



**Meeting Minutes**

**The High School for the Performing and Visual Arts**

**MEETING NO.:** 007

**LOCATION:** The High School for the Performing and Visual Arts

**DATE / TIME:** November 11, 2013, 3:30 pm

**ATTENDEES:** Robert Scott Allen, HSPVA Principal; Kimberly Hickson, Gensler; Lester Yuen, Gensler; Robert Barrera, Jr., Rice & Gardner; Sue Robertson, HISD GM Facilities Planning; LaJuan Harris, HISD- Facilities Planning; Larry Trout, HSPVA; Steve Hoyt, HISD Sr. PM; Lamelle Sartain; Travis Springfield; Darrel Samuels

**PURPOSE:** The purpose of this meeting was to review discuss the program and budget impacts

**AGENDA ITEMS:**

- Next steps to validate program
- What to expect at the next Project Advisory Team Meeting
- Next PAT Meeting date: 12/9/13 3:30 pm

**NOTES:**

1. Sue Robertson, HISD – GM Facilities Planning stated that after reviewing the budget, it appears that some program efficiencies will need to occur, but no drastic cuts will be made as was previously communicated.
  - a. Combining spaces may be considered to reduce costs and still meet the program needs.
  - b. Identify the must have items in the program as a way to prioritize space and needs.
  - c. Cadence McShane, the Construction Manager at Risk, is to identify cost saving options for consideration.
  - d. Gensler is to identify design options to increase efficiencies.
  - e. HSPVA does not need to discuss program deductions at this time.
2. A program review meeting is scheduled for 11/18/13, 8:00 am at HSPVA.
  - a. Two ways of reducing square footage was mentioned. One way is a flat straight line reduction across the board. Another way is focus on the big spaces. The core academic areas will not be a part of the reduction in spaces since the square footage provided is the HISD standard.
  - b. The enrollment target is 750 students.
  - c. Gensler hand delivered written questions regarding program, construction costs and soft costs.
  - d. A tentative meeting was scheduled for Thursday, 11/21/13 to bring all savings and efficiency ideas to the table.

**ACTION ITEMS:**

- 1-01 Review estimate and identify cost savings options. (Cadence McShane)
- 1-02 Identify design options to increase efficiency. (Gensler)
- 1-03 Identify must have items in the program. (HSPVA)

**MEETING SCHEDULE:** Next PAT meeting: December 9, 2013, 3:30 p.m.

Please review the meeting minutes and submit any changes or corrections to Robert Barrera, Jr.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Robert Barrera, Jr.  
Senior Project Manager

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Attachment:

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