



**Meeting Minutes**

**Sterling High School**

**MEETING NO.:** 001  
**LOCATION:** Sterling High School  
**DATE / TIME:** April 18, 2013, 9:00 am  
**ATTENDEES:** Norris Groves, HPD/Community Advisor; Ebony Kelly, Student; D’Kaula Smith, Student; Rev. Al Hickman, New Commandment Church; Craig Johnson, D.A.D.S for Education; Shane Dobbs, Student; Sonja Dixon, Asst. Principal; Dale Mitchell, Principal; Dave Funk, HISD-Facility Planning; Kedrick Wright, HISD-Facility Planning  
**PURPOSE:** The purpose of this meeting was to focus on establishing the Guiding Principles for Sterling High School which will be used to “test” the decisions that are made throughout the design process.

**AGENDA ITEMS:**

- Introductions
- What is an Educational Specification?
  - District-Wide Educational Specification
  - Site Specific Educational Specification
- Planning, Design and Construction Process
- Roles and responsibilities
- Creating Guiding Principles

**NOTES:**

**Developing Guiding Principals**

1. What does learning look like in the 21<sup>st</sup> Century?
  - a. Curriculum should incorporate project based learning.
  - b. The space should allow for both individual and collaborative learning.
2. What role will technology play in 21<sup>st</sup> Century Learning?
  - a. Technology should be well integrated into the building.
  - b. Technology within the building should be interconnected.
  - c. Wi-fi should be accessible to the community and students after hours.
3. What do you envision when you think of all learning spaces as workrooms for learners?
  - a. The spaces should be flexible.
  - b. Classrooms should not have traditional desks
    - i. Allow for individual and/or group learning arrangements.
  - c. Spaces that make collaboration possible.
4. What are the opportunities, challenges, assets, and hopes for your school and your community?
  - a. Opportunities: workforce services for the community; community accessible wi-fi hot spot.
  - b. Hopes: accessible to the community; dedicated to community enrichment; services available to students.
  - c. Sterling is unique with the rural land that surrounds the school.
    - i. “Come on a Sunday and you will see more horses than cars.”
5. How can a building that is made to last for decades respond to ever-changing instructional models and evolving technologies?
  - a. The building should be modular and flexible.

**Discussion:**

1. SHW Architects has been selected for Sterling High School.

2. Does HISD have anything planned for the site where Frost Elementary School was previously located?
  - a. The Board of Trustees determines the use or disposition of vacant sites.
3. Safety and security are of utmost importance when designing the new school.
  - a. The new school should not be as close to the street as the current building.
  - b. Access to the new campus and the building should be easily regulated.
    - i. There should be minimal entries into the new building.
4. Sterling High School is currently in the top 9% of all High Schools in the United States.
5. 95% of Sterling's students qualify for medical assistance.
6. The new building should be a "24 hour" community hub.
  - a. "To some kids, this building is the only place they can be a kid".
  - b. "Kids have to depend on each other".

**ACTION ITEMS:**

- 1-01 Complete Guiding Principles. (PAT)

**NEXT MEETING:** May 16, 2013 9:00am.

Please review the meeting minutes and submit any changes or corrections to Dave Funk.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

David W. Funk  
Facilities Planner, Facility Planning  
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attachment:

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