



**CONSTRUCTION AND FACILITY SERVICES (CFS)**  
**3200 Center Street, Houston TX 77007-5909**

**Facilities Planning**

**Project Advisory Team Meeting Minutes**

**Furr High School PAT**

**MEETING NO.:** 008

**LOCATION:** Furr High School – Coffee House

**DATE / TIME:** December 5, 2013 9:00 am

**ATTENDEES:** Dr. Bertie Simmons, Principal; Maria Aguirre, Parent Engagement; Tracey, Clark, Cust. Serv. Rep; Lurleen Dixon, Community Member; Patricia Duffie, Teacher; Cornell Gray, Teacher; Carl Johnson, Parent; Nelly White, PTSA; Donald White, Community Member; Gabriel Cabral, Administration; Kernetta Watts, Administration; Tomasita Garza, Parent; Milvia Montalvo, Parent; Tiphaine Shaw, Counselor; Princess Jenkins, HISD Planner; DeShaun Wallace, Student; Christopher Melara, Student; Fredalina Pieri, Teacher; Allison Copony, Teacher; Jim Rice, Rice & Gardner Consulting (program manager); H. Sonny Fletcher, Rice & Gardner Consulting (Program Manager); Octavio Cantu, ERO Architects; Eli Ochoa, ERO Architects

**PURPOSE:** The purpose of this meeting was to get the PAT's input/comments on the latest site and floor plans.

**AGENDA ITEMS:**

- Review latest floor plan and elevations
- Compare Educational Specification requirements with spaces provided in the proposed plans
- What to expect at the next Project Advisory Team meeting

**NOTES:**

1. Eli Ochoa of ERO Architects presented current floor plans that were shaded so the PAT could observe how the Educational Specifications have been addressed in each area.
2. Small groups reviewed the plans and asked questions of Mr. Ochoa relative to specific spaces of concern.
3. A small group discussion was conducted between the school nurse and Mr. Octavio Cantu regarding the proposed layout of the nurse's area. Mr. Cantu made notations for revisions to meet the program requirements and to improve function.
4. A small group discussion was conducted between the media staff and Mr. Octavio Cantu regarding the studio and other adjacent media spaces. Mr. Cantu made notations for revisions to meet the program requirements and to improve function.

**What to expect at the next PAT Meeting:**

1. Architect to present further developed floor plans.

**NEXT MEETING:** The next meeting will be January 9, 2013 at 9:00 am.

Please review the meeting minutes and submit any changes or corrections to H. Sonny Fletcher.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

H. Sonny Fletcher  
Program Manager  
[hfetche@houstonisd.org](mailto:hfetche@houstonisd.org)  
713-556-9342

**Customer Focused . . . Always Responsive !**

**Office: 713-556-9299**

**Fax: 713-676-9582**