mark-up room descriptions.

**NEXT MEETING:**

The next meeting will be September 26<sup>th</sup> and 27<sup>th</sup> at the Design Charette.

Please review the meeting minutes and submit any changes or corrections to H. Sonny Fletcher.

After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

H. Sonny Fletcher  
Program Manager  
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713-556-9342

Attachment: