



Meeting Minutes

North Forest High School

MEETING NO: 003
DATE/TIME: November 25, 2013 4:30pm
LOCATION: North Forest High School
ATTENDEES: Alicia Blanco, Jarvis Dillard, Crystal Blanchard, Joseph Vaughn, LaShaun Porter, Princess Jenkins, Clay Clayton, Tiffany Wilcox, Pamela Farinas, Wendy Hager, Amanda Goodie, Sue Robertson, Dan Bankhead, Travis Stanford, Verrick Walker, Brian Murch, Jim Brady
PURPOSE: The purpose of this meeting was to review the site location and discuss building comparisons for North Forest High School.

AGENDA ITEMS:

- Site Locations
 - Survey Scope
- Building Comparisons
- Programs to be Incorporated into the Design
 - Career and Technical Education
- Review Comments from the Community Meeting
- What to Expect at the Next PAT Meeting

NOTES:

Discussion:

1. The Design Team presented a revised site placement and building layout that positions the buildings toward the Southern end of the site. HISD wants to maximize visibility from Mesa Road maintaining the visual impact and integration with the forest. This would give the school a synergy concept between the "forest" and the "prairie".
2. A survey of the 50 acres of land is currently in progress.
3. The PAT revealed the Career and Technical Education Pathways:
 - a. Agriculture (Veterinary Science and Diesel Mechanics)
 - b. Health Science
 - c. IT (Computer Programming and Software Design)
 - d. Law Enforcement (Fire/EMT and Forensic Science)
4. The PAT prefers not to have students pass through Small Learning Communities (SLCs) when moving from building to building; preference instead is for connecting corridors to pass along the edge of the SLCs.
5. The Design Team will look at options to minimize the distance between the buildings, including centralizing the commons building. The Design Team will evaluate code-required separation between buildings and consider a more compact scheme.
6. Parking will be close to respective SLCs to minimize exposure to elements and reduce walking distance. The parking lot plan will include separate drives for:
 - a. Bus traffic: queuing of 22 standard school buses and 5 special education buses
 - b. Visitors
 - c. Students
 - d. Staff
 - e. Parent drop-off and pick up

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7. The PAT expressed concern about having enough (more than one) restrooms within each SLC.
8. Each SLC administration area needs to include a lounge/collaborative teacher work centers along with the planned AP office and Counselor office for supervision.

What to Expect at the Next PAT Meeting:

1. The Architect will continue to develop site and floor plans.

ACTION ITEMS:

- 3-01 Fire requirements need to be determined (fire truck access, fire hydrant, building spacing) (Architect).
- 3-02 Michael Webster and Orlando Riddick will be invited to attend to elaborate on the CTE/program requirements (HISD).

NEXT PAT MEETING: The next PAT Meeting will be held Monday, December 9, 2013 at 4:30 pm.

Please review the meeting minutes and submit any changes or corrections to Ronald Roberts.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Ronald Roberts

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