



Project Advisory Team Meeting Minutes

Milby High School

MEETING NO.: 011

LOCATION: Milby High School

DATE / TIME: December 10, 2013, 4:15 pm

ATTENDEES: Rowena Verdin, School Librarian; Accelyn Sloan Williams, School Counselor; Justin Fuentes, School Support Officer; Cynthia Rodriguez, Math Teacher; William Ellis, Assistant Principal; Witt Jackson, Special Education Chair; Richard Carroll, School Business Manager; Gloria Barrera, HISD Facilities Planning ; Eric Ford, HISD Facilities Design; Andre Rodriguez, Teacher; Candiss Drexler, Fine Arts Teacher; Gary Machicek, Kirksey Architecture; Nicola Springer, Kirksey Architecture; Owen Conerly, Alumni; Roy De La Garza, School Principal; LaJuan Harris, HISD Facilities Planning; Jody Henry, Kirksey Architecture; Marcia Powell, Fine Arts Teacher; Brooke Skeen, AVID Teacher; Troi Taylor, HISD Program Management

PURPOSE: The meeting focused on Project Scope, Renovation precedents, and Schematic Design

AGENDA ITEMS:

- 21st Century Learning Environments
- Work Session on Site, Classroom and Building
- Focus Groups
- What's Next

NOTES:

1. The PAT discussed what 21st Century Learning looks like to them.
 - a. "Design" is everywhere. Target appliances by Michael Graves discussed as an example of this.
 - b. Smart phone is a 21st century DESIGNED tool for us.
 - c. Different drivers effect how spaces are designed. One example of this is CURRICULUM.
 - d. "Space" is the THIRD TEACHER.
 - e. The importance of ergonomics in the work place was discussed.
 - f. Kirksey presented a list of 11 things to always consider when designing a 21st century learning environment
 - g. Discussed the Precedents of 21st Century Learning Environments:
 - i. Natural light
 - ii. Blending the indoor/ outdoor
 - iii. Furniture / flexibility
2. Four Site Planning schemes were presented by the design team.
 - a. Scheme A
 - i. No baseball fields were shown.
 - ii. Three (3) tennis courts were shown.
 - b. Scheme B
 - i. No track around football field.
 - ii. Walking trail around the football field as opposed to a track.
 - iii. Includes baseball, softball, football, soccer, and tennis court.
 - c. Scheme C
 - i. The PAT asked that the tennis courts be moved farther down (South) on the site plan.
 - ii. The PAT asked that the pool be moved farther up (North) on the site plan.
 - iii. The PAT asked if the design team would make the building more compact to allow more space for athletic fields.
 - d. Scheme D
 - i. The PAT asked to keep part of track such as the straight away for sprints.
3. Learning Center solutions were discussed.

Customer Focused . . . Always Responsive!

- a. The typical learning center will be a minimum of 850 sq. ft.
 - i. Teachers will have flexibility with the furniture that will be selected.
 - ii. Possible locations of writable wall surfaces on walls in the classrooms were shown.
 - b. Discussed the possibility of more glass between classrooms.
 - c. Tablet arms on furniture that swing out can be left handed or right handed.
4. The planning phase for the new building was discussed.

Questions:

1. The PAT requested information from schools that are already doing PowerUp. What kind of spaces do they have and what spaces do they wish they had?
 - a. The Power Up program does not require any special spaces. The District will notify Milby when they are scheduled to receive laptops for the faculty and students.
2. When will the mock-up classrooms be available for tours?
 - a. No mock-ups will be made for the Power Up program. Students are issued laptops which are used in the regular classroom setting.
3. Can we see 21st century learning happening in a school right now?
 - a. Milby PAT is invited to tour facilities in Seattle, Washington where 21st century learning is taking place.

What to Expect Next PAT Meeting

1. Review Schematic Design Package and discuss adjacency between spaces

ACTION ITEMS:

1. None.

NEXT MEETING: The next meeting will be January 7, 2013 at Milby High School.

Please review the meeting minutes and submit any changes or corrections to Troi Taylor.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Troi Taylor
Construction & Facility Services, Project Management
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 588.4342

Customer Focused . . . Always Responsive!

Office: 713-556-9299

Fax: 713-676-9582