Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Wilson Montessori School

MEETING #: 002

LOCATION: Wilson Montessori School

DATE / TIME: October 6, 2014, 5:00pm

ATTENDEES: (those marked with a check were present)
- Beth Bonnette Principal
- Patsy Cavazos School Support Officer
- Debra Loewenstein Teacher
- June Spencer Friends of Cherryhurst Park
- Ernesto Alfaro Parent
- Amber Moncla Parent
- David Jans Parent
- Ken Smart Parent

David Funk HISD Fac. Design
Brian Alling HISD Project Manager

PURPOSE: The purpose of the meeting was to review the Capacity Model with the Project Advisory Team.

AGENDA:
- Review the Capacity Model development with the PAT.
- Review and develop Wilson’s Guiding Principles for the 2012 Bond project.
- What to expect at the next PAT Meeting

DISCUSSION:
1. Brian Alling, Project Manager for HISD, thanked the attendees for their time and commitment to the project.
2. Mr. David Funk, HISD Facilities Planner, discussed Guiding Principles suggested by PAT members at the previous meeting.
   a. Key topics agreed to be included in the Guiding Principles are:
      i. Flexibility
      ii. Adaptability of Space and Relevance to Montessori and 21st Century Curriculum
      iii. Technology and Education
      iv. Community and Safety/Security
      v. Historic Preservation
      vi. Collaboration of User Groups
   b. Mr. Alling and Mr. Funk agreed to summarize the listed principles and submit for final approval at the next PAT meeting.
3. Mr. Funk shared a brief update of the campus Capacity Model document he is preparing and noted a more detailed presentation would be held at the next PAT meeting.
QUESTIONS/ANSWERS:
1. None

ACTION ITEMS:
2.01 Mr. Alling and Mr. Funk agreed to summarize the listed Principles and submit for final approval at the next PAT meeting.

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. The PAT will finalize and approve the Guiding Principles.
2. The Capacity Model will be reviewed with PAT members.

NEXT PAT MEETING: Monday, November 10, 2014 5:00 pm at Wilson Montessori School.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling
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